

**WEST CHESTER AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

Tuesday, May 28, 2019

7:00 pm

Spellman Education Center

**AGENDA**

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- I. Call to Order  
Salute to the Flag (led by Jouseline Soto-Gaud, Najeedah Daniels  
Inajiah Meaux-Hallaia of Stetson Middle School)..... Mr. McCune
- II. Roll Call..... Ms. Cherashore
- III. Minutes of the April 23, 2019 Monthly School Board Meeting..... Mr. McCune
- IV. Approval of the May 28, 2019 School Board Meeting Agenda ..... Mr. McCune
- V. Superintendent’s Report.....Dr. Scanlon  
Student Representatives’ Report..... Amber Hawkins, *East High School*  
..... Camilla Parkinson, *Henderson High School*  
..... Grace Ibach, *Rustin High School*
- VI. Public Comments on Agenda Items (Sign-in Required)..... Ms. Cherashore
- VII. Personnel Recommendations..... Dr. Ulmer
- VIII. Approval of Consent Agenda ..... Mr. McCune
- IX. School Board Reports

**Committee Reports**

- A. *Education* ..... Mrs. Tiernan
  - \* 1. Approval of the following Study/Excursion trip(s):
    - East/Henderson/Rustin HS Orchestra – Orlando, FL – Thurs-Mon 4/16-4/20/19
    - Rustin HS DECA – Orlando, FL – Thurs-Tues 4/25-4/30/19
    - Henderson HS Winter Guard – Wildwood, NJ – Thurs-Sun 5/2-5/5/19
    - Rustin HS Marching Band – Indianapolis, IN – Thurs-Sun 11/14-11/17/19
    - Henderson HS Wrestling – Hall, PA – Fri-Sat 12/13-12/14/19
    - Henderson HS AP-Spanish – Peru – Tues-Mon 6/16-6/22/20 (*Revision of March 11, 2019 Consent Agenda item listed as trip to Spain instead of Peru*)
  - \* 2. Approval to Establish the following Activity Account(s):
    - Approval of Rustin HS American Latino Program
  - \* 3. Approval of Resolution – Required 15-1502(a) of the Public School Code – Designated Local Holidays – 2019-2020 WCASD Calendar
  - \* 4. Approval of AP Music Theory Textbooks
  - \* 5. Approval of Grade 4 Text *Crenshaw* by Katherine Applegate
  - \* 6. Approval of Grade 4 Text *Mr. Chickee’s Funny Money* by Christopher Paul Curtis
  - \* 7. Approval of Grade 4 Text *Because of Winn Dixie* by Kate DiCamillo
  - \* 8. Approval of Grade 4 Text *There’s an Owl in the Shower* by Jean Craighead George
  - \* 9. Approval of Grade 5 Text *Bud, Not Buddy* by Christopher Paul Curtis

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\*Consent Agenda Items

- \* 10. Approval of Grade 5 Text *Restart* by Gordon Korman
- \* 11. Approval of Grade 5 Text *Wonder* by R. J. Palacio
- \* 12. Approval of Grade 5 Text *Hatchet* by Gary Paulsen
- \* 13. Approval of Revised Board Policy 307 – Student Teachers/Interns, Second Reading
- \* 14. Approval of New Administrative Guideline 307AG1 – Student Teachers/Interns Guidelines, Second Reading
- \* 15. Approval of New Board Policy 225 – Student Debt, Second Reading
- \* 16. Approval of Revised Board Policy 815.3 – Lending Technology Equipment, Second Reading

B. *Pupil Services* .....Ms. Chester

- \* 1. Approval of Justicorp Nurse Contract
- 2. Approval of \$400,050 Safe Schools Grant

C. *Personnel* .....Dr. Shaw

D. *Property and Finance* .....Mr. Bevilacqua

- \* 1. Approval of Resolution for 2018-19 Budget Transfers
- \* 2. Approval of School District Depositories Resolution for 2019-20
- \* 3. Approval of 2018-19 Transportation Schedules
- \* 4. Approval of Local Audit Firm
- \* 5. Approval for Food Service Equipment Purchases for the 2019-20 Year
- 6. Approval of the Final Budget Resolution for 2019-20 Fiscal Year
- 7. Approval of Annual Tax Levy Resolution for 2019-20 Fiscal Year
- 8. Approval of 2019-20 Homestead/Farmstead Resolution

**Other Reports**

- A. Intermediate Unit..... Mrs. Tiernan
- B. PSBA Report.....Dr. Herrmann
- C. Legislative Liaison.....Dr. Shaw

X. Other Business

- \* 1. Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of April 1, 2019 to April 30, 2019
- \* 2. Approval of the April 30, 2019 Financial Report
- \* 3. Approval of Board Treasurer
- \* 4. Approval of Board Assistant Secretary
- 5. Approval of Resolution and Agreement of Sale of the Spellman Building located at 829 Paoli Pike, West Chester PA
- 6. Approval of the Takeover Agreement Between the Hartford Fire Insurance Company and West Chester Area School District Regarding the East Goshen Elementary School Construction Project

XI. Comments from Residents

XII. Adjournment



\*Consent Agenda Items

WEST CHESTER AREA SCHOOL BOARD—**Meeting of April 23, 2019**

Documents previously distributed to Board Members are not recopied or submitted with this draft. Minutes of this meeting, in compliance with Section 518 of the School Laws of Pennsylvania and after approval by the School Board Members will be transcribed into the permanent minute book together with reports indicated (copy in). Routine reports and lengthy multi-page documents made a part of the minutes of this meeting are filed separately for permanent record.

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The West Chester Area School Board met at 7:02 p.m. in the Spellman Education Center, 782 Springdale Dr. Exton, PA. Mr. McCune, Board President, called the meeting to order and Ayan Chatterjee and Lily Glushakow of Mary C. Howse Elementary School led the public in the Pledge of Allegiance.

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**Roll Call**

**Members Present:** Mr. Bevilacqua, Mr. Gallen, Dr. Herrmann, Mr. McCune, Dr. Shaw, Mr. Spackman, Mr. Tabakin, Mrs. Tiernan. Student Representatives: Amber Hawkins, East High School; Camille Parkinson, Henderson High School; Grace Ibach, Rustin High School.

**Members Absent:** Ms. Chester

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**Approval of March 25, 2019 Monthly School Board Meeting and April 15, 2019 Special School Board Meeting Minutes**

**BOARD ACTION:** It was moved by Mr. Gallen and seconded by Dr. Herrmann to approve the minutes of the March 25, 2019 Monthly School Board Meeting and April 15, 2019 Special School Board Meeting.

**On roll call vote, all members present voted “aye.” Motion carried 8-0.**

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***Mr. McCune announced that the Board met in Executive Session on Monday, April 15, 2019 regarding a legal and real estate matter.***

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**Approval of April 23, 2019 Meeting Agenda**

**BOARD ACTION:** It was moved by Mr. Bevilacqua and seconded by Mr. Tabakin to approve the April 23, 2019 meeting agenda.

**On roll call vote, all members present voted “aye.” Motion carried 8-0.**

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**Public Comments on Agenda Items**

There were no public comments on agenda items.

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**Approval of Personnel Recommendations—Dr. Ulmer (Copy In)**

**BOARD ACTION:** It was moved by Dr. Shaw and seconded by Mr. Bevilacqua to approve the Personnel Recommendations as presented.

**On roll call vote, all members present voted “aye.” Motion carried 8-0.**

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**Approval of Consent Agenda**

**BOARD ACTION:** It was moved by Mr. Gallen and seconded by Mr. Spackman to approve the following Consent Agenda Items:

Education

1. Approval of the following Study/Excursion trip(s):
  - Henderson HS Wrestling – Souderton, PA – Fri-Sat 3/1-3/2/19
  - East HS Swimming – Lewisburg, PA – Thurs-Sat 3/14-3/16/19
  - Rustin HS Swimming – Lewisburg, PA – Thurs-Sat 3/14-3/16/19
  - Rustin HS Ice Hockey – Pittsburg, PA – Fri-Sat 3/22-3/23/19
  - Rustin HS Ice Hockey – Cleveland, OH – Wed-Mon 3/27-4/1/19
  - East HS DECA – Orlando, FL – Sat-Wed 4/27-5/1/19
  - Henderson HS Academic Team – Atlanta, GA – Fri-Mon 5/24-5/27/19
  - East HS Academic Team – Alexandria, VA – Thurs-Sun 5/30-6/2/19
2. Approval of School Start Time Study
3. Approval of Revised Board Policy 307 – Student Teachers/Interns, First Reading
4. Approval of New Administrative Guideline 307AG1 – Student Teachers/Interns Guidelines, First Reading
5. Approval of New Board Policy 225 – Student Debt, First Reading
6. Approval of Revised Board Policy 815.3 – Lending Technology Equipment, First Reading

Pupil Services

1. Approval of Two (2) Special Education Settlement Agreements
2. Approval of Sweet Stevens Katz and Williams Pool Counsel annual agreement

Personnel

Property & Finance

1. Approval of 2019-20 CCIU Core Budget in the amount of \$27,930,942.
2. Approval of 2019-20 Occupational Education Budget in the amount of \$29,995,043.
3. Approval of purchase and installation of (3) modular classrooms at Peirce Middle School to Willscot in the amount of \$447,757.22.
4. Approval to award the upgrades to the HVAC system at Starkweather Elementary School to Five Star Mechanical in the amount of \$448,900 and Alternative #1 of \$7,000.

**Other Reports**

Other Business

1. Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of March 1, 2019 to March 31, 2019

WEST CHESTER AREA SCHOOL DISTRICT  
 APRIL 23, 2019  
 STATEMENT OF DISBURSEMENTS SUMMARY  
 FOR THE PERIOD MARCH 1, 2019 - MARCH 31, 2019

|                                                                      |               |                      |
|----------------------------------------------------------------------|---------------|----------------------|
| GENERAL FUND DISBURSEMENTS                                           |               | 28,604,224.22        |
| includes Technology, Federal Programs<br>and any Special State Funds |               |                      |
| BILLS PAID                                                           | 28,604,224.22 |                      |
| INVESTMENTS                                                          | 0.00          |                      |
| <br>                                                                 |               |                      |
| CAPITAL RESERVE FUND                                                 |               | 54,928.88            |
| <br>                                                                 |               |                      |
| CAPITAL PROJECTS FUND                                                |               | 554,606.14           |
| <br>                                                                 |               |                      |
| SPECIAL REVENUE - Athletics                                          |               | 10,699.10            |
| <br>                                                                 |               |                      |
| TRUST FUNDS                                                          |               | 18,288.02            |
| <br>                                                                 |               |                      |
| CAFETERIA                                                            |               | 581,983.87           |
| <br>                                                                 |               |                      |
| STUDENT ACTIVITY FUND DISBURSEMENTS                                  |               | 93,697.43            |
| <br>                                                                 |               |                      |
| TRUST AND AGENCY FUND DISBURSEMENTS                                  |               | <u>26,204.11</u>     |
| <br>                                                                 |               |                      |
| TOTAL<br>DISBURSEMENTS                                               |               | <u>29,944,631.77</u> |

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

2. Approval of the March 31, 2019 Financial Report

**On roll call vote to approve the above Consent Agenda Items, all members present voted “aye.” Motion carried 8-0.**

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**Committee Reports**

**Property and Finance Committee—Mr. Bevilacqua**

**Approval of Resolution to Adopt Proposed Final Budget for 2019-20**

**BOARD ACTION:** It was moved by Mr. Bevilacqua and seconded by Mr. Gallen to approve Resolution to Adopt Proposed Final Budget for 2019-20.

**WEST CHESTER AREA SCHOOL DISTRICT**  
**Resolution to Adopt Proposed Final Budget for 2019-2020 Fiscal Year**

**Whereas**, School Code section 687, 24 P.S. § 6-687, requires the School Board to adopt a Proposed Final Budget for the 2019-2020 fiscal year no later than May 31, 2019; and

**Whereas**, School Code section 687 requires the School Board to adopt a Final Budget for the 2019-20fiscal year no later than June 30, 2019; and

**Whereas**, the 2019-20 Proposed Final Budget is required to be prepared on Pennsylvania Department of Education (PDE) form 2028; and

**Whereas**, School Code section 687 requires that the Proposed Final Budget be made available for public inspection at least twenty (20) days prior to adoption of the Final Budget; and

**Whereas**, School Code section 687 requires ten (10) days public notice prior to the adoption of the Final Budget; and

**Now Therefore be it RESOLVED**, this 23rd day of April 2019 by the West Chester Area School District School Board, that:

1. The Proposed Final Budget of the School District for the 2019-2020 fiscal year on form PDE 2028 is attached to this Resolution and shall be adopted as the Proposed Final Budget of the School District for the 2019-2020 fiscal year.
2. The Proposed Final Budget for the 2019-2020 fiscal year shall be made available for public inspection on May 1, 2019 at the school district offices, 782 Springdale Drive, Exton, PA 19341.
3. At least ten (10) days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise public Notice of the proposed date, time and place for the meeting for the adoption of the Final Budget.
4. The public Notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices.
5. The Administration and School Board will continue to review budget components, and the Proposed Final Budget may be revised prior to adoption as the Final Budget for the 2019-2020 fiscal year.
6. School District officials are directed to take all action necessary or appropriate to carry out the intent of this Resolution; including but not limited to making the required certification to PDE.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

\_\_\_\_\_  
Linda P. Cherashore, Secretary

By: \_\_\_\_\_  
Chris McCune, President

**On roll call vote, all members present voted "aye." Motion carried 8-0.**

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**Comments from Residents**

There were no comment from residents.

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Mr. McCune read the following quote: "My mission in life is not merely to survive, but to thrive; and to do so with some passion, some compassion, some humor, and some style." ~Maya Angelou

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**Adjournment:**

**BOARD ACTION:** On motion by Mr. Gallen, seconded by Mr. Tabakin, the Board, on voice vote, agreed to adjourn at 7:49 p.m.

\_\_\_\_\_  
Board Secretary

Recommendations  
 Supplement to the Agenda – May 28, 2019 - p.1

|    |                                                                                                                    |
|----|--------------------------------------------------------------------------------------------------------------------|
| I. | Removal from Payroll                                                                                               |
| a. | Resignations                                                                                                       |
| 1. | Wiaan deBeer, Gifted/Video Production Teacher at Henderson HS, effective 6/17/19.                                  |
| 2. | Christina Graff, .7 Special Education Teacher at Peirce MS, effective 6/17/19.                                     |
| 3. | Ashley Leach, 1.0 Special Education Teacher at Fern Hill ES, effective 6/17/19.                                    |
| b. | Retirements                                                                                                        |
| 1. | Patricia Davison, 1.0 Secretary to Supervisor of Special Education at SEC, effective 6/30/19, 17 years of service. |
| 2. | Linda Wittig, 1.0 Secretary to Supervisor of Special Education at SEC, effective 6/28/19, 20 years of service.     |
| c. | Termination                                                                                                        |
| 1. | Patrick Eccles, 1.0 2 <sup>nd</sup> Shift Custodian at Peirce MS, effective 5/28/19.                               |
| 2. | Alie Koroma, 1.0 3 <sup>rd</sup> Shift Custodian at Rustin HS, effective 5/28/19.                                  |

|     |                              |                                                                                                                                                                                                                                                                                 |
|-----|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| II. | Additions to Payroll         |                                                                                                                                                                                                                                                                                 |
| a.  | Professional Staff: Contract |                                                                                                                                                                                                                                                                                 |
| 1.  | Maria Bolner                 |                                                                                                                                                                                                                                                                                 |
|     | Placement                    | 1.0 Gifted Resource Teacher at Henderson HS, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 1, Step 2, \$49,100.                                                                                                                                       |
|     | Education                    | Bachelor of Science from West Chester University 2013-2017                                                                                                                                                                                                                      |
|     | Experience                   | Gifted Long Term Substitute at West Chester Area School District 2/2018 – 6/2018, 8/2018 – current, Substitute Teacher with InSight 1/18 – current.                                                                                                                             |
|     | Certification                | Instructional I, English                                                                                                                                                                                                                                                        |
| 2.  | Danielle DiNatale            |                                                                                                                                                                                                                                                                                 |
|     | Placement                    | 1.0 Intervention Specialist at East HS, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 6, Step 5, \$59,600.                                                                                                                                            |
|     | Education                    | Bachelor of Science from St. Joseph’s University 2001-2005, Master of Science from West Chester University, 2009, Certificate Program from Bryn Mawr College 2010.                                                                                                              |
|     | Experience                   | Mental Health Therapist at CCIU 3/2012 – current, Outpatient Therapist at Fairview Counseling of Chester County 1/2019 – current, Outpatient Therapist at Innovative Counseling Associates 4/2016 – 1/2019, School Social Worker LTS at Wilson School District 8/2011 – 2/2012. |
|     | Certification                | Educational Specialist I, Home and School Visitor PK-12                                                                                                                                                                                                                         |
| 3.  | Mary Lepish                  |                                                                                                                                                                                                                                                                                 |
|     | Placement                    | 1.0 Special Education Teacher at East HS, Professional Employee (Tenured), effective 8/19/19, Level 5, Step 5, \$57,900 + \$400 Special Ed. Stipend.                                                                                                                            |
|     | Education                    | Bachelor of Science from Duquesne University 2005 – 2009, Master of Science from Seton Hill College 2011-2012.                                                                                                                                                                  |
|     | Experience                   | Special Education Teacher at CCIU Learning Center 1/2016 – current, Middle School Learning Support Long Term Substitute at Haverford School District 8/2015 – 1/2016, Special Education Teacher and Liaison at Allegheny County Intermediate Unit 5/2012 – 6/2015.              |
|     | Certification                | Instructional I, Elementary K-6, Special Education N-12, Mid-Level English 7-9                                                                                                                                                                                                  |



|    |                                          |                                                                                                                                                                                                                                                                                                                                               |
|----|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |                                          |                                                                                                                                                                                                                                                                                                                                               |
| 4. | Tristan Lewis                            |                                                                                                                                                                                                                                                                                                                                               |
|    | Placement                                | 1.0 Biology Teacher at East HS, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 3, Step 2, \$51,100.                                                                                                                                                                                                                  |
|    | Education                                | Bachelor of Science from University of Pittsburgh at Johnstown 2012-2016, Teaching Certificate from West Chester University 2017-2018.                                                                                                                                                                                                        |
|    | Experience                               | Biology Long Term Substitute at West Chester Area School District 1/2018 – 5/2019, Building Substitute with InSight 5/2019 – current.                                                                                                                                                                                                         |
|    | Certification                            | Instructional I, Biology 7-12                                                                                                                                                                                                                                                                                                                 |
|    |                                          |                                                                                                                                                                                                                                                                                                                                               |
| 5. | Connor Murphy                            |                                                                                                                                                                                                                                                                                                                                               |
|    | Placement                                | 1.0 Special Education Teacher at Henderson HS, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 5, Step 3, \$55,700 + \$400 Stipend.                                                                                                                                                                                   |
|    | Education                                | Bachelor of Science from West Chester University 2010-2014, Master of Arts from Georgian Court University, NJ 2015-2017                                                                                                                                                                                                                       |
|    | Experience                               | 1.0 Special Education Long Term Substitute at WCASD 1/3/19 – 4/19, .8 Special Education Teacher at WCASD 8/2018 – 1/2/19, Adapted Physical Education Teacher for ESY at WCASD 6/2018-8/2018, Building Substitute at Reeceville Elementary School with InSight 1/2018-6/2018, Grade 1 Teacher at Camden City School District 9/2017 – 11/2017. |
|    | Certification                            | Instructional I, Grades PK-4, Special Education PK-8, English 7-12, Social Studies 7-12, Special Education 7-12 pending.                                                                                                                                                                                                                      |
|    |                                          |                                                                                                                                                                                                                                                                                                                                               |
| 6. | Christopher Valle                        |                                                                                                                                                                                                                                                                                                                                               |
|    | Placement                                | 1.0 Physics Teacher at Rustin HS, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 1, Step 3, \$50,000.                                                                                                                                                                                                                |
|    | Education                                | Bachelor of Science from West Chester University 2012-2018                                                                                                                                                                                                                                                                                    |
|    | Experience                               | Physics Long Term Substitute at West Chester Area School District 8/2018 – current, Long Term Substitute with InSight 5/2018 – 6/2018.                                                                                                                                                                                                        |
|    | Certification                            | Instructional I, Physics 7-12                                                                                                                                                                                                                                                                                                                 |
|    |                                          |                                                                                                                                                                                                                                                                                                                                               |
| b. | Professional Staff: Long Term Substitute |                                                                                                                                                                                                                                                                                                                                               |
| 1. | Victoria Figueroa                        |                                                                                                                                                                                                                                                                                                                                               |
|    | Placement                                | 1.0 Kindergarten Teacher at Exton ES, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 1, Step 1, \$46,000. During Ms. Baxter’s leave of absence.                                                                                                                                                                      |
|    | Education                                | Bachelor of Science from West Chester University 2013-2017                                                                                                                                                                                                                                                                                    |
|    | Experience                               | Kindergarten LTS at WCASD 1/8/2019 – current, Substitute Teacher/Building Substitute with InSight 1/2016 – current.                                                                                                                                                                                                                           |
|    | Certification                            | Instructional I, Grades 5-6, Grades PK-4                                                                                                                                                                                                                                                                                                      |
|    |                                          |                                                                                                                                                                                                                                                                                                                                               |
| 2. | Joelle Linstra                           |                                                                                                                                                                                                                                                                                                                                               |
|    | Placement                                | 1.0 Special Education Teacher at Penn Wood ES, Temporary Professional Employee (Non-Tenured), effective 4/15/19, Level 1, Step 1, \$46,000. During Ms. Johanson Hutton’s leave of absence.                                                                                                                                                    |
|    | Education                                | Bachelor of Science from West Chester University 2015-2018                                                                                                                                                                                                                                                                                    |
|    | Experience                               | Building Substitute with InSight 1/2019 – current.                                                                                                                                                                                                                                                                                            |
|    | Certification                            | Instructional I, Grades PK-4, Special Education PK-8                                                                                                                                                                                                                                                                                          |

Recommendations  
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|                       |                                                                                                                                                                                                                                                                                                                       |  |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 3. Jessica Miller     |                                                                                                                                                                                                                                                                                                                       |  |
| Placement             | 1.0 Grade 1 Teacher at Glen Acres ES, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 1, Step 1, \$46,000. During Ms. Breeden’s leave of absence.                                                                                                                                             |  |
| Education             | Bachelor of Science from West Chester University 2012-2016                                                                                                                                                                                                                                                            |  |
| Experience            | Grade 3 Long Term Substitute at West Chester Area School District 10/2018 – 5/2019, Grade 1 Teacher at Chester Community Charter school 1/2017 – 6/2017, Summer School Teacher at Coatesville Area School District 6/2017 – 8/2017, Grade 3 Teacher at First Philadelphia Preparatory Charter School 8/2017 – 6/2018. |  |
| Certification         | Instructional I, Grades PK-4                                                                                                                                                                                                                                                                                          |  |
| 4. Gabriella Numerato |                                                                                                                                                                                                                                                                                                                       |  |
| Placement             | 1.0 Kindergarten Teacher at Hillsdale ES, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 1, Step 1, \$46,000. During Ms. Wheeler’s leave of absence.                                                                                                                                         |  |
| Education             | Bachelor of Science from West Chester University 2012-2017                                                                                                                                                                                                                                                            |  |
| Experience            | Special Education Long Term Substitute at West Chester Area School District 8/2018 – current, Building Substitute with InSight 1/2018 – 6/2018.                                                                                                                                                                       |  |
| Certification         | Instructional I, Elementary, Special Education                                                                                                                                                                                                                                                                        |  |
| 5. Emily Seigel       |                                                                                                                                                                                                                                                                                                                       |  |
| Placement             | 1.0 Grade 2 Teacher at Mary C. Howse ES, Temporary Professional Employee (Non-Tenured), effective 1/2/19, Level 1, Step 1, \$46,000. During Ms. Hoban’s leave of absence.                                                                                                                                             |  |
| Education             | Bachelor of Science from West Chester University 2010-2014                                                                                                                                                                                                                                                            |  |
| Experience            | Building Substitute with InSight 2017 – current.                                                                                                                                                                                                                                                                      |  |
| Certification         | Instructional I, Grades PK-4                                                                                                                                                                                                                                                                                          |  |
| c.                    | Administrative Staff: Contract - None                                                                                                                                                                                                                                                                                 |  |

|           |                                                                                                                                              |  |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------|--|
| d.        | Support Staff: Non Bargaining                                                                                                                |  |
|           | Richard Thornton                                                                                                                             |  |
| Placement | 1.0 Public Safety Supervisor at Warehouse, effective 6/24/19, \$82,000.                                                                      |  |
| e.        | Support Staff: Contract                                                                                                                      |  |
| 1.        | Philip Coover                                                                                                                                |  |
| Placement | Part-time Custodian at East Goshen ES, 4 hrs./day, 5 days/week, 182 days/year, effective 5/28/19, Group 5, Step 1, \$17.50.                  |  |
| 2.        | Krista Drozda                                                                                                                                |  |
| Placement | 1.0 Facilities Use Scheduler/Receptionist at Warehouse, 7 hrs./day, 5 days/week, 260 days/year, effective 5/13/19, Group 2, Step 5, \$16.74. |  |
| 3.        | Rebecca King                                                                                                                                 |  |
| Placement | 1.0 Receptionist at Spellman Education Center, 8 hrs./day, 5 days/week, 260 days/year, effective 5/8/19, Group 2, Step 4, \$16.31.           |  |
| 4.        | Samantha Matthews                                                                                                                            |  |

Recommendations

Supplement to the Agenda – May 28, 2019 - p.4

|                              |                    |                                                                                                                                      |
|------------------------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------|
|                              | Placement          | Part-time Custodian at Starkweather ES, 4 hrs./day, 5 days/week, 182 days/year, effective 5/20/19, Group 5, Step 1, \$17.50.         |
| 5.                           | Paul Schaffer      |                                                                                                                                      |
|                              | Placement          | 1.0 2 <sup>nd</sup> Shift Custodian at East HS, 8 hrs./day, 5 days/week, 260 days/year, effective 5/9/19, Group 5, Step 1, \$17.50.  |
| 6.                           | Wayne Shambo       |                                                                                                                                      |
|                              | Placement          | 1.0 2 <sup>nd</sup> Shift Custodian at East HS, 8 hrs./day, 5 days/week, 260 days/year, effective 5/15/19, Group 5, Step 1, \$17.50. |
| f. Support Staff: Substitute |                    |                                                                                                                                      |
| 1.                           | Zakiyus Hardy      | Substitute Custodian, \$15/hr.                                                                                                       |
| g. Temporary Summer Staff:   |                    |                                                                                                                                      |
| 1.                           | Ines Amen          | 1.0 Jumpstart Elementary Teacher, effective 6/24/2019                                                                                |
| 2.                           | Suzanne Atwell     | 1.0 Jumpstart Elementary Teacher, effective 6/24/2019                                                                                |
| 3.                           | Sara Aubry         | 1.0 ESY Elementary Teacher, effective 6/24/2019 at \$27.67/hr.                                                                       |
| 4.                           | Melinda Benson     | 1.0 ESY Related Services Coordinator, effective 6/24/2019                                                                            |
| 5.                           | Katherine Bickel   | 1.0 ESY Elementary Teacher, effective 6/24/2019                                                                                      |
| 6.                           | Helaine Brill      | 1.0 ESY Elementary Teacher, effective 6/24/2019                                                                                      |
| 7.                           | Caitlin Brown      | 1.0 ESY Elementary Teacher, effective 6/24/2019 at \$27.67/hr.                                                                       |
| 8.                           | Shannon Burke      | 1.0 ESY Elementary Teacher, effective 6/24/2019 at \$27.67/hr.                                                                       |
| 9.                           | Brian Casey        | 1.0 ESY Elementary Teacher, effective 6/24/2019                                                                                      |
| 10.                          | Michael Collins    | 1.0 ESY Elementary Teacher, effective 6/24/2019 at \$27.67/hr.                                                                       |
| 11.                          | Douglas Costin     | 1.0 ESY Elementary Teacher, effective 6/24/2019                                                                                      |
| 12.                          | Shannan Criscuolo  | 1.0 ESY Nurse, effective 6/24/2019                                                                                                   |
| 13.                          | Caroline Davis     | 1.0 ESY Elementary Teacher, effective 6/24/2019                                                                                      |
| 14.                          | Julia DeAngelis    | 1.0 ESY Elementary Teacher, effective 6/24/2019                                                                                      |
| 15.                          | Joan Devlin        | 1.0 ESY Nurse, effective 6/24/2019                                                                                                   |
| 16.                          | Dana DiLiberto     | 1.0 Jumpstart Nurse, effective 6/24/2019                                                                                             |
| 17.                          | Shanelle Dorsey    | 1.0 ESY Elementary Teacher, effective 6/24/2019                                                                                      |
| 18.                          | Stefanie Dougherty | 1.0 ESY Elementary Teacher, effective 6/24/2019                                                                                      |
| 19.                          | Christine Eagles   | 1.0 Jumpstart Site Administrator, effective 6/24/2019                                                                                |
| 20.                          | Brittany Fichter   | 1.0 ESY Elementary Teacher, effective 6/24/2019 at \$27.67/hr.                                                                       |
| 21.                          | Peter Fosco        | 1.0 ESY Elementary Teacher, effective 6/24/2019                                                                                      |
| 22.                          | Kimberly Freese    | 1.0 Jumpstart Elementary Teacher, effective 6/24/2019                                                                                |
| 23.                          | Katherine Harrison | 1.0 ESY Elementary Teacher, effective 6/24/2019                                                                                      |
| 24.                          | Jessica Hutton     | 1.0 ESY Elementary Teacher, effective 6/24/2019                                                                                      |
| 25.                          | Margaret Keenan    | 1.0 Jumpstart Elementary Teacher, effective 6/24/2019                                                                                |
| 26.                          | Jessica Keogh      | 1.0 ESY Elementary Teacher, effective 6/24/2019                                                                                      |
| 27.                          | Christopher Low    | 1.0 ESY Elementary Teacher, effective 6/24/2019                                                                                      |
| 28.                          | Louise Malady      | 1.0 ESY Elementary Teacher, effective 6/24/2019                                                                                      |
| 29.                          | Lisa Marinucci     | 1.0 ESY Site Administrator, effective 6/24/2019                                                                                      |
| 30.                          | Denise Mastrangelo | 1.0 Jumpstart Elementary Teacher, effective 6/24/2019                                                                                |
| 31.                          | Allie McKenna      | 1.0 ESY Elementary Teacher, effective 6/24/2019 at \$27.67/hr.                                                                       |
| 32.                          | Jennifer McMillan  | 1.0 ESY Elementary Teacher, effective 6/24/2019 at \$27.67/hr.                                                                       |
| 33.                          | Sarah Morasco      | 1.0 ESY Tutor, effective 6/24/2019                                                                                                   |
| 34.                          | Sandra Murawski    | 1.0 ESY Elementary Teacher, effective 6/24/2019                                                                                      |
| 35.                          | Connor Murphy      | 1.0 ESY Elementary Teacher, effective 6/24/2019 at \$27.67/hr.                                                                       |

Recommendations

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|     |                      |                                                                      |
|-----|----------------------|----------------------------------------------------------------------|
| 36. | Margaret Nawn        | 1.0 ESY Caseworker, effective 6/24/2019                              |
| 37. | Gabriella Numerato   | 1.0 ESY Elementary Teacher, effective 6/24/2019 at \$27.67/hr.       |
| 38. | Kim Onderdonk        | 1.0 ESY Nurse, effective 6/24/2019                                   |
| 39. | Carmen Pacheco       | 1.0 Jumpstart Elementary Teacher, effective 6/24/2019                |
| 40. | Maysoon Park-Huatuco | 1.0 ESY Elementary Teacher, effective 6/24/2019 at \$27.67/hr.       |
| 41. | Jackelyn Pascale     | 1.0 Jumpstart Elementary Teacher, effective 6/24/2019                |
| 42. | Stephanie Pauls      | 1.0 ESY Elementary Teacher, effective 6/24/2019                      |
| 43. | Carol Pietrzyk       | 1.0 ESY Elementary Teacher, effective 6/24/2019 at \$27.67/hr.       |
| 44. | Nick Polcini         | 1.0 ESY Elementary Teacher, effective 6/24/2019                      |
| 45. | Paige Price          | 1.0 ESY Elementary Teacher, effective 6/24/2019                      |
| 46. | Jennifer Quinn       | 1.0 ESY Elementary Teacher, effective 6/24/2019                      |
| 47. | Lisa Ramos           | 1.0 ESY Elementary Teacher, effective 6/24/2019                      |
| 48. | Kristin Ray          | 1.0 ESY Site Administrator, effective 6/24/2019                      |
| 49. | Jennifer Rightmyer   | 1.0 ESY Elementary Teacher, effective 6/24/2019                      |
| 50. | Emily Rosen          | 1.0 ESY Elementary Teacher, effective 6/24/2019                      |
| 51. | LuAnn Ruffin         | 1.0 ESY Site Administrator, effective 6/24/2019                      |
| 52. | Beverly Sackitey     | .4 ESY Secondary Teacher, effective 6/24/2019 at \$27.67/hr.         |
| 53. | Christina Salazar    | 1.0 Jumpstart Secondary Teacher, effective 6/24/2019                 |
| 54. | Michelle Santangelo  | 1.0 ESY Elementary Teacher, effective 6/24/2019                      |
| 55. | Dashira Santiago     | 1.0 Jumpstart Elementary Teacher, effective 6/24/2019                |
| 56. | Hope Schlissel       | 1.0 Jumpstart Elementary Teacher, effective 6/24/2019 at \$27.67/hr. |
| 57. | Kimberly Slack       | 1.0 ESY Elementary Teacher, effective 6/24/2019                      |
| 58. | Debbie Sloan         | 1.0 ESY Nurse, effective 6/24/2019 at \$27.49/hr.                    |
| 59. | Samantha Smith       | 1.0 ESY Elementary Teacher, effective 6/24/2019 at \$27.67/hr.       |
| 60. | Patricia Anne Smith  | 1.0 ESY Elementary Teacher, effective 6/24/2019                      |
| 61. | George Stansbury     | 1.0 ESY Elementary Teacher, effective 6/24/2019                      |
| 62. | Dalcinea Stanton     | 1.0 ESY Site Administrator, effective 6/24/2019                      |
| 63. | Anne Svelling        | 1.0 ESY Elementary Teacher, effective 6/24/2019                      |
| 64. | Jason Thompson       | 1.0 Jumpstart Elementary Teacher, effective 6/24/2019                |
| 65. | Kelly Tustin         | 1.0 Jumpstart Elementary Teacher, effective 6/24/2019                |
| 66. | Anne Louise Twohig   | 1.0 Jumpstart Elementary Teacher, effective 6/24/2019                |
| 67. | Ryan Walter          | 1.0 ESY Elementary Teacher, effective 6/24/2019                      |
| 68. | Nichole Whitney      | 1.0 ESY Elementary Teacher, effective 6/24/2019 at \$27.67/hr.       |

|      |                  |              |                                           |                                          |                       |               |
|------|------------------|--------------|-------------------------------------------|------------------------------------------|-----------------------|---------------|
| III. | Personnel Events |              |                                           |                                          |                       |               |
| a.   | Status Change    |              |                                           |                                          |                       |               |
|      | <b>Name</b>      | <b>Type</b>  | <b>From</b>                               | <b>To</b>                                | <b>Effective Date</b> | <b>Salary</b> |
| 1.   | Stefan Adams     | Professional | .8 Guidance Counselor at Fugett MS        | 1.0 Guidance Counselor at Fugett MS      | 8/19/19               | \$56,800      |
| 2.   | Margaret Dredge  | Professional | .9 FCS at Rustin HS                       | 1.0 FCS at Rustin HS                     | 8/19/19               | \$49,100      |
| 3.   | Linda Thomas     | Professional | 1.0 Computer Science Teacher at Peirce MS | .2 Computer Science Teacher at Peirce MS | 8/19/19               | \$17,560      |

Recommendations  
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|                         | <u>Name</u>       | <u>Type</u>  | <u>From</u>                                                  | <u>To</u>                                                                                     | <u>Effective Date</u> | <u>Salary</u> |
|-------------------------|-------------------|--------------|--------------------------------------------------------------|-----------------------------------------------------------------------------------------------|-----------------------|---------------|
| 4.                      | Jeannette Zoretic | Support      | 1.0 Elementary Office Asst. at Glen Acres ES                 | 1.0 Secretary to the Principal at Fern Hill ES                                                | TBD                   | \$19.52/hr.   |
| b. Transfer - Voluntary |                   |              |                                                              |                                                                                               |                       |               |
|                         | <u>Name</u>       | <u>Type</u>  | <u>From</u>                                                  | <u>To</u>                                                                                     | <u>Effective Date</u> |               |
| 1.                      | Leigh Boggs       | Professional | .8 Math Teacher at Peirce MS/.2 Math Teacher at Henderson HS | 1.0 Math Teacher at Peirce MS                                                                 | 8/19/19               |               |
| 2.                      | Elena Castilla    | Professional | 1.0 English Teacher at Fugett MS                             | 1.0 Gifted Resource Teacher at Henderson HS                                                   | 8/19/19               |               |
| 3.                      | Kristina Opio     | Support      | 1.0 2 <sup>nd</sup> Shift Custodian at Fern Hill ES          | 1.0 2 <sup>nd</sup> Shift Custodian at Spellman EC                                            | 6/3/19                |               |
| 4.                      | Gary Pester       | Professional | 1.0 Grade 4 Teacher at Westtown Thornbury ES                 | 1.0 Gifted Resource Teacher at Stetson MS                                                     | 8/19/19               |               |
| 5.                      | Vaniah Peterson   | Professional | 1.0 Social Studies Teacher at Stetson MS                     | 1.0 English Teacher at Fugett MS                                                              | 8/19/19               |               |
| 6.                      | Matthew Viggiano  | Professional | 1.0 Grade 3 Teacher at Hillsdale ES                          | .75 Gifted Resources Teacher at Hillsdale ES/.25 Gifted Resources Teacher at Mary C. Howse ES | 8/19/19               |               |

| IV.                    | Personnel Leave  |                                     |                       |                    |
|------------------------|------------------|-------------------------------------|-----------------------|--------------------|
| a.                     | Sabbatical Leave |                                     |                       |                    |
|                        | <u>Name</u>      | <u>Position</u>                     | <u>Effective Date</u> | <u>Ending Date</u> |
| 1.                     | Angela Gordon    | 1.0 Spanish Teacher at Henderson HS | 8/19/19               | 6/9/20             |
| 2.                     | Diane Horan      | 1.0 ELD at Glen Acres ES            | 5/9/19                | 6/17/19            |
| b. Unpaid Leave - None |                  |                                     |                       |                    |

|    |                                                           |  |  |
|----|-----------------------------------------------------------|--|--|
| V. | Additional Information                                    |  |  |
| 1. | Kathleen Brown has 15 years of service with the district. |  |  |
| 2. | Anne Gordon's start date is 5/6/19.                       |  |  |
| 3. | Amy Taylor's updated start date is 4/24/19.               |  |  |

4. **Awarding of Tenure** - The following twenty-two professional employees have performed satisfactory work during the last four months of the third year of their service. I recommend they be given tenure status:
- Alison Bloch  
 Dawn Carney-Massey  
 Alanna Cini  
 Nicole Clayton  
 Michel Comstock  
 Regina DeAngelis Reidenberg  
 Kevan Garvin  
 Katie Gill  
 Kimberly Hafer  
 Lindsay Johnson  
 Jillian Lisowski  
 Kaitlyn McGoldrick  
 Mary Ellen Missiras  
 Sarah Morasco  
 Amy Peterson  
 Tawana Rivera  
 Erica Sabogal  
 Jaclyn Schneider  
 Katharine Schofield  
 Christian Specht  
 Kelly Tustin  
 Ryan Walter
5. In accordance with the PA state Auditors recommendation, the following list of drivers, employed by our transportation contractors Krapf's and On The Go Kids, require School Board approval. The credentials and security clearances for each of these drivers has been verified to be compliance with our transportation carrier contracts and have been vetted through the WCASD transportation office (see list):

| Krapf Bus Driver List: As of 4/30/19 |            |             |
|--------------------------------------|------------|-------------|
| Bus#                                 | First Name | Last Name   |
| 1                                    | Richard    | Suveg       |
| 2                                    | Linda      | Hamilton    |
| 3                                    | Glenn      | Dieffenbach |
| 4                                    | Peter      | Tidball     |
| 5                                    | Rosanna    | Brown       |
| 6                                    | Cathy      | Della Motta |
| 7                                    | Laurie     | Crouse      |
| 8                                    | Michele    | Esworthy    |
| 9                                    | Staci      | Gincley     |
| 10                                   | Jean       | Lewis       |
| 11                                   | Bob        | Long        |
| 12                                   | Karen      | Cassidy     |

| Krapf Bus Driver List: As of 4/30/19 |            |               |
|--------------------------------------|------------|---------------|
| Bus#                                 | First Name | Last Name     |
| 13                                   | Bert       | Bellano       |
| 14                                   | Deb        | Smith         |
| 15                                   | Princess   | Wesley        |
| 16                                   | Steven     | Batcher       |
| 17                                   | Dan        | Elliott       |
| 18                                   | Glenda     | Smith         |
| 19                                   | Cheryl     | Sabb          |
| 20                                   | Lisa       | Festa         |
| 21                                   | Ruth       | Pullen        |
| 22                                   | Alyssa     | Gincley       |
| 23                                   | Katie      | Chatman-Royce |
| 24                                   | John       | Lonsdale      |
| 25                                   | Liz        | Pifer         |
| 26                                   | Giulia     | Fetterman     |
| 27                                   | Olive      | Kosasih       |
| 29                                   | Julie      | Girafalco     |
| 30                                   | Kristal    | Hausch        |
| 31                                   | Eric       | DiPretore     |
| 32                                   | Terri      | Snow          |
| 33                                   | Vanessa    | Pollard       |
| 34                                   | Deb        | Tinsman       |
| 35                                   | Courtney   | Beyer         |
| 36                                   | Falishia   | Medley        |
| 37                                   | Steve      | Cowan         |
| 38                                   | Angel      | Gibase        |
| 39                                   | Becky      | Cagle         |
| 40                                   | Jim        | Lucas         |
| 41                                   | Bruce      | Johnson       |
| 42                                   | Rodney     | Lomax         |
| 44                                   | Lisa       | Sickler       |
| 45                                   | Bonnie     | Smith         |
| 46                                   | Debbie     | Pettit        |
| 47                                   | Lisa       | Downing       |
| 48                                   | Richard    | DiPretore     |
| 50                                   | Ty         | Anderson      |
| 51                                   | Alicea     | Rodriguez     |
| 52                                   | Terri      | McFalls       |
| 53                                   | Joanne     | Cowan         |
| 54                                   | Jacob      | DeArman       |
| 55                                   | Stacy      | Pollard       |
| 56                                   | Stacey     | Savard        |

| Krapf Bus Driver List: As of 4/30/19 |            |                 |
|--------------------------------------|------------|-----------------|
| Bus#                                 | First Name | Last Name       |
| 57                                   | Harold     | Savidge         |
| 58                                   | Rachel     | Jacobs          |
| 59                                   | Teyse      | Pollard         |
| 60                                   | Jackie     | Thornton        |
| 61                                   | John       | Kelley          |
| 62                                   | Yan Ming   | Wong            |
| 63                                   | Janet      | Gincley         |
| 64                                   | Cherie     | DeBeaupre       |
| 65                                   | Linda      | Abt             |
| 66                                   | Jim        | Danks           |
| 67                                   | Ashley     | Murphy          |
| 68                                   | Val        | Guthrie         |
| 69                                   | Beverly    | Bahm            |
| 70                                   | Kendra     | Nathan          |
| 71                                   | Jennifer   | Congleton       |
| 72                                   | Linda      | Lynch           |
| 73                                   | Lynn       | McGlynn         |
| 74am                                 | Steve      | Bartos          |
| 75                                   | Suzanne    | Schaefer        |
| 76                                   | Stephanie  | Reid            |
| 77                                   | Kira       | Biddle          |
| 78                                   | Alison     | Sload           |
| 79                                   | Donna      | Taylor          |
| 81                                   | Shani      | Hash            |
| 82                                   | Steven     | Rogers          |
| 83                                   | Janet      | Conlon          |
| 84                                   | Tim        | Vickrey         |
| 85                                   | Wendy      | DiMonte         |
| 86                                   | Larry      | Green           |
| 87                                   | Rana       | Soliman         |
| 88                                   | Gideon     | Eele            |
| 89                                   | Katrina    | Smith           |
| 90                                   | Leonard    | Shirk           |
| 91                                   | Lester     | Logan           |
| 92                                   | Patty      | Carey           |
| 93                                   | Phillip    | Mentzer         |
| 94                                   | Vera       | Brooks          |
| 95                                   | Janice     | Cirwithian-Barr |
| 96                                   | Kamran     | Ghavini         |
| 97                                   | Bert       | Hewitt          |
| 99                                   | Terri      | Massamini       |



| Krapf Bus Driver List: As of 4/30/19 |            |                |
|--------------------------------------|------------|----------------|
| Bus#                                 | First Name | Last Name      |
| 100                                  | Melissa    | Hill           |
| 101                                  | Nancy      | Swisher        |
| 102am                                | Carol      | Cloud          |
| 102pm                                | Corrine    | Reyes-Peazzoni |
| 103                                  | Donald     | Rehrig         |
| 104                                  | Christina  | Lear           |
| 106                                  | Dan        | Bissell        |
| 107                                  | George     | Thomas         |
| 108                                  | Steve      | Mandell        |
| 109                                  | Richard    | Pryor          |
| 110                                  | Sarah      | Ward           |
| 111                                  | Shannon    | Lewis          |
| 112                                  | Jamie      | Mahon          |
| 113                                  | Crystal    | Kahn           |
| 114am                                | Lori       | March          |
| 114pm                                | Carol      | Cloud          |
| 115                                  | Debbie     | Scott          |
| 116                                  | Fred       | Gasser         |
| 117                                  | Thomas     | Stoffey        |
| 118                                  | Barb       | Bailey         |
| 119                                  | John       | McDevitt       |
| 120                                  | Tom        | Forsythe       |
| 121                                  | Henry      | McCullough     |
| 122                                  | Jim        | Krause         |
| 123                                  | Terre      | Baker          |
| 124pm                                | Kelle      | Corporal       |
| 125                                  | Dennis     | Kelly          |
| 126                                  | Judy       | Thurwanger     |
| 127                                  | Meghann    | Ranck          |
| 129                                  | Jean       | Ringsdorf      |
| 130                                  | Greg       | Moore          |
| 131                                  | Donna      | Birkett        |
| 132                                  | Bill       | Gicker         |
| 133                                  | Sonny      | Luminello      |
| 134                                  | Tony       | Marrongelli    |
| 135                                  | Lori       | O'Neal         |
| 136                                  | Thomas     | Buddenhagen    |
| 137am                                | Kelle      | Corporal       |
| 139                                  | Jack       | Marren         |
| 141                                  | Fritz      | Johnson        |
| 142                                  | James      | Van Stant      |

| Krapf Bus Driver List: As of 4/30/19 |            |           |
|--------------------------------------|------------|-----------|
| Bus#                                 | First Name | Last Name |
| 143                                  | Denise     | Howsare   |

| On the Go Kids: As of 4/30/19 |            |           |  |            |           |
|-------------------------------|------------|-----------|--|------------|-----------|
|                               | Bus        | Driver    |  | Bus        | Aide      |
| Bus #                         | First Name | Last Name |  | First Name | Last Name |
| 200                           | Pam        | Peirce    |  |            |           |
| 201                           | Gerry      | Ryan      |  |            |           |
| 202                           | Marshall   | Levenite  |  | Carol      | Kyle      |
| 203                           | Arlean     | Abrams    |  |            |           |
| 204                           | Letha      | DeSario   |  | Courtney   | Ryan      |
| 205                           | Ross       | Mowery    |  |            |           |
| 206                           | Lori       | Hugo      |  | Barbara    | Barton    |
| 207                           | Jamie      | Taylor    |  |            |           |
| 208                           | Bill       | Lowe      |  | Deb        | Armour    |
| 209                           | Michele    | Banis     |  | H.         | Harr      |
| 209                           |            |           |  | G.         | Floyd     |
| 210                           | Kelly      | Shenk     |  |            |           |
| 211                           | John       | Ammon     |  |            |           |
| 212                           | Daniella   | Giannini  |  |            |           |
| 213                           | Tracy      | Sellers   |  |            |           |
| 214                           | Larry      | Cornell   |  |            |           |
| 215                           | Marily     | Baldwin   |  | Lisa       | Hardy     |
| 216                           | Erica      | Cooper    |  |            |           |
| 217                           | Don        | Mull      |  |            |           |
| 218                           | Janine     | Stein     |  | Brenda     | Dorsey    |
| 219                           | Duanne     | Lucas     |  |            |           |
| 220                           | Janet      | Levenite  |  |            |           |
| 221                           | Lynzie     | Orlandi   |  |            |           |
| 222                           | Joleen     | Leslie    |  | Terri      | Lunger    |
| 223                           | Carol      | Anderson  |  |            |           |
| 224                           | Patti      | Spence    |  | Sandra     | Hassell   |
| 225                           | Fouzia     | El Khirl  |  | DaShonna   | Wilson    |
| 226                           | Lori       | Jenkins   |  |            |           |
| 227                           | Bridgette  | Clark     |  |            |           |
| 228                           | Naomi      | Hersh     |  | Georgette  | Winkey    |
| 229                           | Vicki      | Feehrer   |  |            |           |
| 230                           | Paula      | Myers     |  | Kathy      | McComsey  |
| 231                           | Kevin      | McDevitt  |  |            |           |
| 232                           | Pamela     | Kitchener |  |            |           |
| 233                           | Carl       | McElroy   |  |            |           |
| 234                           | Pamula     | Medina    |  |            |           |
| 235                           | Marsha     | Book      |  |            |           |
| 236                           | (Sub)      |           |  |            |           |
| 237                           | Charlie    | Copeland  |  | Jane       | O'Gorman  |

Recommendations  
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| On the Go Kids: As of 4/30/19 |            |             |        |            |           |  |
|-------------------------------|------------|-------------|--------|------------|-----------|--|
|                               | Bus        |             | Driver |            | Bus       |  |
| Bus #                         | First Name | Last Name   |        | First Name | Aide      |  |
|                               |            |             |        |            | Last Name |  |
| 238                           | Bob        | Toland      |        |            |           |  |
| 239                           | Cheryl     | Vogelsang   |        | Sandy      | Leslie    |  |
| 240                           | Marsha     | Williams    |        |            |           |  |
| 241                           | Kacie      | Furlong     |        | Evenlyn    | Kellar    |  |
| 242                           | Eileen     | Oberholser  |        | Gail       | Brown     |  |
| 243                           | Jesse      | Cox         |        |            |           |  |
| 244                           | Lorraine   | Williams    |        |            |           |  |
| 245                           | Sarah      | Hanna       |        |            |           |  |
| 246                           | Mary       | Kirkner     |        |            |           |  |
| 247                           | Mary       | Finn        |        |            |           |  |
| 248                           | Herb       | Clader      |        | Gloria     | Floyd     |  |
| 249                           | Andrew     | Lewandowski |        |            |           |  |
| 250                           | Trisha     | Posey       |        | Jean       | Zaleski   |  |
| 251                           | Walt       | Speier      |        |            |           |  |
| 252                           | Margaret   | Thompson    |        |            |           |  |

| VI. Supplemental Contracts |            |          |        |      |               |                |                          |
|----------------------------|------------|----------|--------|------|---------------|----------------|--------------------------|
| Last Name                  | First Name | Location | Season | Step | % of Contract | Total Contract | Position Title           |
| Fall 2019-20 Additions:    |            |          |        |      |               |                |                          |
| DeLeo                      | Kimberly   | FMS      | Fall   | 2    | 100%          | \$2,835.00     | Head Girls Soccer Coach  |
| Hall                       | Lauren     | HHS      | Fall   | 1    | 100%          | \$3,696.00     | Asst. Volleyball Coach   |
| Lorback                    | Todd       | EHS      | Fall   | 1    | 100%          | \$3,696        | Head Golf Coach          |
| Peters                     | Rebecca    | FMS      | Fall   | 1    | 100%          | \$2,156        | Asst. Volleyball Coach   |
| Wallace                    | Ryan       | RHS      | Fall   | 1    | 100%          | \$3,696        | Asst. Boys Soccer Coach  |
| Washington                 | Reginald   | FMS      | Fall   | 6    | 100%          | \$3,654        | Asst. Football Coach     |
| Removals:                  |            |          |        |      |               |                |                          |
| Alwine                     | Lauren     | HHS      | Fall   | 1    | 100%          | \$3,696        | Asst. Girls Soccer Coach |
| de Beer                    | Wiaan      | HHS      | Fall   | 3    | 34%           | \$1,101.60     | Fall Drama               |
| Latch                      | Michael    | EHS      | Fall   | 1    | 25%           | \$1,001        | Color Guard              |
| Peters                     | Rebecca    | FMS      | Fall   | 2    | 100%          | \$2,835        | Head Field Hockey Coach  |
| White                      | Courtney   | SMS      | Fall   | 1    | 100%          | \$2,772        | Head Field Hockey Coach  |
| Adjustments:               |            |          |        |      |               |                |                          |
| Bearde                     | Rachel     | EHS      | Fall   | 2    | 100%          | \$4,095        | Color Guard              |
| DiFilippo                  | Kelly      | RHS      | Fall   | 4    | 100%          | \$4,048        | Asst. Cheerleading Coach |
| Evans                      | Courtney   | HHS      | Fall   | 3    | 100%          | \$4,860        | Head Field Hockey Coach  |
| McClintock                 | Whitney    | HHS      | Fall   | 4    | 100%          | \$1,104        | Fall Intramurals         |
| Shoemaker                  | Josiah     | EHS      | Fall   | 2    | 100%          | \$5,355        | Asst. Football Coach     |

Recommendations  
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I. Removals from Payroll

a. Resignations - None

b. Retirements - None

II. Additions to Payroll

a. Professional Staff: Contract

|    |                |                                                                                                                                     |
|----|----------------|-------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Lauren Gendell |                                                                                                                                     |
|    | Placement      | 1.0 Science Teacher at Peirce MS, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 1, Step 1, \$46,000.      |
|    | Education      | Bachelor of Science from West Chester University 2015-2019                                                                          |
|    | Experience     | None                                                                                                                                |
|    | Certification  | Instructional I, Grades 4-8 ( All Subjects 4-6, Math 7-8, Science 7-8), Special Education 7-12, Special Education PK-8              |
| 2. | Lauren Payton  |                                                                                                                                     |
|    | Placement      | 1.0 Social Studies Teacher at East HS, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 1, Step 1, \$46,000. |
|    | Education      | Bachelor of Arts from Walsh University, OH 2015-2019                                                                                |
|    | Experience     | None                                                                                                                                |
|    | Certification  | Certification pending                                                                                                               |

b. Professional Staff: Long Term Substitute - None

c. Administrative Staff: Contract - None

d. Support Staff: Contract - None

e. Support Staff: Substitute

|    |                 |                                |
|----|-----------------|--------------------------------|
| 1. | Vincent Corbitt | Substitute Custodian, \$15/hr. |
|----|-----------------|--------------------------------|

III. Personnel Events

a. Status Change

|    | <b>Name</b>    | <b>Type</b>  | <b>From</b>                                  | <b>To</b>                                     | <b>Effective Date</b> | <b>Salary</b> |
|----|----------------|--------------|----------------------------------------------|-----------------------------------------------|-----------------------|---------------|
| 1. | Ramon Gadea    | Professional | .8 Music Teacher (.6 Fugett MS/.2 Peirce MS) | 1.0 Music Teacher (.6 Fugett MS/.4 Peirce MS) | 8/19/19               | \$49,100      |
| 2. | Terry Spranger | Support      | 1.0 Para at Exton ES                         | 1.0 Secretary to the Principal at Exton ES    | TBD                   | \$20.36/hr.   |

b. Transfer - None

IV. Personnel Leave

a. Sabbatical Leave - None

b. Unpaid Leave - None

V. Additional Information - None

VI. Supplemental Contracts - None

**WEST CHESTER AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

Tuesday, May 28, 2019

7:00 PM

Spellman Education Center

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**CONSENT AGENDA**

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I recommend the Board approve the following consent agenda items:

VII. School Board Reports

**Committee Reports**

Education

1. Approval of the following Study/Excursion trip(s):
  - East/Henderson/Rustin HS Orchestra – Orlando, FL – Thurs-Mon 4/16-4/20/19
  - Rustin HS DECA – Orlando, FL – Thurs-Tues 4/25-4/30/19
  - Henderson HS Winter Guard – Wildwood, NJ – Thurs-Sun 5/2-5/5/19
  - Rustin HS Marching Band – Indianapolis, IN – Thurs-Sun 11/14-11/17/19
  - Henderson HS Wrestling – Hall, PA – Fri-Sat 12/13-12/14/19
  - Henderson HS AP-Spanish – Peru – Tues-Mon 6/16-6/22/20 (*Revision of March 11, 2019 Consent Agenda item listed as trip to Spain instead of Peru*)
2. Approval to Establish the following Activity Account(s):
  - Approval of Rustin HS American Latino Program
3. Approval of Resolution – Required 15-1502(a) of the Public School Code – Designated Local Holidays – 2019-2020 WCASD Calendar
4. Approval of AP Music Theory Textbooks
5. Approval of Grade 4 Text *Crenshaw* by Katherine Applegate
6. Approval of Grade 4 Text *Mr. Chickee's Funny Money* by Christopher Paul Curtis
7. Approval of Grade 4 Text *Because of Winn Dixie* by Kate DiCamillo
8. Approval of Grade 4 Text *There's an Owl in the Shower* by Jean Craighead George
9. Approval of Grade 5 Text *Bud, Not Buddy* by Christopher Paul Curtis
10. Approval of Grade 5 Text *Restart* by Gordon Korman
11. Approval of Grade 5 Text *Wonder* by R. J. Palacio
12. Approval of Grade 5 Text *Hatchet* by Gary Paulsen
13. Approval of Revised Board Policy 307 – Student Teachers/Interns, Second Reading
14. Approval of New Administrative Guideline 307AG1 – Student Teachers/Interns Guidelines, Second Reading
15. Approval of New Board Policy 225 – Student Debt, Second Reading
16. Approval of Revised Board Policy 815.3 – Lending Technology Equipment, Second Reading

Pupil Services

1. Approval of Justicorp Nurse Contract

Personnel

Property & Finance

1. Approval of Resolution for 2018-19 Budget Transfers
2. Approval of School District Depositories Resolution for 2019-20
3. Approval of 2018-19 Transportation Schedules
4. Approval of Local Audit Firm
5. Approval for Food Service Equipment Purchases for the 2019-20 Year

**Other Reports**

Other Business

1. Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of April 1, 2019 to April 30, 2019
2. Approval of the April 30, 2019 Financial Report
3. Approval of Board Treasurer
4. Approval of Board Assistant Secretary

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Discussion: \_\_\_\_\_

Action:            Motion: \_\_\_\_\_

Vote:            Yes: \_\_\_\_\_ No: \_\_\_\_\_

***Background***

These action items are either routine or high consensus items and may not require discussion by the Board. If any Board member wishes to discuss any action item, the Board President will move it from the consent agenda to its appropriate place on the regular agenda.

Responsible Staff:    Dr. Scanlon



May 28, 2019

**Action Items**

**Approval of the following Study/Excursion Trip(s)**

*Approval is requested of the following Study/Excursion Trip(s):*

- East/Henderson/Rustin HS Orchestra – Orlando, FL – Thurs-Mon 4/16-4/20/19
- Rustin HS DECA – Orlando, FL – Thurs-Tues 4/25-4/30/19
- Henderson HS Winter Guard – Wildwood, NJ – Thurs-Sun 5/2-5/5/19
- Rustin HS Marching Band – Indianapolis, IN – Thurs-Sun 11/14-11/17/19
- Henderson HS Wrestling – Hall, PA – Fri-Sat 12/13-12/14/19
- Henderson HS AP-Spanish – Peru – Tues-Mon 6/16-6/22/20  
(Revision of March 11, 2019 Consent Agenda item listed as trip to Spain instead of Peru)

*I so move.*

**Approval to Establish the following Activity Account(s)**

*Approval is requested of the following Activity Account(s):*

- Rustin HS American Latino Program

*I so move.*

**Approval of Resolution – Required 15-1502(a) of the Public School Code – Designated Local Holidays – 2019-2020 WCASD Calendar**

*Approval is requested of the Resolution – Required 15-1502(a) of the Public School Code – Designated Local Holidays – 2019-2020 WCASD Calendar*

*I so move.*

**Approval of AP Music Theory Textbooks**

*Approval is requested of AP Music Theory Textbooks*

*I so move.*

**Approval of Grade 4 Text Crenshaw by Katherine Applegate**

*Approval is requested of Grade 4 Text Crenshaw by Katherine Applegate*

*I so move.*

**Approval of Grade 4 Text Mr. Chickee's Funny Money by Christopher Paul Curtis**

*Approval is requested of Grade 4 Text Mr. Chickee's Funny Money by Christopher Paul Curtis*

*I so move.*

**Approval of Grade 4 Text Because of Winn Dixie by Kate DiCamillo**

*Approval is requested of Grade 4 Text Because of Winn Dixie by Kate DiCamillo*

*I so move.*

**Approval of Grade 4 Text *There's an Owl in the Shower* by Jean Craighead George**

*Approval is requested of Grade 4 Text *There's an Owl in the Shower* by Jean Craighead George*

*I so move.*

**Approval of Grade 5 Text *Bud, Not Buddy* by Christopher Paul Curtis**

*Approval is requested of Grade 5 Text *Bud, Not Buddy* by Christopher Paul Curtis*

*I so move.*

**Approval of Grade 5 Text *Restart* by Gordon Korman**

*Approval is requested of Grade 5 Text *Restart* by Gordon Korman*

*I so move.*

**Approval of Grade 5 Text *Wonder* by R. J. Palacio**

*Approval is requested of Grade 5 Text *Wonder* by R. J. Palacio*

*I so move.*

**Approval of Grade 5 Text *Hatchet* by Gary Paulsen**

*Approval is requested of Grade 5 Text *Hatchet* by Gary Paulsen*

*I so move.*

**Approval of Revised Board Policy 307 – Student Teachers/Interns, Second Reading**

*Approval is requested of Revised Board Policy 307 – Student Teachers/Interns, Second Reading*

*I so move.*

**Approval of New Administrative Guideline 307AG1 – Student Teachers/Interns Guidelines, Second Reading**

*Approval is requested of New Administrative Guideline 307AG1 – Student Teachers/Interns Guidelines, Second Reading*

*I so move.*

**Approval of New Board Policy 225 – Student Debt, Second Reading**

*Approval is requested of New Board Policy 225 – Student Debt, Second Reading*

*I so move.*

**Approval of Revised Board Policy 815.3 – Lending Technology Equipment, Second Reading**

*Approval is requested of Revised Board Policy 815.3 – Lending Technology Equipment, Second Reading*

*I so move.*





West Chester Area School District  
EDUCATION COMMITTEE

Meeting Minutes

May 13, 2019

Start: 7:00 PM

Finish: 7:54 PM

**Attending Committee Members:** Sue Tiernan, Joyce Chester, M. Christopher Tabakin

**Other Board Members:** Chris McCune, Karen Herrmann, Kate Shaw

**Administration:** Robert Sokolowski, Sara Missett, Tammi Florio, James Scanlon, Kristen Barnello, Debra Dinsmore, Richard Mitchell, Donna Foley

**Items listed on the Education Committee Regular Agenda of May 13, 2019:**

1. Approval of the Education Committee Meeting Minutes of April 8, 2019
2. Approval of Resolution – Required 15-1502(a) of the Public School Code – Designated Local Holidays – 2019-2020 WCASD Calendar
3. Approval of AP Music Theory Textbook
4. Approval of Grade 4 Text *Crenshaw* by Katherine Applegate
5. Approval of Grade 4 Text *Mr. Chickee's Funny Money* by Christopher Paul Curtis
6. Approval of Grade 4 Text *Because of Winn Dixie* by Kate DiCamillo
7. Approval of Grade 4 Text *There's an Owl in the Shower* by Jean Craighead George
8. Approval of Grade 5 Text *Bud, Not Buddy* by Christopher Paul Curtis
9. Approval of Grade 5 Text *Restart* by Gordon Korman
10. Approval of Grade 5 Text *Wonder* by R. J. Palacio
11. Approval of Grade 5 Text *Hatchet* by Gary Paulsen
12. Summary of Workforce Advisory Council 2019-2020 Career Education Framework

**A. Committee Actions and Outcomes:**

1. Approval of the Education Committee Meeting Minutes of April 13, 2019 **VOTE: 3 - 0**
2. Approval of Resolution – Required 15-1502(a) of the Public School Code – Designated Local Holidays – 2019-2020 WCASD Calendar **VOTE: 3 - 0**
3. Approval of AP Music Theory Textbook **VOTE: 3 - 0**
4. Approval of Grade 4 Text *Crenshaw* by Katherine Applegate **VOTE: 3 - 0**
5. Approval of Grade 4 Text *Mr. Chickee's Funny Money* by Christopher Paul Curtis **VOTE: 3 - 0**
6. Approval of Grade 4 Text *Because of Winn Dixie* by Kate DiCamillo **VOTE: 3 - 0**
7. Approval of Grade 4 Text *There's an Owl in the Shower* by Jean Craighead George **VOTE: 3 - 0**
8. Approval of Grade 5 Text *Bud, Not Buddy* by Christopher Paul Curtis **VOTE: 3 - 0**
9. Approval of Grade 5 Text *Restart* by Gordon Korman **VOTE: 3 - 0**
10. Approval of Grade 5 Text *Wonder* by R. J. Palacio **VOTE: 3 - 0**
11. Approval of Grade 5 Text *Hatchet* by Gary Paulsen **VOTE: 3 - 0**

**B. Items to be placed on the upcoming Board Agenda:**

- Approval of Resolution – Required 15-1502(a) of the Public School Code – Designated Local Holidays – 2019-2020 WCASD Calendar
- Approval of AP Music Theory Textbook
- Approval of Grade 4 Text *Crenshaw* by Katherine Applegate
- Approval of Grade 4 Text *Mr. Chickee's Funny Money* by Christopher Paul Curtis

- Approval of Grade 4 Text *Because of Winn Dixie* by Kate DiCamillo
- Approval of Grade 4 Text *There's an Owl in the Shower* by Jean Craighead George
- Approval of Grade 5 Text *Bud, Not Buddy* by Christopher Paul Curtis
- Approval of Grade 5 Text *Restart* by Gordon Korman
- Approval of Grade 5 Text *Wonder* by R. J. Palacio
- Approval of Grade 5 Text *Hatchet* by Gary Paulsen

**C. Items to be placed on the upcoming Board Consent Agenda:**

Approval of the following Study/Excursion trip(s):

- East/Henderson/Rustin HS Orchestra – Orlando, FL – Thurs-Mon 4/16-4/20/19
- Rustin HS DECA – Orlando, FL – Thurs-Tues 4/25-4/30/19
- Henderson HS Winter Guard – Wildwood, NJ – Thurs-Sun 5/2-5/5/19
- Rustin HS Marching Band – Indianapolis, IN – Thurs-Sun 11/14-11/17/19
- Henderson HS Wrestling – Hall, PA – Fri-Sat 12/13-12/14/19
- Henderson HS AP-Spanish – Peru – Tues-Mon 6/16-6/22/20
- Rustin HS American Latino Program

# WEST CHESTER AREA

APPROVED: August 14, 2019 1AG1

REVISED: December 14, 2017

## SCHOOL DISTRICT 121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal		<input checked="" type="checkbox"/> New Trip Request	<input type="checkbox"/> Trip Revision Request	<input type="checkbox"/> Trip Cancellation Request
School		East, Henderson & Rustin		Grade/Subject/Club: Orchestra
Teacher(s) in Charge: Charles dePasquale (Rustin), Katrina Kelly (Henderson) & Tim Celfo (East)				
Destination: OrlandoFest Competition / Orlando, FL				
Trip Day(s)/Date(s):		April 16-20, 2020 <u>Thurs - Mon</u>		Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Overnight Trip:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> In State <input checked="" type="checkbox"/> Out of State <input type="checkbox"/> Out of Country	Name Tour Company: _____
Special Instructions (rain date, etc.): <u>None are necessary</u>				
How is it related to curriculum: <u>This is planned competition trip for all three high schools, not only against each other, but also against several other schools that will be in attendance.</u>				
Objectives of the proposed trip: <u>To receive positive comments and high scores from the competition judges.</u>				
Number of Pupils: <u>100</u>		Total Passengers: <u>120</u>	Per Pupil Cost: <u>1,210.00</u>	
Adult Chaperone to Student Ratio: <u>1 / 10</u>		% of Eligible Students Going: <u>100.00%</u>		
Names of Teacher/Staff Chaperones: <u>Charles dePasquale, Katrina Kelly &amp; Tim Celfo</u>				
Other Adult Chaperones: <u>Several additional parents</u>				
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)				
<b>Estimated Cost</b>				
Substitute(s) Needed:	# Staff	# Days	Cost/Day	Total Cost
	<u>3</u>	<u>2</u>	<u>159.31</u>	<u>955.86</u>
Agency Nurses Needed:			<u>0.00</u>	<u>0.00</u>
Name of Staff Member Driving Students: _____				
Mileage/Tolls: (if applicable) _____				
Hotel/Food/Airfare: (if applicable)			<u>85,200.00</u>	Parents Org is paying this fee.
Registration/Entrance Fee: (if applicable)			<u>36,000.00</u>	Parents Org is paying this fee.
Other Costs: _____				
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach				
Buses/Rentals/Coaches	# Vehicles	# Days	Cost/Vehicle	Total Cost
	<u>6</u>	<u>5</u>	<u>4,000.00</u>	<u>24,000.00</u>
Rental Company/Carrier: <u>Academy Bus CO. &amp; Lifes A, Trip Bus Co.</u>				
Students Leaving From:		<u>East/Fugett Ramp</u>	at <u>5:00</u>	<input type="checkbox"/> am <input checked="" type="checkbox"/> pm
Students Returning To:		<u>East/Fugett Ramp</u>	at <u>2:00</u>	<input type="checkbox"/> am <input checked="" type="checkbox"/> pm
Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ am/pm Pick up at: _____ at _____ am/pm				
What are the planned activities to assist students who require financial assistance: <u>Numerous fundraisers throughout the school year</u>				
Several fundraisers are planned throughout the school year: <u>Yankee Candle, Polsettias, Wawa Coupons, Restaurant &amp; Bowling Nights, etc.</u>				
Additional Information (bus w/lift, star seat, ski boxes, special instructions) <u>Payments for subs will be divided evenly between the three high school budgets.</u>				
NOTE: The nurse duties will be fulfilled by chaperone parents that are certified nurses.				
Total Cost of Trip: <u>\$ 146,155.86</u>		Pupil Cost: <u>\$121,000.00</u>	Other Funded: <u>\$24,200.00</u>	Total Cost to the District: <u>\$955.86</u>
Requested By: <u>Charles dePasquale</u>		Signature: <u>Charles dePasquale</u>	Date: <u>3/26/19</u>	
<b>Approval</b>				
Principal		Approved	Date: <u>3/26/19</u>	
Supervisor		Approved	Date: <u>4/9/19</u>	
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services		Approved	Date: <u>4/5/19</u>	
Transportation:			Date: _____	
Schedule Dates:		Contractor: _____		
Krapf Costs:		Additional Costs: _____		

May 28, 2019 Board Consent Agenda

# WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015  
REVISED: December 14, 2017

## 121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request						
School: <u>Rustin High School</u>		Grade/Subject/Club: <u>9 - 12 DECA</u>				
Teacher(s) In Charge: <u>Christine McCarter and Shirley leClerc</u>						
Destination: <u>Rosen Plaza Hotel, 9700 International Dr, Orlando, FL 32819</u>						
Trip Day(s)/Date(s): <u>April 25-30</u>		Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input checked="" type="checkbox"/> Out of State <input type="checkbox"/> Out of Country		Name Tour Company: _____				
Special Instructions (rain date, etc.): _____						
How is it related to curriculum: <u>DECA is a co-curricular element of the Marketing program. Students will participate in marketing competitions with students from around the world.</u>						
Objectives of the proposed trip: <u>To provide the students with training in leadership, communication, problem solving and marketing principles.</u>						
Number of Pupils: <u>11</u>		Total Passengers: <u>13</u>		Per Pupil Cost: <u>555.00</u>		
Adult Chaperone to Student Ratio: <u>1</u> to <u>8</u>		% of Eligible Students Going: <u>92.00%</u>				
Names of Teacher/Staff Chaperones: <u>Christine McCarter</u>						
~ Other Adult Chaperones: _____						
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    (refer to 121AG6)						
<b>Estimated Cost</b>						
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project
Substitute(s) Needed:	<u>2</u>	<u>4</u>	<u>159.31</u>	<u>1,274.48</u>	<u>50%</u>	<u>1-1320-000-20-04-223-315 (637.24)</u>
					<u>50%</u>	<u>1-1110-000-20-04-223-315 (637.24)</u>
Agency Nurses Needed:			<u>0.00</u>	<u>0.00</u>		
Name of Staff Member Driving Students: _____						
Hotel/Food/Airfare:    (if applicable)		- <u>10,644.80</u> <u>50-000-223-018-223 (9485.00)</u>				
Registration/Entrance Fee:    (if applicable)		<u>1,000.00</u> <u>1-1320-000-20-04-223-580- (3159.80)</u>				
		<u>50-000-223-018-223- (800.00)</u>				
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach						
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches				<u>0.00</u>		
~ Rental Company/Carrier: _____						
Students Leaving From: _____		at _____		<input type="checkbox"/> am <input type="checkbox"/> pm		
Students Returning To: _____		at _____		<input type="checkbox"/> am <input type="checkbox"/> pm		
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No    Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
What are the planned activities to assist students who require financial assistance: _____						
School store is helping to support all students						
Additional information (bus w/lift, star seat, ski boxes, special instructions) _____						
Total Cost of Trip: <u>\$12,919.28</u> Pupil Cost:    \$ <u>6,105.00</u> Other Pupil: <u>\$280.00</u> Total Cost to the District: <u>\$ 4,634.28</u>						
Requested By: <u>Christine McCarter</u>		Signature: <u>Christine McCarter</u>		Date: <u>4/19/19</u>		
<b>Approval</b>						
Principal		Approved: <u>[Signature]</u>		Date: <u>4/23/19</u>		
Supervisor		Approved: _____		Date: _____		
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services		Approved: <u>[Signature]</u>		Date: <u>4/25/19</u>		
Transportation: _____				Date: _____		
Schedule Dates: _____		Contractor: _____				

*May 28, 2019 Board Consent Agenda*

WEST CHESTER AREA  
SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015  
REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and  
Extracurricular Trips and Approval of Bus Transportation

Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request																			
School: <u>Henderson High School</u>	Grade/Subject/Club: <u>Winter Guard</u>																		
Teacher(s) in Charge: <u>Jennifer Smith</u>																			
Destination: <u>Wildwood, New Jersey</u>																			
Trip Day(s)/Date(s): <u>May 2nd - May 5th</u> Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																			
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input checked="" type="checkbox"/> Out of State <input type="checkbox"/> Out of Country    Name Tour Company: _____																			
Special Instructions (rain date, etc.): _____																			
How is it related to curriculum: <u>It is the culminating set of performances for our season.</u>																			
Objectives of the proposed trip: <u>Compete in prelims for our class, then hopefully advance to semi-finals, then to finals.</u>																			
Number of Pupils: <u>12</u>	Total Passengers: <u>14</u>																		
Adult Chaperone to Student Ratio: <u>2 / 6</u>	Per Pupil Cost: <u>0.00</u>																		
Names of Teacher/Staff Chaperones: <u>Jennifer D'Antonio</u>																			
~ Other Adult Chaperones: _____																			
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    (refer to 121AG6)																			
<b>Estimated Cost</b>																			
	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th># Staff</th> <th># Days</th> <th>Cost/Day</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td>Substitute(s) Needed:</td> <td></td> <td style="text-align: center;">159.31</td> <td style="text-align: center;">0.00</td> <td></td> <td></td> </tr> <tr> <td>Agency Nurses Needed:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project	Substitute(s) Needed:		159.31	0.00			Agency Nurses Needed:					
# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project														
Substitute(s) Needed:		159.31	0.00																
Agency Nurses Needed:																			
Name of Staff Member Driving Students: _____																			
Mileage/Tolls: (if applicable) _____																			
Hotel/Food/Airfare: (if applicable)	\$ <u>2100.00</u>																		
Registration/Entrance Fee: (if applicable)	\$ <u>150.00</u>																		
Other Costs: _____	<u>Paid by booster club</u>																		
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input checked="" type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach																			
	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th># Vehicles</th> <th># Days</th> <th>Cost/Vehicle</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td>Buses/Rentals/Coaches</td> <td style="text-align: center;"><u>1</u></td> <td style="text-align: center;"><u>741.00</u></td> <td style="text-align: center;"><u>741.00</u></td> <td style="text-align: center;"><u>100%</u></td> <td style="text-align: center;"><u>Paid for by booster club</u></td> </tr> </tbody> </table>	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project	Buses/Rentals/Coaches	<u>1</u>	<u>741.00</u>	<u>741.00</u>	<u>100%</u>	<u>Paid for by booster club</u>						
# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project														
Buses/Rentals/Coaches	<u>1</u>	<u>741.00</u>	<u>741.00</u>	<u>100%</u>	<u>Paid for by booster club</u>														
~ Rental Company/Carrier: <u>Student Transportation America (STA)</u>																			
Students Leaving From: <u>Henderson</u>	at <u>11:00</u> <input checked="" type="checkbox"/> am <input type="checkbox"/> pm																		
Students Returning To: <u>Henderson</u>	at <u>2:00</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm																		
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No    Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm																			
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm																			
What are the planned activities to assist students who require financial assistance: Covered by boosters																			
Additional Information (bus w/lift, star seat, ski boxes, special instructions)																			
Total Cost of Trip: \$ <u>2991.00</u> Pupil Cost: \$ _____ Other Funded: \$ <u>2991.00</u> Total Cost to the District: \$ <u>0</u>																			
Requested By: <u>Jennifer Smith</u>	Signature:  Date: <u>03/25/2019</u>																		
<b>Approval</b>																			
Principal	Approved:  Date: <u>3/26/19</u>																		
Supervisor	Approved:  Date: _____																		
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services	Approved:  Date: <u>3/28/19</u>																		
Transportation:	Date: _____																		
Schedule Dates: _____	Contractor: _____																		
Krapf Costs: _____	Additional Costs: _____																		
Spellman Office Only:    Overnight Trip will appear on the <u>May 28, 2019</u> Board Consent Agenda.																			

✓ APR 03 2019

# WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015  
REVISED: December 14, 2017

## 121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

<b>Proposal</b> <input checked="" type="checkbox"/> <b>New Trip Request</b> <input type="checkbox"/> <b>Trip Revision Request</b> <input type="checkbox"/> <b>Trip Cancellation Request</b>																			
School: <u>Rustin High School</u>	Grade/Subject/Club: <u>Rustin Marching Band</u>																		
Teacher(s) in Charge: <u>M. Shoremount</u>																			
Destination: <u>Indianapolis, IN (Lucas Oil Stadium)</u>																			
Trip Day(s)/Date(s): <u>Thursday 11/14/19- Sunday 11/17/19</u>	Competition: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																		
Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input checked="" type="checkbox"/> Out of State <input type="checkbox"/> Out of Country	Name Tour Company: <u>Music Travel Consultants</u>																		
Special Instructions (rain date, etc.): <u>None</u>																			
How is it related to curriculum: <u>The Marching Band will compete in the Bands of America Grand National Championships</u>																			
PMEA Region 6 Band festival.																			
Objectives of the proposed trip: <u>To perform the 2019 field show to the best of their ability.</u>																			
Number of Pupils: <u>65</u>	Total Passengers: <u>75</u> Per Pupil Cost: <u>853.00</u>																		
Adult Chaperone to Student Ratio: <u>1 / 7</u>	% of Eligible Students Going: <u>100.00%</u>																		
Names of Teacher/Staff Chaperones: <u>M. Shoremount, and Marching Band Staff members</u>																			
Other Adult Chaperones: _____																			
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    (refer to 121AG6)																			
<b>Estimated Cost</b>																			
Substitute(s) Needed:	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th># Staff</th> <th># Days</th> <th>Cost/Day</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td><u>2</u></td> <td></td> <td><u>159.31</u></td> <td><u>318.62</u></td> <td></td> <td><u>1-110-000-20-16-203-315</u></td> </tr> <tr> <td>Agency Nurses Needed:</td> <td></td> <td><u>0.00</u></td> <td><u>0.00</u></td> <td></td> <td></td> </tr> </tbody> </table>	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project	<u>2</u>		<u>159.31</u>	<u>318.62</u>		<u>1-110-000-20-16-203-315</u>	Agency Nurses Needed:		<u>0.00</u>	<u>0.00</u>		
# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project														
<u>2</u>		<u>159.31</u>	<u>318.62</u>		<u>1-110-000-20-16-203-315</u>														
Agency Nurses Needed:		<u>0.00</u>	<u>0.00</u>																
Name of Staff Member Driving Students: _____																			
Mileage/Tolls: (if applicable) _____																			
Hotel/Food/Airfare: (if applicable) _____																			
Registration/Entrance Fee: (if applicable) _____																			
Other Costs: _____																			
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input checked="" type="checkbox"/> Coach																			
Buses/Rentals/Coaches	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th># Vehicles</th> <th># Days</th> <th>Cost/Vehicle</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td><u>2</u></td> <td><u>4</u></td> <td><u>0.00</u></td> <td><u>0.00</u></td> <td></td> <td></td> </tr> </tbody> </table>	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project	<u>2</u>	<u>4</u>	<u>0.00</u>	<u>0.00</u>								
# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project														
<u>2</u>	<u>4</u>	<u>0.00</u>	<u>0.00</u>																
Rental Company/Carrier: <u>TBD (Part of package from travel company)</u>																			
Students Leaving From: <u>Rustin Auditorium</u>	at <u>6:00</u> <input checked="" type="checkbox"/> am <input type="checkbox"/> pm																		
Students Returning To: <u>Rustin Auditorium</u>	at <u>9:00</u> <input checked="" type="checkbox"/> am <input type="checkbox"/> pm																		
Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No    Drop at: _____ at _____ am/pm																			
Pick up at: _____ at _____ am/pm																			
What are the planned activities to assist students who require financial assistance: _____																			
The Band boosters provide fundraising opportunities and scholarships for students with financial need. <u>Students will pay boosters</u>																			
Additional information (bus w/lift, star seat, ski boxes, special instructions) <u>+ boosters pay all expenses.</u>																			
None																			
Total Cost of Trip: \$ <u>55,445.00</u>	Pupil Cost: \$ <u>55,445.00</u> Other Funded: \$ _____    Total Cost to the District: \$ <u>- 0 -</u>																		
Requested By: <u>Michael Shoremount</u>	Signature: <u>[Signature]</u> Date: <u>04/04/2019</u>																		
<b>Approval</b>																			
Principal	Approved: <u>[Signature]</u> Date: <u>4/9/19</u>																		
Supervisor	Approved: _____    Date: _____																		
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services	Approved: <u>[Signature]</u> Date: <u>4/5/19</u>																		
Transportation:	Approved: _____    Date: _____																		
Schedule Dates: _____	Contractor: _____																		
Krapf Costs: _____	Additional Costs: _____																		
<u>Spellman Office Only:</u> Overnight Trip will appear on the <u>May 28, 2019</u> Board Consent Agenda.																			

# WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE  
APPROVED: September 25, 2017  
REVISED:

## 121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

<b>PROPOSAL</b>			
<input checked="" type="checkbox"/> New Trip Request		<input type="checkbox"/> Trip Revision Request	
<input type="checkbox"/> Trip Cancellation			
School: <u>Henderson High School</u>		Sport: <u>Wrestling</u>	
Coach(s) in charge: <u>Rob Beighley, Caleb Edwards, Cody Lind</u>		In Season: <input checked="" type="checkbox"/>	Post Season: <input type="checkbox"/>
Destination: <u>King of the Mountain - 64 Keystone Central Drive Mill Hall, PA 17751</u>			
Trip Day(s)/Date(s): <u>Friday December 13th and Saturday December 14th, 2019</u>			
Number of Students: <u>14</u> Total Passengers: <u>17</u> % of Eligible Students going: <u>100%</u>			
Adult Chaperone to Student ratio: <u>1</u> / <u>4</u>			
Names of Coach/Staff Chaperones: <u>Rob Beighley, Caleb Edwards, Cody Lind</u>			
~ Other Adult Chaperones: _____			
Nurse required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Refer to 121AG6)			
<b>ESTIMATED COST</b>			
Substitute(s) needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		If so, how many: _____	
Name of Staff Member Driving Students: <u>Rob Beighley, Caleb Edwards, Kevin Kocherperger</u>			
Mileage/Tolls: (if applicable)	0	_____	
Hotel/Food/Airfare: (if applicable)	0	_____	
Meal(s): (allowance \$31.50/Adult, \$20.00/Student)	0	_____	
Registration/Entrance Fee: (if applicable)	_____	_____	
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches <u>2</u> \$340.00    1-3200-000-20-30R-221 Program 444			
~ Rental Company/Carrier: <u>Fred Beans Ford</u>			
~ Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No			
Drop at: _____		at _____ <input type="checkbox"/> AM <input type="checkbox"/> PM	
Pick up: _____		at _____ <input type="checkbox"/> AM <input type="checkbox"/> PM	
Students Leaving From: <u>Henderson on 12/14/ 2019</u>		at <u>3</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	
Students Returning To: <u>Henderson on 12/15/ 2019</u>		at <u>8</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	
TOTAL Cost of Trip: \$ <u>340.00</u>		Pupil Cost: \$ <u>0</u> TOTAL Cost to the District: \$ <u>340.00</u>	
Requested by: <u>Rob Beighley</u>		Signature: <u>Rob Beighley</u> Date: <u>3-29-19</u>	
<b>APPROVAL</b>			
Principal:	Approved: <u>[Signature]</u>	Date: <u>3-29-19</u>	
Athletic Director:	Approved: <u>[Signature]</u>	Date: <u>3-27-19</u>	
Director of Secondary Education	Approved: <u>[Signature]</u>	Date: <u>4/8/19</u>	
Transportation:	_____	Date: _____	
Scheduled Date:	_____	Contractor: _____	
Krapf Cost:	_____	Additional Cost: _____	
<b>Spellman Office Only:</b> Overnight Trip will appear on the <u>May 28, 2019</u> Board Consent Agenda.			

# WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015  
REVISED: December 14, 2017

## 121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

<b>Proposal</b> <input checked="" type="checkbox"/> <b>New Trip Request</b> <input type="checkbox"/> <b>Trip Revision Request</b> <input type="checkbox"/> <b>Trip Cancellation Request</b>																						
School: <u>Henderson High School</u>	Grade/Subject/Club: <u>Spanish 3, 4, 5, AP</u>																					
Teacher(s) in Charge: <u>Grace Malizia; Michelle West</u>																						
Destination: <u>Lima, Cuzco, Machu Picchu, Peru</u>																						
Trip Day(s)/Date(s): <u>June 16-22, 2020</u>	Competition <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																					
~ Overnight Trip: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input type="checkbox"/> Out of State <input checked="" type="checkbox"/> Out of Country     Name Tour Company: <u>Explorica</u>																						
Special Instructions (rain date, etc.): _____																						
How is it related to curriculum: <u>Students study Peru throughout the Spanish 4 curriculum. Students will also improve their oral fluency in Spanish</u>																						
Objectives of the proposed trip: <u>Enhance oral fluency and language acquisition; Global and cultural competence; Spanish communication; cultural connections</u>																						
Number of Pupils: <u>18</u>	Total Passengers: <u>20</u> Per Pupil Cost: <u>2,891.00</u>																					
Adult Chaperone to Student Ratio: <u>1 / 8</u>	% of Eligible Students Going: <u>100.00%</u>																					
Names of Teacher/Staff Chaperones: <u>Grace Malizia; Michelle West</u>																						
~ Other Adult Chaperones: <u>Other Henderson staff (if needed); Staff will be CPR/First Aid certified</u>																						
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No     (refer to 121AG6)																						
<b>Estimated Cost</b>																						
	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th># Staff</th> <th># Days</th> <th>Cost/Day</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td>Substitute(s) Needed:</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">159.31</td> <td style="text-align: center;">0.00</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Agency Nurses Needed:</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0.00</td> <td style="text-align: center;">0.00</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>		# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project	Substitute(s) Needed:	0	0	159.31	0.00	_____	_____	Agency Nurses Needed:	0	0	0.00	0.00	_____	_____
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project																
Substitute(s) Needed:	0	0	159.31	0.00	_____	_____																
Agency Nurses Needed:	0	0	0.00	0.00	_____	_____																
Name of Staff Member Driving Students:	<u>N/A</u>																					
Mileage/Tolls: (if applicable)	_____																					
Hotel/Food/Airfare: (if applicable)	_____																					
Registration/Entrance Fee: (if applicable)	_____																					
Other Costs: <u>Roundtrip airfare; all transportation; sightseeing; hotels; breakfast/dinner; tour guide</u>	<u>52,038.00</u>																					
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach																						
	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th># Vehicles</th> <th># Days</th> <th>Cost/Vehicle</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td>Buses/Rentals/Coaches</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">0.00</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>		# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project	Buses/Rentals/Coaches	_____	_____	_____	0.00	_____	_____							
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project																
Buses/Rentals/Coaches	_____	_____	_____	0.00	_____	_____																
~ Rental Company/Carrier: <u>Explorica Travel</u>																						
Students Leaving From: <u>Philadelphia International Airport</u>	at <u>TBD</u> <input type="checkbox"/> am <input type="checkbox"/> pm																					
Students Returning To: <u>Philadelphia International Airport</u>	at <u>TBD</u> <input type="checkbox"/> am <input type="checkbox"/> pm																					
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No     Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm																						
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm																						
What are the planned activities to assist students who require financial assistance:																						
<u>Teachers will assist students in holding fundraisers throughout the year (ie Homecoming Carnival; Bake sales; spring car wash, etc.)</u>																						
Additional Information (bus w/lift, star seat, ski boxes, special instructions)																						
Total Cost of Trip: <u>52,038.00</u> Pupil Cost: <u>52,038.00</u> Other Funded: \$ _____     Total Cost to the District: <u>\$ - 0 -</u>																						
Requested By: <u>Grace Malizia</u>	Signature: <u><i>Grace Malizia</i></u> Date: <u>02/22/2019</u>																					
<b>Approval</b>																						
Principal	Approved: <u><i>[Signature]</i></u> Date: <u>2/22/19</u>																					
Supervisor	Approved: <u><i>[Signature]</i></u> Date: _____																					
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services	Approved: <u><i>[Signature]</i></u> Date: <u>2/25/19</u>																					
Transportation:	Date: _____																					
Schedule Dates: _____	Contractor: _____																					

*Students register/pay online - cover all trip costs*

*March Board Consent Agenda*





WEST CHESTER AREA SCHOOL DISTRICT  
APPLICATION TO ESTABLISH ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 4-17-19

Check appropriate box:

Student Activity Account (Fund 50)

Building: Bayard Rustin High School

Trust Account (Fund 51)

Name of Account: American Latino Program

State the purpose for which this account is intended:

The ALP club is fairly new at Rustin and our mission is to provide opportunities for members to learn and share their Latin culture and at same time promoting the academic achievement, cultural awareness and community service.

List Source(s) of revenue:

Fundraising, grants

List types of expenses to be incurred:

field trips, college visits, social activities

How long do you plan to keep this account active: \_\_\_\_\_

Estefanie Rodriguez  
Student Officer's Signature

Estefanie Rodriguez  
Student Officer's Name Printed

Kimberly In  
Faculty Sponsor's Signature

Kimberly Freese  
Faculty Sponsor's Name Printed

Dr. Michael Mareno  
Principal's Signature

Jana M. Thrussett  
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was:  APPROVED

DISAPPROVED

by the Board of Education at their meeting held on :

\_\_\_\_\_  
Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Board Secretary's Signature

\_\_\_\_\_  
Date

**BOARD OF SCHOOL DIRECTORS OF THE  
WEST CHESTER AREA SCHOOL DISTRICT**

**RESOLUTION**

**May 28, 2019**

**WHEREAS**, Section 15-1502(a) of the Public School Code of 1949 provides:

“Except as provided in Subsection (c), no school shall be kept open on any Saturday for the purpose of ordinary instruction, except when Monday is fixed by the Board of School Directors as the weekly holiday, or on Sunday, Memorial Day, Fourth of July, Christmas, Thanksgiving, the first of January, **and up to five (5) additional days designated as local holidays in the adopted school calendar by the Board of School Directors as official local school district holidays ...**”

**WHEREAS**, the Board of School Directors of the West Chester Area School District/Intermediate Unit (herein “Board”) has adopted a school calendar for the 2019-2020 school year (herein “Exhibit ‘A’”);

**WHEREAS**, it is the intention of this Resolution to designate five (5) additional days to be designated as local holidays in the Board’s adopted school calendar as official local school holidays.

**NOW, THEREFORE**, the Board hereby resolves as follows:

1. The following five (5) additional days will be designated as local holidays in the adopted school calendar by the Board for the 2019-2020 school year:

<u>Labor Day – September 2, 2019</u>
<u>Friday, November 29, 2019</u>
<u>Martin Luther King’s Birthday – January 20, 2020</u>
<u>President’s Holiday – February 17, 2020</u>
<u>Spring Break – April 10, 2020</u>

2. In all other respects, the adopted school calendar for the 2019-2020 school year shall remain as set forth in Exhibit “A.”

**BOARD OF SCHOOL DIRECTORS OF THE  
WEST CHESTER AREA SCHOOL DISTRICT**

Attest: \_\_\_\_\_  
Board Secretary

By: \_\_\_\_\_  
Board President

**CERTIFICATION**

I, \_\_\_\_\_, hereby certify that I am the Secretary of the Board of School Directors of the West Chester Area School District/Intermediate Unit, and the foregoing Resolution was duly adopted by the Board of School Directors at a duly advertised meeting held on \_\_\_\_\_, 2019, at which time a quorum was present, the Resolution being approved by a vote of \_\_\_\_\_ to \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

By: \_\_\_\_\_  
Board Secretary



# WEST CHESTER AREA SCHOOL DISTRICT

## 2019-2020 SCHOOL DISTRICT CALENDAR

Approved  
11-26-2018

August 2019

S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Days: Student 4/ Teacher 8

September 2019

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Days: Student 19/ Teacher 19

October 2019

S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Days: Student 21/ Teacher 22

November 2019

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Days: Student 17/ Teacher 19

December 2019

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Days: Student 15/ Teacher 15

January 2020

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Days: Student 21/ Teacher 21

February 2020

S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Days: Student 19/ Teacher 19

March 2020

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Days: Student 22/ Teacher 22

April 2020

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Days: Student 18/ Teacher 19

May 2020

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Days: Student 20/ Teacher 20

June 2020

S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Days: Student 10/ Teacher 11

- Teacher Inservice, schools closed
- Half-Day, PM Teacher Inservice
- Schools Closed
- First Day of School
- Last Day of School
- End of secondary Marking Period
- End of Elementary Trimesters
- Parent Conferences-See details below

### Elem Sneak-A-Peek & Open House Dates

- 8/22 Elementary Sneak-A-Peek
- 8/27 Grades 1-2 Open House at all elementary schools
- 8/28 Grades 3-5 Open House at all elementary schools
- 9/4 Grade 6 Open House- all middle schools
- 9/5 Grades 7-8 Open House- all middle schools
- 9/19 Grades 9-12 Open House- all high schools

### State Testing Dates

- 10/16 PSATs
- 12/2-12/13 Keystone Test Window Wave 1
- 1/6-1/17 Keystone Test Window Wave 2
- 4/20-4/24 PSSA Testing ELA
- 4/27-5/01 PSSA Testing Math
- 5/4-5/8 PSSA Testing Science & PSSA Make-Up Window

### Graduation Dates

- 6/3 Graduation at Henderson High School
- 6/4 Graduation at East High School
- 6/5 Graduation at Rustin High School

### Marking Period and Trimester Dates

- 11/1 End of 1st Marking Period
- 11/25 End of 1st Trimester
- 1/22 End of 2nd Marking Period
- 1/23 Beginning of 2nd Semester
- 3/5 End of 2nd Trimester
- 3/26 End of 3rd Marking Period

- 8/12-8/16 New Teacher Induction
- 8/19-8/22 Teacher In-service
- 8/21 Kindergarten Open House
- 8/26 First day of school for students
- 8/30 Schools closed
- 9/2 Schools and District Office closed
- 9/30 Schools closed
- 10/9 Schools closed
- 10/28 Teacher In-service - no school for students
- 11/5 Teacher In-service- no school for students
- 11/25 Half day for elementary students; Full day for middle & high school students
- 11/26 Half day for elementary & middle school students; Full day for high school students
- 11/27 No school for students
- 11/28, 11/29 Schools and District Office closed
- 12/23-1/1 Schools Closed; 12/24 & 12/25 District Office closed
- 1/1 Schools and District Office closed
- 1/17 Teacher In-service PM; half day for students
- 1/20 Schools and District Office closed
- 2/17 Schools and District Office closed
- 3/11-3/12 Half day for elementary school students; Full day for middle & high school students
- 3/13 No school for elementary students; full day for middle & high school students
- 3/25 Teacher In-service PM; half day for students
- 4/9-4/13 Schools closed; 4/10 District office closed
- 4/28 Schools Closed
- 5/25 Schools and District Office Closed
- 6/10 Half day for students grades K-12
- 6/11 Half day for students grades K-12
- 6/12 Last student day; half day for all students; high school students make-ups only
- 6/15 Teacher last day - In-service

There are 4 days built in at the end of the school year. If there are no school closures, the last day will be June 8. If there are more than 4, April 9 and 13 will become school days.

# WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

## 108AG2 -CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

Committee Members: <u>Kristen Barnello, Sue Tiernan, Nicole Forrest, Melody Dunn, Ann Ellis, Meg Cordaro, Jack Hontz, Joh Kreamer, Michael Startup, Kendra Werner, Kathi Schallack</u>	
Core Instructional Materials Considered: 1. The Musician's Guide to Theory & Analysis (Norton)	
2. Tonal Harmony (McGraw - Hill)	
Instructional Material(s) Being Recommended:	
Title: The Musician's Guide to Theory & Analysis (Norton)	
Author: Clendinning & Marvin	
Publisher: W.W. Norton	Latest Revision: 2016
List Price: \$85.00 (Text Only) \$172 (Text & All Supplemental)	Copyright Date: 2016
Recommended for subject(s): AP Music Theory	Grade(s): 10 - 12
Recommended for students with high, average, low reading ability: High (AP)	
Results of Committee Voting: 11 - 0	
<input checked="" type="checkbox"/> Affirmative	
Comments: Content was rigorous enough for AP exam, text was accessible enough for H.S. students	
<input type="checkbox"/> Negative	
Comments:	

# WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

## 108AG2 -CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

Committee Members: Ryan Axt, Teacher; Ashley Venegas, Teacher, Susan Zacharkiw, Instructional Coach; Denise Kelly, Reading Specialist;	
Christine Sommer, Instructional Coach; Angelica Rodriguez, Teacher; Tammi Taylor, Librarian; Carolyn Wood, Teacher; Ashley Melanson, Teacher; Anne Korb,	
Teacher; Alliston Mastrilli, Reading Specialist; Megan Pellak, Teacher; Debbie Dinsmore, Teacher-on-Assignment; Richard Mitchell, ELA Supervisor; Anne Korb and Allison Mastrilli, Parents of	
students in the district; Ellen Gacomis, building administrator	
Core Instructional Materials Considered: <b>The enclosed novels have been selected to be read as whole class novels in conjunction with text sets that will be provided to students according to students' interest levels and abilities. Each whole-class text will be read with teacher guidance. After the whole-class text has been completed, students will read a group novel that contains similar themes.</b>	
Instructional Material(s) Being Recommended:	
Title: Crenshaw	
Author: Katherine Applegate	
Publisher: Squarefish	Latest Revision: 2017
List Price: \$7.99	Copyright Date: 2015
Recommended for subject(s): English/Language Arts	Grade(s): 4
Recommended for students with high, average, low reading ability: This text is recommended for all ability levels in the 4th grade classroom.	
Results of Committee Voting:	
<input type="checkbox"/> Affirmative Comments:	
<input type="checkbox"/> Negative Comments:	

**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM**

Pg. 2 of 3

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

<b>CONTENT AND METHOD</b>	<b>EXC.</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>	<b>N/A</b>
Theoretical foundation					x
Research-based Content					x
Standards-aligned		x			
Learning Objectives					
Lesson Implementation/Preparation (for educators)	x				
Tech integration					x
Target Audience	x				
Reflection of Diversity	x				
Respect for Diversity	x				
Multiple Viewpoints		x			
Reading Level	x				
Organization	x				
Style of material	x				
Instructions					x
Activities					x
Levels of Rigor		x			
Cost of implementation	\$7.99 x 335	\$2676.65			

**CONTENT AND METHOD**

1. Theoretical Foundation: The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.
2. Research-based Content: The resources provide content that is research-based, accurate, and current.
3. Standards-aligned: The resources provide clear connections to the appropriate state and national standards
4. Learning Objectives: Includes clear, measurable learning and behavioral objectives. Objectives are clearly linked to theoretical underpinnings.

**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM**

Pg. 3 of 3

5. Lesson Implementation/Preparation (for educators): Includes all the materials and information needed for implementing the lesson, acquiring support materials, and preparing for the class (including guidelines for lessons).
6. Tech-integration: The program offers interactivity that highlights various technologies.
7. Target Audience: Identifies the intended audience and is tailored to this audience.
8. Reflection of Diversity: Reflects the diversity of the intended audience. Includes multilingual handouts and educational reinforcements when appropriate.
9. Respect for Diversity: Ideas and principles included in the materials respect all aspects of diversity.
10. Multiple Viewpoints: The materials present a balanced view of the topic, recognizing any aspects that are not yet clearly understood or open to debate.
11. Reading Level: All terminology is clear, correctly used and spelled throughout content. The materials are written at grade level which is appropriate for the intended audience.
12. Organization: Is logically and sequentially organized.
13. Style of material: Content displays evidence of understanding of principles of literacy and plain language (format, font, visuals, color, text construction, depth, detail, complexity).
14. Instructions: All instructions are easy to understand and follow.
15. Activities: Any activities used to reinforce the educational messages are practical to implement.
16. Levels of Rigor: The materials provide a means to offer students a varying level of rigor through differentiation.
17. Cost of implementation: Fiscally responsible pricing options exist.

(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Return to \_\_\_\_\_  
Committee

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Superintendent

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Education Committee

Final Board Action: \_\_\_\_\_



# WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

## 108AG2 -CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

Committee Members: Ryan Axt, Teacher; Ashley Venegas, Teacher, Susan Zacharkiw, Instructional Coach; Denise Kelly, Reading Specialist;	
Christine Sommer, Instructional Coach; Angelica Rodriguez, Teacher; Tammy Taylor, Teacher; Carolyn Wood, Teacher; Ashley Melanson, Teacher; Anne Korb,	
Teacher; Alliston Mastrilli, Reading Specialist; Megan Pellak, Teacher; Debbie Dinsmore, Teacher-on-Assignment; Richard Mitchell, ELA Supervisor; Anne Korb and Allison Mastrilli, Parents of	
students in the district; Ellen Gacomis, building administrator	
Core Instructional Materials Considered: <b>The enclosed novels have been selected to be read as whole class novels in conjunction with text sets that will be provided to students according to students' interest levels and abilities. Each whole-class text will be read with teacher guidance. After the whole-class text has been completed, students will read a group novel that contains similar themes.</b>	
Instructional Material(s) Being Recommended:	
Title: Mr. Chickee's Funny Money	
Author: Christopher Paul Curtis	
Publisher: Yearling	Latest Revision: N/A
List Price: \$6.99	Copyright Date: 2007
Recommended for subject(s): English/Language Arts	Grade(s): 4
Recommended for students with high, average, low reading ability: This text is recommended for all ability levels in the 4th grade classroom.	
Results of Committee Voting:	
<input type="checkbox"/> Affirmative Comments:	
<input type="checkbox"/> Negative Comments:	

**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM**

Pg. 2 of 3

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

<b>CONTENT AND METHOD</b>	<b>EXC.</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>	<b>N/A</b>
Theoretical foundation					x
Research-based Content					x
Standards-aligned		x			
Learning Objectives					
Lesson Implementation/Preparation (for educators)	x				
Tech integration					x
Target Audience	x				
Reflection of Diversity	x				
Respect for Diversity	x				
Multiple Viewpoints		x			
Reading Level	x				
Organization	x				
Style of material	x				
Instructions					x
Activities					x
Levels of Rigor		x			
Cost of implementation	335 x \$6.99	\$2341.65			

**CONTENT AND METHOD**

1. Theoretical Foundation: The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.
2. Research-based Content: The resources provide content that is research-based, accurate, and current.
3. Standards-aligned: The resources provide clear connections to the appropriate state and national standards
4. Learning Objectives: Includes clear, measurable learning and behavioral objectives. Objectives are clearly linked to theoretical underpinnings.

**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM**

Pg. 3 of 3

5. Lesson Implementation/Preparation (for educators): Includes all the materials and information needed for implementing the lesson, acquiring support materials, and preparing for the class (including guidelines for lessons).
6. Tech-integration: The program offers interactivity that highlights various technologies.
7. Target Audience: Identifies the intended audience and is tailored to this audience.
8. Reflection of Diversity: Reflects the diversity of the intended audience. Includes multilingual handouts and educational reinforcements when appropriate.
9. Respect for Diversity: Ideas and principles included in the materials respect all aspects of diversity.
10. Multiple Viewpoints: The materials present a balanced view of the topic, recognizing any aspects that are not yet clearly understood or open to debate.
11. Reading Level: All terminology is clear, correctly used and spelled throughout content. The materials are written at grade level which is appropriate for the intended audience.
12. Organization: Is logically and sequentially organized.
13. Style of material: Content displays evidence of understanding of principles of literacy and plain language (format, font, visuals, color, text construction, depth, detail, complexity).
14. Instructions: All instructions are easy to understand and follow.
15. Activities: Any activities used to reinforce the educational messages are practical to implement.
16. Levels of Rigor: The materials provide a means to offer students a varying level of rigor through differentiation.
17. Cost of implementation: Fiscally responsible pricing options exist.

(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Return to \_\_\_\_\_  
Committee

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Superintendent

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Education Committee

Final Board Action: \_\_\_\_\_

# WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

## 108AG2 -CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

Committee Members: Ryan Axt, Teacher; Ashley Venegas, Teacher, Susan Zacharkiw, Instructional Coach; Denise Kelly, Reading Specialist;	
Christine Sommer, Instructional Coach; Angelica Rodriguez, Teacher; Tammi Taylor, Librarian; Carolyn Wood, Teacher; Ashley Melanson, Teacher; Anne Korb,	
Teacher; Alliston Mastrilli, Reading Specialist; Megan Pellak, Teacher; Debbie Dinsmore, Teacher-on-Assignment; Richard Mitchell, ELA Supervisor; Anne Korb and Allison Mastrilli, Parents of	
students in the district; Ellen Gacomis, building administrator	
Core Instructional Materials Considered: <b>The enclosed novels have been selected to be read as whole class novels in conjunction with text sets that will be provided to students according to students' interest levels and abilities. Each whole-class text will be read with teacher guidance. After the whole-class text has been completed, students will read a group novel that contains similar themes.</b>	
Instructional Material(s) Being Recommended:	
Title: Because of Winn Dixie	
Author: Kate DiCamillo	
Publisher: Candlewick	Latest Revision: N/A
List Price: \$7.99 - book is owned by WCASD	Copyright Date: 2015
Recommended for subject(s): English/Language Arts	Grade(s): 4
Recommended for students with high, average, low reading ability: This text is recommended for all ability levels in the 4th grade classroom.	
Results of Committee Voting:	
<input type="checkbox"/> Affirmative Comments:	
<input type="checkbox"/> Negative Comments:	

**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND  
ADOPTION FORM**

Pg. 2 of 3

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

<b>CONTENT AND METHOD</b>	<b>EXC.</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>	<b>N/A</b>
Theoretical foundation					x
Research-based Content					x
Standards-aligned		x			
Learning Objectives					
Lesson Implementation/Preparation (for educators)	x				
Tech integration					x
Target Audience	x				
Reflection of Diversity	x				
Respect for Diversity	x				
Multiple Viewpoints		x			
Reading Level	x				
Organization	x				
Style of material	x				
Instructions					x
Activities					x
Levels of Rigor		x			
Cost of implementation					

**CONTENT AND METHOD**

1. Theoretical Foundation: The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.
2. Research-based Content: The resources provide content that is research-based, accurate, and current.
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**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM**

Pg. 3 of 3

5. Lesson Implementation/Preparation (for educators): Includes all the materials and information needed for implementing the lesson, acquiring support materials, and preparing for the class (including guidelines for lessons).
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15. Activities: Any activities used to reinforce the educational messages are practical to implement.
16. Levels of Rigor: The materials provide a means to offer students a varying level of rigor through differentiation.
17. Cost of implementation: Fiscally responsible pricing options exist.

(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Return to \_\_\_\_\_  
Committee

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Superintendent

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Education Committee

Final Board Action: \_\_\_\_\_

# WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

## 108AG2 -CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

Committee Members: Ryan Axt, Teacher; Ashley Venegas, Teacher, Susan Zacharkiw, Instructional Coach; Denise Kelly, Reading Specialist;	
Christine Sommer, Instructional Coach; Angelica Rodriguez, Teacher; Tammi Taylor, Librarian; Carolyn Wood, Teacher; Ashley Melanson, Teacher; Anne Korb,	
Teacher; Alliston Mastrilli, Reading Specialist; Megan Pellak, Teacher; Debbie Dinsmore, Teacher-on-Assignment; Richard Mitchell, ELA Supervisor; Anne Korb and Allison Mastrilli, Parents of	
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Core Instructional Materials Considered: <b>The enclosed novels have been selected to be read as whole class novels in conjunction with text sets that will be provided to students according to students' interest levels and abilities. Each whole-class text will be read with teacher guidance. After the whole-class text has been completed, students will read a group novel that contains similar themes.</b>	
Instructional Material(s) Being Recommended:	
Title: There's an Owl in the Shower	
Author: Jean Craighead George	
Publisher: Harper Collins	Latest Revision: N/A
List Price: \$6.99 - book is owned by WCASD	Copyright Date: 1997
Recommended for subject(s): English/Language Arts	Grade(s): 4
Recommended for students with high, average, low reading ability: This text is recommended for all ability levels in the 4th grade classroom.	
Results of Committee Voting:	
<input type="checkbox"/> Affirmative Comments:	
<input type="checkbox"/> Negative Comments:	

**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM**

Pg. 2 of 3

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

<b>CONTENT AND METHOD</b>	<b>EXC.</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>	<b>N/A</b>
Theoretical foundation					x
Research-based Content					x
Standards-aligned		x			
Learning Objectives					
Lesson Implementation/Preparation (for educators)	x				
Tech integration					x
Target Audience	x				
Reflection of Diversity	x				
Respect for Diversity	x				
Multiple Viewpoints		x			
Reading Level	x				
Organization	x				
Style of material	x				
Instructions					x
Activities					x
Levels of Rigor		x			
Cost of implementation					

**CONTENT AND METHOD**

1. Theoretical Foundation: The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.
2. Research-based Content: The resources provide content that is research-based, accurate, and current.
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**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM**

Pg. 3 of 3

5. Lesson Implementation/Preparation (for educators): Includes all the materials and information needed for implementing the lesson, acquiring support materials, and preparing for the class (including guidelines for lessons).
6. Tech-integration: The program offers interactivity that highlights various technologies.
7. Target Audience: Identifies the intended audience and is tailored to this audience.
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14. Instructions: All instructions are easy to understand and follow.
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16. Levels of Rigor: The materials provide a means to offer students a varying level of rigor through differentiation.
17. Cost of implementation: Fiscally responsible pricing options exist.

(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Return to \_\_\_\_\_  
Committee

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Superintendent

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Education Committee

Final Board Action: \_\_\_\_\_

# WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

## 108AG2 -CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

<b>Committee Members:</b> Ryan Axt, Teacher; Ashley Venegas, Teacher, Susan Zacharkiw, Instructional Coach; Denise Kelly, Reading Specialist; Christine Sommer, Instructional Coach; Angelica Rodriguez, Teacher; Tammi Taylor, Librarian; Carolyn Wood, Teacher; Ashley Melanson, Teacher; Anne Korb, Teacher; Alliston Mastrilli, Reading Specialist; Megan Pellak, Teacher; Debbie Dinsmore, Teacher-on-Assignment; Richard Mitchell, ELA Supervisor; Anne Korb and Allison Mastrilli, Parents of students in the district; Ellen Gacomis, building administrator	
<b>Core Instructional Materials Considered:</b> The enclosed novels have been selected to be read as whole class novels in conjunction with text sets that will be provided to students according to students' interest levels and abilities. Each whole-class text will be read with teacher guidance. After the whole-class text has been completed, students will read a group novel that contains similar themes.	
<b>Instructional Material(s) Being Recommended:</b>	
Title: Bud, not Buddy	
Author: Christopher Paul Curtis	
Publisher: Yearling	Latest Revision: N/A
List Price: \$7.19	Copyright Date: 2002
<b>Recommended for subject(s):</b> English/Language Arts	<b>Grade(s):</b> 5
<b>Recommended for students with high, average, low reading ability:</b> This text is recommended for all ability levels in the 5th grade classroom.	
<b>Results of Committee Voting:</b>	
<input type="checkbox"/> Affirmative Comments:	
<input type="checkbox"/> Negative Comments:	

**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND  
ADOPTION FORM**

Pg. 2 of 3

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

<b>CONTENT AND METHOD</b>	<b>EXC.</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>	<b>N/A</b>
Theoretical foundation					x
Research-based Content					x
Standards-aligned		x			
Learning Objectives					
Lesson Implementation/Preparation (for educators)	x				
Tech integration					x
Target Audience	x				
Reflection of Diversity	x				
Respect for Diversity	x				
Multiple Viewpoints		x			
Reading Level	x				
Organization	x				
Style of material	x				
Instructions					x
Activities					x
Levels of Rigor		x			
Cost of implementation	\$7.19 x 335	\$2408.65			

**CONTENT AND METHOD**

1. Theoretical Foundation: The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.
2. Research-based Content: The resources provide content that is research-based, accurate, and current.
3. Standards-aligned: The resources provide clear connections to the appropriate state and national standards
4. Learning Objectives: Includes clear, measurable learning and behavioral objectives. Objectives are clearly linked to theoretical underpinnings.

**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM**

Pg. 3 of 3

5. Lesson Implementation/Preparation (for educators): Includes all the materials and information needed for implementing the lesson, acquiring support materials, and preparing for the class (including guidelines for lessons).
6. Tech-integration: The program offers interactivity that highlights various technologies.
7. Target Audience: Identifies the intended audience and is tailored to this audience.
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14. Instructions: All instructions are easy to understand and follow.
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16. Levels of Rigor: The materials provide a means to offer students a varying level of rigor through differentiation.
17. Cost of implementation: Fiscally responsible pricing options exist.

(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Return to \_\_\_\_\_  
Committee

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Superintendent

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Education Committee

Final Board Action: \_\_\_\_\_

# WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

## 108AG2 -CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

Committee Members: Ryan Axt, Teacher; Ashley Venegas, Teacher, Susan Zacharkiw, Instructional Coach; Denise Kelly, Reading Specialist;	
Christine Sommer, Instructional Coach; Angelica Rodriguez, Teacher; Tammi Taylor, Librarian; Carolyn Wood, Teacher; Ashley Melanson, Teacher; Anne Korb,	
Teacher; Alliston Mastrilli, Reading Specialist; Megan Pellak, Teacher; Debbie Dinsmore, Teacher-on-Assignment; Richard Mitchell, ELA Supervisor; Anne Korb and Allison Mastrilli, Parents of	
students in the district; Ellen Gacomis, building administrator	
Core Instructional Materials Considered: <b>The enclosed novels have been selected to be read as whole class novels in conjunction with text sets that will be provided to students according to students' interest levels and abilities. Each whole-class text will be read with teacher guidance. After the whole-class text has been completed, students will read a group novel that contains similar themes.</b>	
Instructional Material(s) Being Recommended:	
Title: Restart	
Author: Gordon Korman	
Publisher: Scholastic	Latest Revision: N/A
List Price: \$5.94	Copyright Date: 2017
Recommended for subject(s): English/Language Arts	Grade(s): 5
Recommended for students with high, average, low reading ability: This text is recommended for all ability levels in the 5th grade classroom.	
Results of Committee Voting:	
<input type="checkbox"/> Affirmative Comments:	
<input type="checkbox"/> Negative Comments:	

**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND  
ADOPTION FORM**

Pg. 2 of 3

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

<b>CONTENT AND METHOD</b>	<b>EXC.</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>	<b>N/A</b>
Theoretical foundation					x
Research-based Content					x
Standards-aligned		x			
Learning Objectives					
Lesson Implementation/Preparation (for educators)	x				
Tech integration					x
Target Audience	x				
Reflection of Diversity	x				
Respect for Diversity	x				
Multiple Viewpoints		x			
Reading Level	x				
Organization	x				
Style of material	x				
Instructions					x
Activities					x
Levels of Rigor		x			
Cost of implementation	\$5.94 x 335	\$1989.90			

**CONTENT AND METHOD**

1. Theoretical Foundation: The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.
2. Research-based Content: The resources provide content that is research-based, accurate, and current.
3. Standards-aligned: The resources provide clear connections to the appropriate state and national standards
4. Learning Objectives: Includes clear, measurable learning and behavioral objectives. Objectives are clearly linked to theoretical underpinnings.

**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM**

Pg. 3 of 3

5. Lesson Implementation/Preparation (for educators): Includes all the materials and information needed for implementing the lesson, acquiring support materials, and preparing for the class (including guidelines for lessons).
6. Tech-integration: The program offers interactivity that highlights various technologies.
7. Target Audience: Identifies the intended audience and is tailored to this audience.
8. Reflection of Diversity: Reflects the diversity of the intended audience. Includes multilingual handouts and educational reinforcements when appropriate.
9. Respect for Diversity: Ideas and principles included in the materials respect all aspects of diversity.
10. Multiple Viewpoints: The materials present a balanced view of the topic, recognizing any aspects that are not yet clearly understood or open to debate.
11. Reading Level: All terminology is clear, correctly used and spelled throughout content. The materials are written at grade level which is appropriate for the intended audience.
12. Organization: Is logically and sequentially organized.
13. Style of material: Content displays evidence of understanding of principles of literacy and plain language (format, font, visuals, color, text construction, depth, detail, complexity).
14. Instructions: All instructions are easy to understand and follow.
15. Activities: Any activities used to reinforce the educational messages are practical to implement.
16. Levels of Rigor: The materials provide a means to offer students a varying level of rigor through differentiation.
17. Cost of implementation: Fiscally responsible pricing options exist.

(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Return to \_\_\_\_\_  
Committee

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Superintendent

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Education Committee

Final Board Action: \_\_\_\_\_

# WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

## 108AG2 -CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

<b>Committee Members:</b> Ryan Axt, Teacher; Ashley Venegas, Teacher, Susan Zacharkiw, Instructional Coach; Denise Kelly, Reading Specialist; Christine Sommer, Instructional Coach; Angelica Rodriguez, Teacher; Tammi Taylor, Librarian; Carolyn Wood, Teacher; Ashley Melanson, Teacher; Anne Korb, Teacher; Alliston Mastrilli, Reading Specialist; Megan Pellak, Teacher; Debbie Dinsmore, Teacher-on-Assignment; Richard Mitchell, ELA Supervisor; Anne Korb and Allison Mastrilli, Parents of students in the district; Ellen Gacomis, building administrator	
<b>Core Instructional Materials Considered:</b> The enclosed novels have been selected to be read as whole class novels in conjunction with text sets that will be provided to students according to students' interest levels and abilities. Each whole-class text will be read with teacher guidance. After the whole-class text has been completed, students will read a group novel that contains similar themes.	
<b>Instructional Material(s) Being Recommended:</b>	
Title: Wonder	
Author: R. J. Palacio	
Publisher: Knopf	Latest Revision: N/A
List Price: \$14.44 - book is owned by WCASD	Copyright Date: 2012
Recommended for subject(s): English/Language Arts      Grade(s): 5	
Recommended for students with high, average, low reading ability: This text is recommended for all ability levels in the 5th grade classroom.	
<b>Results of Committee Voting:</b>	
<input type="checkbox"/> Affirmative Comments:	
<input type="checkbox"/> Negative Comments:	



**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND  
ADOPTION FORM**

Pg. 2 of 3

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

<b>CONTENT AND METHOD</b>	<b>EXC.</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>	<b>N/A</b>
Theoretical foundation					x
Research-based Content					x
Standards-aligned		x			
Learning Objectives					
Lesson Implementation/Preparation (for educators)	x				
Tech integration					x
Target Audience	x				
Reflection of Diversity	x				
Respect for Diversity	x				
Multiple Viewpoints		x			
Reading Level	x				
Organization	x				
Style of material	x				
Instructions					x
Activities					x
Levels of Rigor		x			
Cost of implementation					

**CONTENT AND METHOD**

1. Theoretical Foundation: The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.
2. Research-based Content: The resources provide content that is research-based, accurate, and current.
3. Standards-aligned: The resources provide clear connections to the appropriate state and national standards
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**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM**

Pg. 3 of 3

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14. Instructions: All instructions are easy to understand and follow.
15. Activities: Any activities used to reinforce the educational messages are practical to implement.
16. Levels of Rigor: The materials provide a means to offer students a varying level of rigor through differentiation.
17. Cost of implementation: Fiscally responsible pricing options exist.

(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Return to \_\_\_\_\_  
Committee

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Superintendent

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Education Committee

Final Board Action: \_\_\_\_\_

# WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

## 108AG2 -CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

<b>Committee Members:</b> Ryan Axt, Teacher; Ashley Venegas, Teacher, Susan Zacharkiw, Instructional Coach; Denise Kelly, Reading Specialist; Christine Sommer, Instructional Coach; Angelica Rodriguez, Teacher; Tammi Taylor, Librarian; Carolyn Wood, Teacher; Ashley Melanson, Teacher; Anne Korb, Teacher; Alliston Mastrilli, Reading Specialist; Megan Pellak, Teacher; Debbie Dinsmore, Teacher-on-Assignment; Richard Mitchell, ELA Supervisor; Anne Korb and Allison Mastrilli, Parents of students in the district; Ellen Gacomis, building administrator	
<b>Core Instructional Materials Considered:</b> The enclosed novels have been selected to be read as whole class novels in conjunction with text sets that will be provided to students according to students' interest levels and abilities. Each whole-class text will be read with teacher guidance. After the whole-class text has been completed, students will read a group novel that contains similar themes.	
<b>Instructional Material(s) Being Recommended:</b>	
Title: Hatchet	
Author: Gary Paulsen	
Publisher: Simon and Schuster	Latest Revision: N/A
List Price: \$8.13 - book is owned by WCASD	Copyright Date: 2006
Recommended for subject(s): English/Language Arts      Grade(s): 5	
Recommended for students with high, average, low reading ability: This text is recommended for all ability levels in the 5th grade classroom.	
<b>Results of Committee Voting:</b>	
<input type="checkbox"/> Affirmative Comments:	
<input type="checkbox"/> Negative Comments:	

**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM**

Pg. 2 of 3

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

<b>CONTENT AND METHOD</b>	<b>EXC.</b>	<b>GOOD</b>	<b>FAIR</b>	<b>POOR</b>	<b>N/A</b>
Theoretical foundation					x
Research-based Content					x
Standards-aligned		x			
Learning Objectives					
Lesson Implementation/Preparation (for educators)	x				
Tech integration					x
Target Audience	x				
Reflection of Diversity	x				
Respect for Diversity	x				
Multiple Viewpoints		x			
Reading Level	x				
Organization	x				
Style of material	x				
Instructions					x
Activities					x
Levels of Rigor		x			
Cost of implementation					

**CONTENT AND METHOD**

1. Theoretical Foundation: The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.
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**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM**

Pg. 3 of 3

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(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Return to \_\_\_\_\_  
Committee

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Superintendent

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Education Committee

Final Board Action: \_\_\_\_\_



Book	Policy Manual
Section	300 Employees
Title	Student Teachers/Interns
Code	307
Status	Second Reading
Adopted	August 1, 2015
Last Reviewed	January 28, 2015

### **Authority**

The Board encourages cooperation with colleges and universities within the state to assist in the training of student teachers and interns.

The Board establishes that district schools shall accept student teachers and interns from accredited institutions with which the district has a cooperative agreement approved by the Board. The district shall be given the right to interview individual candidates for student teaching and internships.[\[1\]](#)

Student teachers and interns shall not be accepted into district schools unless they have complied with the mandatory background check requirements for criminal history and child abuse and the district has evaluated the results of those screening processes.[\[2\]](#)[\[3\]](#)[\[4\]](#)

Student teachers and interns shall report, on the designated form, arrests and convictions as required by law. Failure to accurately report such arrests and convictions may, depending on the nature of the offense, subject the individual to criminal prosecution.[\[2\]](#)

### **Delegation of Responsibility**

The Superintendent or designee shall be responsible to assign student teachers and interns to the schools. **The Superintendent or designee shall develop guidelines for Student Teachers/Interns (Policy 307AG1).**

Recommendations for selection of cooperating teachers shall be made by the building principal, with the agreement of the college or university supervisor.

The Superintendent or designee shall ensure distribution of student teachers throughout the district.

Student teachers and interns shall comply with the health examination requirements of the state and Board policy applicable to district staff.[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)

While serving in district schools, student teachers and interns shall be responsible for their conduct to the supervising teacher/administrator and building principal.

Student teachers, interns, and faculty of other educational institutions shall be offered the opportunity to visit district schools and observe classes. Such observers must be treated as any other visitor and shall be under the direct supervision of the building principal or designee.[\[10\]](#)

Legal

1. 24 P.S. 510
2. 24 P.S. 111
3. 22 PA Code 8.1 et seq
4. 23 Pa. C.S.A. 6301 et seq
5. 24 P.S. 1418
6. 28 PA Code 23.43
7. 28 PA Code 23.44
8. 28 PA Code 23.45
9. Pol. 314
10. Pol. 907

Last Modified by Linda Cherashore on April 24, 2019



Book	Policy Manual
Section	300 Employees
Title	Student Teachers/Interns Guidelines
Code	307AG1
Status	Second Reading

### **Authority**

The district will cooperate with accredited colleges and universities to provide opportunities for student teachers to complete their student teaching experience in district schools. It is expected that the cooperating teacher and student teacher will perform as a team, providing developmentally appropriate instruction for district students.

### **Delegation of Responsibility**

The Superintendent or designee(s) will be responsible for coordinating the student teacher programs and for assigning student teachers to district schools. After considering the best interests of district students and staff, s/he will determine the number of student teachers the district will accept for each semester of the school year.

The ~~Curriculum~~ Supervisors and the Director of Elementary Education will be responsible for selecting interested and qualified cooperating teachers to supervise the student teachers, with the agreement of the college or university supervisor. Building principals may decline the placement of a student teacher and the assignment of a cooperating teacher.

### **Building Administrators**

Building administrators will meet with each student teacher assigned to their building and will orient the student teachers regarding the applicable Board policies, the district's expectations and standards, school facilities, educational programs and activities.

Building administrators are responsible for monitoring the conduct of student teachers assigned to their buildings.

Building administrators may observe the instruction given by a student teacher. The results of any evaluation made during the visit will be provided to the student teacher through the cooperating teacher.

Building administrators may meet with each cooperating teacher and student teacher at the end of the assignment as a debriefing session.

### **Curriculum Supervisors/Director of Elementary Education/Human Resources**

The ~~offices of the Curriculum~~ Supervisors and the Director of Elementary Education will coordinate the pairing of student teachers with WCASD teachers and input the required information into the Student Teacher Google document. This information will be entered into the Student Teacher database by Human Resources. ~~Curriculum~~ Supervisors and the Director of Elementary Education's office will review the TB test and background clearances prior to finalizing pairings of student teachers with cooperating teachers.

### **Cooperating Teachers**



In order to provide the highest quality experience for student teachers, only professional employees who have attained Instructional II certifications will be approved as cooperating teachers.

Any professional employee who has been recorded with significant deficiencies, needs improvement and/or unsatisfactory ratings on district evaluation forms in the most recent two (2) years will not be selected as a cooperating teacher.

At no time will the presence of a student teacher release the cooperating teacher from the responsibility of instruction, evaluation, discipline and safety of assigned students.

No cooperating teacher will be assigned a student teacher for longer than one school year and not for two consecutive years unless approved by the Superintendent or his/her designees.

No cooperating teacher will be assigned more than one (1) student teacher at a time. Cooperating teachers are responsible for monitoring the conduct of assigned student teachers.

Each cooperating teacher will be responsible for assessing the student teacher's performance and for assigning responsibilities commensurate with his/her ability and training. Conferences between the cooperating teacher and the student teacher to evaluate his/her strengths and weaknesses will be held on a regular basis and as needed.

A cooperating teacher must always maintain a presence in the classroom during the student teacher's placement. The cooperating teacher will provide appropriate opportunities for the student teacher to function with limited mentorship as the placement progresses.

The cooperating teacher will recommend grades and/or provide written evaluations for a student teacher in accordance with the sponsoring institution's philosophy.

Cooperating teachers will complete the evaluation form in the District's student teacher database at the conclusion of the assignment.

### **Student Teachers**

Each student teacher will accept and share all assignments, duties and hours of the cooperating teacher, and attend assigned meetings.

Student teachers will be required to develop lesson plans for all student instruction in accordance with the lesson plans required for the cooperating teacher. Such plans will be submitted to the cooperating teacher for approval.

All student instruction must be developmentally appropriate, and required work must be submitted in a timely manner by the student teacher.

Student teachers will abide by the Board policies, administrative regulations and school rules at all times.

Student teachers will not act as a substitute teacher

Prior to being paired with a cooperating teacher, the college/university must provide on behalf of all student teachers the appropriate subject area Curriculum Supervisor and Director of Elementary Education with the following information which must be dated within one year of start date:

- a. PA State Criminal History Clearance
- b. PA Child Abuse History Clearance
- c. Federal Criminal History Clearance
- d. Proof of TB testing
- e. Transcript of credits or lists of course work.
- f. Resume of previous experiences with children. Other information requested by Curriculum Supervisors and/Director of Elementary Education.

At the beginning of their assignment, student teachers must report to the building office to complete the Acceptable Use Policy Acknowledgement Form. The building administrator will request that the Technology Department create a network account for email access for the specific time of the assignment.

The ~~offices of the Curriculum~~ Supervisors and the Director of Elementary Education will maintain the Student Teacher Google document with all student teachers noting their placement, location, time period of assignment and contact information.

Any concerns regarding student teacher ability or conduct will be addressed by the ~~offices of the Curriculum~~ Supervisors and Director of Elementary Education in conjunction with the sending college/university.

Video recording of student teaching is permitted under the guidelines of the Employee Use of Electronic Devices Policy (815.4).

### **Colleges/Universities**

A request by an approved college or university for placement of student teachers in district schools for the first semester must be submitted to the Superintendent or his/her designee no later than April 15<sup>th</sup> of the preceding school year.

A request for placement of student teachers for the second semester must be submitted no later than November 15<sup>th</sup> of the current school year.

Upon approval, the Superintendent or his/her designee(s) will share the available grade/subject area pairings with the respective college/university at which point, the university will contact the designated ~~Curriculum~~ Supervisor and Director of Elementary Education and provide the following information:

1. Names of student teachers with desired grades and subjects.
2. Background checks and TB tests
3. Transcript of credits or lists of course work.
4. Resume of previous experiences with children.
5. Other information requested by ~~Curriculum~~ Supervisors and/Director of Elementary Education

The college/university supervisor is responsible for providing clinical supervision and evaluation of the student teacher.



Book	Policy Manual
Section	200 Pupils
Title	Student Debt
Code	225
Status	Second Reading

### **Purpose**

The Board recognizes that as a part of the overall school environment, students use district loaned equipment, participate in events, activities or school-sponsored programs in which they may incur financial obligations to the school district. Examples of such financial obligations include, but are not limited to: damages to or loss of textbooks, library books, laptop computers and other technology related accessories; unpaid fundraising obligations; field trip expenses; or other such obligations where monies are owed to the District. While in most cases, these obligations are paid shortly after the encumbrance of the debt, in some cases, these financial obligations drag on for weeks and months. This policy is intended to collect the debt.

### **Authority**

The Board directs that whenever a student has incurred financial debt to the district, and that debt is in excess of fifty dollars (\$50.00), the following steps will be taken:

1. Written notice shall be provided to the parent/guardian and student regarding the amount, type of debt, payment methods, and payment timeframe. The building principal will meet with the parent/guardian to discuss the debt.
2. The district shall allow (4) weeks from provision of written notice of the debt for full payment of the debt, unless other arrangements for payment are agreed to in writing.
3. If full payment is not received within 4 weeks or as otherwise may be agreed to in writing, the District, at its discretion, may deny the student access to **non-funded** extracurricular activities or school social events until the debt is paid, turn the matter over to an outside collection agency, and/or pursue other remedies that may be available at law or in equity.
4. Every attempt to obtain full payment shall be made prior to matriculation of the student to the next grade level.
5. Should a student have any outstanding debt at the time of graduation, the student may not be permitted to participate in graduation ceremonies.

### **Delegation of Responsibility**

The Superintendent or designees shall be responsible for monitoring this policy. In cases where a student has outstanding debt to the district, written notice must be given to the student and his/her parents/guardians at least one (1) week prior to the implementation of any consequences as set forth in paragraphs 3 and 5 herein.

Last Modified by Linda Cherashore on April 24, 2019



Book	Policy Manual
Section	800 Operations
Title	Lending Technology Equipment
Code	815.3
Status	Second Reading
Adopted	August 1, 2015
Last Reviewed	July 27, 2015

### **Purpose**

Laptops, handhelds, and other portable electronic equipment make it possible for staff to access electronic resources and perform mandatory administrative and instructional tasks from any location and for students to extend learning **in the classroom**, beyond the normal school day and outside of the school building. This policy establishes procedures for the provision of district-owned portable electronic equipment (equipment) for educational purposes.

### **Definition**

**Portable electronic equipment** is any device that can be transported by the user and used in different environments. Such equipment is considered to be loaned if it is removed with authorization from the district premises for any length of time.

### **Authority**

The Board establishes that equipment must be used for educational purposes only in accordance with all applicable Board policies. The use of equipment for personal purposes is prohibited. Furthermore, equipment shall not be loaned if the loan will cause a disruption in the regular educational program.

### **Guidelines**

The user must sign 815.3-AG-1, Technology Equipment Checklist, prior to receiving equipment as verification of the identification of equipment and other accessories. The user is responsible for the return of all equipment and accessories as specified on the checklist in good working order.

Users shall follow the guidelines described in documentation provided by the Office of Technology. Such documentation will be provided to each user at the time the equipment is received and will be available on the district website.

If the equipment requires repair, the user shall not personally attempt repairs, but will report the problem and return the equipment to district Technical Support staff for diagnosis. The user shall be responsible for repair costs if the equipment is damaged due to misuse, accident, modification, unsuitable physical or operating environment or improper maintenance, provided the repairs are not covered by warranty. The user will not be responsible for the cost of normal repairs.

The district will not be obligated to provide more than one (1) computer to each employee except in a case of a medical requirement as documented by the user's physician.

The user is wholly liable for the full replacement cost of all lost and/or damaged equipment while in his/her possession; this also applies to the transporting of the loaned equipment between school and the home of the user.

If the loaned equipment was purchased by the district with extended warranty and accidental damage **insurance, protection**, the user must **have already** satisfied any cost-sharing conditions imposed by the district ~~before taking possession of the equipment~~ **in order to benefit from the coverages afforded in the event of damage**. No student shall be denied use of district equipment because of financial reasons. **Coverage does not include damage inflicted intentionally or through neglect and these determinations are made at the sole discretion of the district.**

For equipment not purchased with extended warranty and accidental damage insurance, the district's insurance policy is not in effect while the equipment is out of the district. Users should check their homeowner's policy to determine whether their insurance covers the equipment if damaged or stolen. ~~Students must provide proof of insurance or purchase a separate computer insurance policy. The district will provide annually an option for computer insurance.~~

If equipment is lost or stolen, the loss or theft must be reported to the Technology Department within five (5) working days and, if the equipment was stolen, with a copy of the police report. If the equipment is not covered by district insurance, the user shall take action to reimburse the district for the lost or stolen equipment at the full replacement cost of the equipment within ~~two (2)~~ **four (4)** weeks of the report. Failure of a staff member to reimburse the district as specified shall result in the cost of the equipment being deducted from his/her paycheck.

The district shall not be responsible for any data/files left on a computer when it is returned. The district has the right to erase all files on a hard drive after return of the equipment, unless otherwise prohibited by law.

The user shall not make unauthorized copies of any copyrighted software that may be present on a computer nor load unauthorized copies of any other copyrighted software onto the computer.

Technical support shall not be provided by district technology staff outside of normal working hours or off the district premises.

The district may request immediate return of the equipment for any reason or at any time.

The user must return the equipment prior to leaving the district. Staff members must return equipment with the signed checklist prior to receipt of final paycheck. Students must return the equipment within seven (7) working days after requested by the district. The district shall take action to recover unreturned equipment which may include reporting the equipment as stolen to the police.

The user shall indemnify and hold harmless the district, its agents and employees from and against all claims, suits, actions, damages, or causes from action, arising from personal injury, loss of life or damages to property or both resulting directly or indirectly from the use of district equipment.

### **Delegation of Responsibility**

School administration shall ensure that no equipment leaves the premises without proper documentation.

The Office of Technology shall maintain records of loaned equipment, equipment repairs and loss.

The Superintendent or his/her designee shall determine who may participate in the technology equipment loan program.

Legal	Pol. 000
	Pol. 110
	Pol. 224
	Pol. 252
	Pol. 352
	Pol. 708
	Pol. 710
	Pol. 812

Last Modified by Linda Cherashore on April 24, 2019

WEST CHESTER AREA SCHOOL DISTRICT  
Pupil Services Committee  
May 28, 2019

ACTION ITEMS

**Approval of the Justicorp Nurse Contract**

Approval is requested of the Justicorp Nurse Contract

*I so move.*

**Approval of the \$400,050 Safe Schools Grant**

Approval is requested of the \$400,050 Safe Schools Grant

*I so move.*

**Pupil Services Meeting Minutes**  
**May 13, 2019**  
**Pupil Services Committee Meeting**

**Attended:**

**Attending Committee Members:** Joyce Chester, Sue Tiernan, Chris Tabakin

**Other Board Members:** Karen Herrmann, Kate Shaw, Chris McCune

**Administration:** Tammi Florio, Robert Sokolowski, Sara Missett, Jim Scanlon

**Ms. Tiernan opened the meeting at 6:31 pm.**

**Items listed on the Pupil Services Committee Regular Agenda of May 13, 2019:**

1. April 8, 2019 Pupil Services Committee Minutes
2. Justicorp Nurse Contract
3. Approval of \$400,050 Safe Schools Grant
4. Annual District Wellness Review

**A. Actions and Outcomes:**

**B. Items to be placed on upcoming Board Agenda:**

1. Approval of April 8, 2019 Pupil Services Committee Minutes vote: 3-0
2. Approval of the Justicorp Nurse Contract vote:3-0
3. Approval of \$400,050 Safe Schools Grant vote:3-0

**C. Items to be placed on the Consent Agenda:**

1. Approval of the Justicorp Nurse Contract

**D. Items to be discussed at a later date:**

**None**

**The meeting ended at 6:58 pm.**

**Next Meeting: Monday, June 10, 2019 – 6:30 pm**



**WEST CHESTER AREA SCHOOL DISTRICT**  
*Property & Finance Committee*  
**May 28, 2019 - ACTION ITEMS**

**Approval of Resolution for 2018-19 Budget Transfers**

Approval is requested to authorize the administration to implement budget transfers for the 2018-19 budgets after June 30, 2019, with subsequent ratification by the Board.

*I so move.*

**Approval of School District Depositories Resolution for 2019-20**

Approval is requested for the resolution for the appointment of school district depositories and authorization of temporary deposits at interest for the fiscal year 2019-20.

*I so move.*

**Approval of 2018-19 Transportation Schedules**

Approval is requested for the following 2018-19 transportation schedules for public/private/parochial school students and authorization for the Transportation Department to make any changes when appropriate:

On the Go Kids (Contract 1):

- 53 bus routes both a.m. and p.m. for Special Education services
- 11 mid-day routes
- 18 aides

Krapf Bus Company (Contract 2 & 3):

- 143 bus routes both a.m. and p.m. for public/parochial/private schools
- 4 CAT Brandywine shuttle buses from the public high schools
- 8 late routes from non-public schools

*I so move.*

**Approval of Local Audit Firm**

Approval is requested to award a three-year contract extension for local auditing services to Barbacane, Thornton and Company in the amount of \$23,000 for the June 30, 2019 audit, \$24,000 for the June 30, 2020 audit, and \$25,000 for the June 30, 2021 audit.

*I so move.*

**Approval for Food Service Equipment Purchases for the 2019-20 Year**

Approval is requested for the Food Service Equipment Replacement/Renovations Plan including equipment purchases in the amount of \$300,684.73 for the 2019-20 year.

*I so move.*

**Approval of the Final Budget Resolution for 2019-20 Fiscal Year**

Approval is requested for the Final Budget Resolution for the 2019-20 fiscal year budget in the amount of \$261,809,403.

*I so move.*

**Approval of Annual Tax Levy Resolution for 2019-20 Fiscal Year**

Approval is requested for the Annual Tax Levy Resolution for the 2019-20 fiscal year which authorizes a real estate tax levy in the amount of 21.6622 mills for Chester County and 16.2597 mills for Delaware County, a deed transfer tax levy in the amount of .5% and an earned income tax levy in the amount of 1%.

*I so move.*

**Approval of 2019-20 Homestead/Farmstead Resolution**

Approval is requested for the 2019-20 Homestead/Farmstead Resolution which provides a tax reduction to each approved homestead and each approved farmstead property in the amount of \$144.37.

*I so move.*

5/28/19

**Committee Meeting Minutes**  
**WEST CHESTER AREA SCHOOL DISTRICT**  
**May 20, 2019 – Property & Finance Committee**

Attending Committee Members: Mr. Gary Bevilacqua-Chair, Mr. Brian Gallen, Dr. Karen Herrmann

Other Board Members: Ms. Joyce Chester, Mr. Chris McCune, Mr. Randell Spackman, Mrs. Sue Tiernan

Administration: Mr. John Scully, Dr. James Scanlon, Mr. Kevin Campbell, Mr. Justin Matys

Also Present: Members of the public

<b>Action or outcomes from the meeting: (Unless noted, all votes were 3-0 – Dr. Shaw absent.)</b>	
The committee approved the April 15, 2019 Property & Finance Committee Minutes.	Mr. Bevilacqua
Mr. Scully reviewed the Budget Forecast Model. The 2018-19 changes to expense projections are reductions of \$105,000 for unspent Math curriculum and \$94,774 of unspent educational supplies by schools both to be carried over to the 2019-20 school year. Adjustments to the 2019-20 expenditure projections include reductions to salary and benefits in the amounts of \$97,296 and \$87,698, respectively, which are the result of the removal of the requested 1.0 FTE instructional technology coordinator and 1.0 FTE middle school library aide. There is also a \$500,000 reduction in contracted special education services and \$50,000 reduction in contracted special education aides. The 2019-20 revenues were reduced by \$100,596 as a result of a reduction in state subsidies and other state revenues related to a safety grant. The net effect of the 19-20 adjustments results in a savings of \$434,624. The net total decrease to the 2019-20 Budget gap before a tax increase is \$634,398. Mr. Scully reviewed the summary of all funds and the 2019-20 deficit before a real estate tax increase is \$3.088 million. To close the 2019-20 budget GAP the District will need to increase Chester County's tax rate by 1.8% to 21.6622 mills and increase Delaware County's tax rate by 1.1% to 16.2597 mills, both increases are below the ACT1 limit of 2.3%. Mr. Scully reviewed a 2018-19 to 2019-20 budget-to-budget comparison for revenues and expenses. Budgeted total expenses increased by \$8,409 million or 3.3% and total revenues increased by \$2,736 million or 1.1%. Mr. Scully reviewed a historic trend of WCASD's tax rate increases/decreases for both Delaware and Chester Counties. Mr. Scully reminded the committee that as part of the year-end process, if the District should recognize additional savings for 2018-19, consideration should be given to increase the ending fund balance at that time to strengthen the Districts' financial position. This is an informational item and no Board action is required.	Mr. Scully
Update on Act 1 Property Tax Exclusion Amount and Homestead/Farmstead Exclusion Resolution: Mr. Scully reviewed the Property Tax and Homestead/Farmstead exclusion process. Annually, the State provides the District with a means to lower property taxes via Homestead, Farmstead and the Sterling Act, which is funded by the States gaming revenues. This year, the State provided the District with \$3,598,252.82 for property tax relief which equates to a \$144.37 exclusion amount for each qualified property. Annually, the Board must approve to accept these funds and use them for tax relief purposes through a resolution. The committee recommended approval to adopt the 2019-20 Homestead/Farmstead Exclusion Resolution.	Mr. Scully
Mr. Scully reviewed the Final Budget Resolution for 2019-20 and the Annual Tax Levy Resolution for 2019-20. The Final Budget resolution for 2019-20 provides General Fund appropriations of \$261,809,403. The Annual Tax Levy resolution for 2019-20 sets the real estate tax for Chester County at 21.6622 mills and Delaware County at 16.2597 mills. The committee recommended approval of the Final Budget Resolution for the 2019-20 Fiscal Year and the Annual Tax Levy Resolution for the 2019-20 Fiscal Year.	Mr. Scully
Mr. Scully reviewed the Food Services Program Equipment Purchases and Renovation Plan. This schedule takes into account all equipment that will be replaced as part of renovation projects and spans from 2019 through 2028 & future years. The 2019-20 equipment replacement budget totals \$300,684.73. Mr. Scully reviewed the funding analysis schedule for the replacement plan. The plan will utilize existing cash within the Food Service Fund and future profits. The committee recommended approval of the equipment purchases for the 2019-20 year.	Mr. Scully
<p><b>Items to be placed on board agenda 5/28/19:</b></p> <ul style="list-style-type: none"> <li>• Approval to Approval of the 2019-20 Homestead/Farmstead Exclusion Resolution</li> <li>• Approval of the Final Budget Resolution for the 2019-20 Fiscal Year</li> <li>• Approval of the Annual Tax Levy Resolution for the 2019-20 Fiscal Year</li> <li>• Approval to proceed with the food service equipment purchases for the 2019-20 year</li> </ul> <p><b>MEMO items for board agenda 5/28/19:</b></p> <ul style="list-style-type: none"> <li>• Approval of Resolution for 2018-19 Budget Transfers</li> <li>• Approval of Resolution for School District Depositories for 2019-20</li> <li>• Approval of Current 2018-19 Transportation Schedules</li> <li>• Approval of Extension to Contract for Local Audit</li> </ul>	
<b>Items to discuss at a later date:</b>	

**Next Meeting Date: June 17, 2019**

**WEST CHESTER AREA SCHOOL DISTRICT**  
*Property & Finance Committee*

**Memo Item for 5/28/19**

**RESOLUTION**

**2019-20 APPOINTMENT OF SCHOOL DISTRICT DEPOSITORIES &  
AUTHORIZATION OF TEMPORARY DEPOSITS AT INTEREST & INVESTMENT PROGRAM**

BE IT RESOLVED, that the following financial institutions be appointed as depositories for the school year beginning July 1, 2019.

Fulton Bank - General Fund, Real Estate Tax Receipts, Activity Funds, Checking Market Rate "NOW" Accounts, Activity Funds, Insurance Claims Account, Payroll "NOW" Account, Cafeteria "NOW" Account

TD Wealth Management and Wilmington Trust – paying agents for school district sinking fund accounts

PA School District Liquid Asset Fund (PSDLAF), PA Local Government Investment Trust (PLGIT), Commonwealth of PA INVEST, Fulton Financial Services (CRIMS) - General Fund, Capital Projects Funds, and Payroll Funds

All funds on deposit with banks are insured to \$250,000 by Federal Deposit Insurance Corporation with excess funds collateralized in accordance with PA Act 72 and Board Policy 609. All funds on deposit with local government investment pools are collateralized in accordance with PA School Code, PA Statutes, and Board Policy 609.

**ANNUAL CASH DEPOSITS AND INVESTMENT PROGRAM**

In order for school funds to earn maximum interest, the School Board Treasurer and Secretary are authorized to secure bids from banks, savings banks, savings and loan associations, and other financial institutions, and to effect required transfer of funds as permitted by Pennsylvania Law. All transactions are to be in the name of the School District. The purpose of this authorization is to permit daily transfer of funds not required for operation in order to keep available funds at interest and to authorize the redeposit of matured funds.

Further, the following institutions are authorized for temporary deposits at interest and investments of the West Chester Area School District on a competitive basis:

**COMMERCIAL BANKS:**

Commerce Bank  
Wells Fargo (Wachovia) Bank  
Citizens Bank  
TD Bank  
Downingtown National Bank  
National Penn Bank  
US Bank  
First Priority Bank  
Founders Bank  
RMB Roxborough/Manayunk Bank  
Citadel Federal Credit Union

M&T Bank  
Sovereign Bank  
PNC Bank  
Fulton Bank  
Fulton Financial Services  
First Financial Bank  
Fox Chase Bank  
Malvern Bank  
Meridian Bank  
Bryn Mawr Trust

**SAVINGS BANKS:**

TruMark Financial Credit Union  
Malvern Federal Savings Bank

**INVESTMENT POOLS:**

PA School District Liquid Asset Fund  
PA Local Government Investment Trust  
Commonwealth of PA INVEST

**PROGRAMS:**

Cash Reserve Investment Management (CRIMS)

Investments permitted are those defined in §440.1 of the PA School Code and as more specifically set forth in Board Policy 609. All funds on deposit with banks are insured to \$250,000 by Federal Deposit Insurance Corporation with excess funds collateralized in accordance with PA Act 72 and Board Policy 609. All funds on deposit with local government investment pools are collateralized in accordance with PA School Code, PA Statutes, and Board Policy 609.

## Equipment Requests: Spring 2019

Project #	Building / Item	Scheduled	Actual Amount	Variance
<u>1</u>	<b><u>East Bradford Elementary</u></b>			
	Refrigerator - 2 Door	9,267.45	-	(9,267.45)
	Freezer - 2 Door	5,583.74	-	(5,583.74)
<u>2</u>	<b><u>Exton Elementary</u></b>			
	Stove	8,356.25	-	(8,356.25)
	Warmer - Floor ramp	4,383.77	-	(4,383.77)
	Refrigerator - 2 Door	3,461.19	-	(3,461.19)
<u>3</u>	<b><u>Hillsdale Elementary</u></b>			
	Freezer - 2 Door	5,075.90	-	(5,075.90)
	Freezer - 2 Door	5,075.90	-	(5,075.90)
	Refrigerator - 6 Door	6,256.36	-	(6,256.36)
<u>4</u>	<b><u>Starkweather Elementary</u></b>			
	Oven - Convection - Double	8,650.00	-	(8,650.00)
	Range	10,000.00	-	(10,000.00)
<u>5</u>	<b><u>Stetson Middle School</u></b>			
	Warmer	9,468.93	-	(9,468.93)
	Warmer	9,468.93	-	(9,468.93)
	Freezer - Walk-in	18,411.81	-	(18,411.81)
	Refrigerator - Walk-in	4,383.77	-	(4,383.77)
<u>6</u>	<b><u>East High School</u></b>			
	Mixer - Floor	6,355.00	-	(6,355.00)
	Meat Slicer	4,097.52	-	(4,097.52)
	Combi Steamer	19,307.00	-	(19,307.00)
<u>7</u>	<b><u>Henderson High School</u></b>			
	Meat Slicer	4,097.52	-	(4,097.52)
	Steamer - 2 Door	16,333.00	-	(16,333.00)
	<b>Subtotal</b>	<b>158,034.04</b>	<b>-</b>	<b>(158,034.04)</b>
<u>8</u>	<b><u>Miscellaneous Equipment (Districtwide)</u></b>			
	<i>Equipment that is due to replace but is still operational</i>			
	EGE Convection Oven-double stack	9,965.81	-	(9,965.81)
	HHS Ice Machine	4,234.00	-	(4,234.00)
	MCH Double Stack Convection Oven	8,650.00	-	(8,650.00)
	MCH Freezer - 2 Door	5,583.74	-	(5,583.74)
	MCH Freezer - 2 Door	5,583.74	-	(5,583.74)
	MCH Refrigerator - 2 Door	3,461.19	-	(3,461.19)
	PMS Gravity Food Warmer (2)	8,467.00	-	(8,467.00)
	PMS Walk in Freezer	20,000.00	-	(20,000.00)
	PMS Walk in Refrigerator	11,800.00	-	(11,800.00)
	PWE Freezer - 3 Door	7,512.36	-	(7,512.36)
	PWE Meat Slicer	4,133.00	-	(4,133.00)
	RHS Combi Steamer	19,307.00	-	(19,307.00)
	RHS Steamer - 2 Door	14,700.00	-	(14,700.00)
	SMS Impinger Oven	19,252.85	-	(19,252.85)
	<b>Subtotal miscellaneous equipment</b>	<b>142,650.69</b>	<b>-</b>	<b>(142,650.69)</b>
	<b>Total Cost</b>	<b>300,684.73</b>	<b>-</b>	<b>(300,684.73)</b>

**WEST CHESTER AREA SCHOOL DISTRICT**

**FINAL BUDGET RESOLUTION for the 2019-20 FISCAL YEAR**

**Whereas**, School Code section 687, 24 P.S. § 6-687, requires the Board of School Directors to adopt a Final Budget for the 2019-2020 fiscal year no later than June 30, 2019; and

**Whereas**, the Board of School Directors of the West Chester Area School District at the regular meeting of the Board, held April 23, 2019 did adopt a Proposed Budget for the year July 1, 2019 to June 30, 2020 on Pennsylvania Department of Education (PDE) form 2028; and

**Whereas**, the Proposed Budget was made available for public inspection at least twenty (20) days prior to adoption of the Final Budget as required by School Code section 687; and

**Whereas**, ten (10) days public notice was given in a newspaper of general circulation prior to the adoption of the Final Budget as required by School Code section 687; and

**Now Therefore be it RESOLVED**, this 28th day of May, 2019 by the Board of School Directors of the West Chester Area School District, that:

1. Having made revisions and changes therein deemed advisable, the Board of School Directors hereby adopts the Final Budget for the 2019-20 fiscal year, a copy of which is attached, for the total appropriation from the General Funds of \$261,809,403.
2. The Board of School Directors hereby authorizes the aforementioned appropriations as set forth in the Final Budget.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
President

# FINAL GENERAL FUND BUDGET

Fiscal Year 2019-2020

## General Fund Budget Approval

Date of Adoption of the General Fund Budget: 05/28/2019

\_\_\_\_\_  
President of the Board - Original Signature Required

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary of the Board - Original Signature Required

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief School Administrator - Original Signature Required

\_\_\_\_\_  
Date

Justin Matys

(484)266-1021

Extn :

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Extension

jmatys@wcasd.net

\_\_\_\_\_  
Email Address

# CERTIFICATION OF ESTIMATED ENDING FUND BALANCE FROM 2019-2020 GENERAL FUND BUDGET

24 PS 6-688

(10/2010)

SCHOOL DISTRICT : West Chester Area SD	COUNTY : Chester	AUN : 124159002
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No school district shall approve an increase in real property taxes unless it has adopted a budget that includes an estimated, ending unreserved undesignated fund balance (unassigned) less than or equal to the specified percentage of its total budgeted expenditures:

Total Budgeted Expenditures	Fund Balance % Limit (less than or equal to)
Less Than or Equal to \$11,999,999	12.0%
Between \$12,000,000 and \$12,999,999	11.5%
Between \$13,000,000 and \$13,999,999	11.0%
Between \$14,000,000 and \$14,999,999	10.5%
Between \$15,000,000 and \$15,999,999	10.0%
Between \$16,000,000 and \$16,999,999	9.5%
Between \$17,000,000 and \$17,999,999	9.0%
Between \$18,000,000 and \$18,999,999	8.5%
Greater Than or Equal to \$19,000,000	8.0%

Did you raise property taxes in SY 2019-2020 (compared to 2018-2019)?

Yes  No

If yes, see information below, taken from the 2019-2020 General Fund Budget.

Total Budgeted Expenditures	\$261809403
Ending Unassigned Fund Balance	\$15696558
Ending Unassigned Fund Balance as a percentage (%) of Total Budgeted Expenditures	6.0%

The Estimated Ending Unassigned Fund Balance is within the allowable limits.

Yes  No

**I hereby certify that the above information is accurate and complete.**

SIGNATURE OF SUPERINTENDENT	DATE
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DUE DATE: AUGUST 15, 2019



**CERTIFICATION OF USE OF PDE-2028  
FOR PUBLIC INSPECTION OF 2019-2020 PROPOSED BUDGET**

24 PS 6-687(a)(1)

(03/2006)

School District Name : West Chester Area SD	County : Chester	AUN Number : 124159002
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Section 687(a)(1) of the School Code requires the president of the board of school directors of each school district to certify to the Department of Education that the proposed budget was prepared, presented and will be made available for public inspection using the uniform form prepared and furnished by the Department of Education.

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SCHOOL BOARD PRESIDENT 	DATE April 23, 2019
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DUE DATE: IMMEDIATELY FOLLOWING  
ADOPTION OF PROPOSED  
FINAL GENERAL FUND BUDGET

<u>Val Number</u>	<u>Description</u>	<u>Justification</u>
1010	Budget Approval Date is required before submission on Contact Screen and cannot be a future date.	
8060	Ending Fund Balance Entry and Budgetary Reserve: If 5900 Budgetary Reserve is not equal to 0, a justification must be entered below.	The Budgetary Reserve represents amounts that may require expenditures by the District that are based on unpredictable budgetary increases.
8080	Ending Fund Balance Entry and Budgetary Reserve: If 0850 Estimated Ending Unassigned Fund Balance is not equal to 0, a justification must be entered below.	Carried over for future years
8150	Ending Fund Balance Entry and Budgetary Reserve: If 0830 Committed Fund Balance is not equal to 0, a justification must be entered below.	Committed for Health Care Stabilization
8160	Ending Fund Balance Entry and Budgetary Reserve: If 0840 Assigned Fund Balance is not equal to 0, a justification must be entered below.	Assigned for Athletics, Alternative Education ad Enrollment Growth.

<u>ITEM</u>	<u>AMOUNTS</u>
<b>Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year</b>	
0810 Nonspendable Fund Balance	
0820 Restricted Fund Balance	
0830 Committed Fund Balance	4,159,909
0840 Assigned Fund Balance	11,960,192
0850 Unassigned Fund Balance	15,696,558
<b>Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year</b>	<b><u>\$31,816,659</u></b>
<b>Estimated Revenues And Other Financing Sources</b>	
6000 Revenue from Local Sources	205,848,636
7000 Revenue from State Sources	45,112,671
8000 Revenue from Federal Sources	1,633,660
9000 Other Financing Sources	
<b>Total Estimated Revenues And Other Financing Sources</b>	<b><u>\$252,594,967</u></b>
<b>Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation</b>	<b><u>\$284,411,626</u></b>

LEA : 124159002 West Chester Area SD

Printed 5/8/2019 2:15:05 PM

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Amount**REVENUE FROM LOCAL SOURCES**

6111 Current Real Estate Taxes	171,871,693
6112 Interim Real Estate Taxes	1,186,171
6113 Public Utility Realty Taxes	200,000
6150 Current Act 511 Taxes - Proportional Assessments	26,161,477
6400 Delinquencies on Taxes Levied / Assessed by the LEA	2,858,800
6500 Earnings on Investments	1,000,000
6700 Revenues from LEA Activities	191,500
6800 Revenues from Intermediary Sources / Pass-Through Funds	1,333,370
6910 Rentals	360,000
6920 Contributions and Donations from Private Sources	11,000
6940 Tuition from Patrons	193,140
6990 Refunds and Other Miscellaneous Revenue	481,485

**REVENUE FROM LOCAL SOURCES****\$205,848,636****REVENUE FROM STATE SOURCES**

7110 Basic Education Funding	8,421,880
7160 Tuition for Orphans Subsidy	290,000
7271 Special Education funds for School-Aged Pupils	6,202,850
7311 Pupil Transportation Subsidy	2,139,920
7312 Nonpublic and Charter School Pupil Transportation Subsidy	1,534,225
7320 Rental and Sinking Fund Payments / Building Reimbursement Subsidy	1,110,285
7330 Health Services (Medical, Dental, Nurse, Act 25)	250,300
7340 State Property Tax Reduction Allocation	3,598,253
7360 Safe Schools	400,050
7505 Ready to Learn Block Grant	399,095
7810 State Share of Social Security and Medicare Taxes	3,790,382
7820 State Share of Retirement Contributions	16,975,431

**REVENUE FROM STATE SOURCES****\$45,112,671****REVENUE FROM FEDERAL SOURCES**

8514 NCLB, Title I - Improving the Academic Achievement of the Disadvantaged	704,467
8515 NCLB, Title II - Preparing, Training and Recruiting High Quality Teachers and Principals	260,260
8516 NCLB, Title III - Language Instruction for Limited English Proficient and Immigrant Students	108,968
8517 NCLB, Title IV - 21st Century Schools	59,965
8810 School-Based Access Medicaid Reimbursement Program (SBAP) Reimbursements (Access)	470,000

Amount

**REVENUE FROM FEDERAL SOURCES**

8820 Medical Assistance Reimbursement for Administrative Claiming (Quarterly) Program	30,000
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<b>REVENUE FROM FEDERAL SOURCES</b>	<b>\$1,633,660</b>
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<b>TOTAL ESTIMATED REVENUES AND OTHER SOURCES</b>	<b>252,594,967</b>
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Act 1 Index (current): 2.3%

Calculation Method:

Revenue

Section 672.1 Method Choice: (a)(1)

Number of Decimals For Tax Rate Calculation:

4

Approx. Tax Revenue from RE Taxes:

\$171,872,086

Amount of Tax Relief for Homestead Exclusions

\$3,598,253

Total Approx. Tax Revenue:

\$175,470,339

Approx. Tax Levy for Tax Rate Calculation:

\$181,704,042

Chester

Delaware

Total

**2018-19 Data**

a. Assessed Value	\$7,862,001,637	\$649,992,859	\$8,511,994,496
b. Real Estate Mills	21.2723	16.0761	

**I. 2019-20 Data**

c. 2017 STEB Market Value	\$12,774,058,528	\$785,726,934	\$13,559,785,462
d. Assessed Value	\$7,902,001,637	\$647,545,414	\$8,549,547,051
e. Assessed Value of New Constr/ Renov	\$0	\$0	\$0

**2018-19 Calculations**

f. 2018-19 Tax Levy (a * b)	\$167,242,857	\$10,449,350	\$177,692,207
--------------------------------	---------------	--------------	---------------

**2019-20 Calculations**

g. Percent of Total Market Value	94.20546%	5.79454%	100.00000%
h. Rebalanced 2018-19 Tax Levy (f Total * g)	\$167,395,761	\$10,296,446	\$177,692,207
i. Base Mills Subject to Index (h / a * 1000) if no reassessment (h / (d-e) * 1000) if reassessment	21.2917	16.0761	

**Calculation of Tax Rates and Levies Generated**

j. Weighted Avg. Collection Percentage	96.50000%	96.50000%	96.50000%
k. Tax Levy Needed (Approx. Tax Levy * g)	\$171,175,129	\$10,528,913	\$181,704,042

**I. 2019-20 Real Estate Tax Rate**

21.6622

16.2597

(k / d \* 1000)

l. Tax Levy Generated by Mills (l / 1000 * d)	\$171,174,740	\$10,528,894	\$181,703,634
--	---------------	--------------	---------------

m. Tax Levy minus Tax Relief for Homestead Exclusions (m - Amount of Tax Relief for Homestead Exclusions)			\$178,105,381
--	--	--	---------------

n. Net Tax Revenue Generated By Mills (n * Est. Pct. Collection)			\$171,871,693
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Act 1 Index (current): 2.3%

<b>Calculation Method:</b>	Revenue	Section 672.1 Method Choice: (a)(1)	
<b>Number of Decimals For Tax Rate Calculation:</b>	4		
<b>Approx. Tax Revenue from RE Taxes:</b>	\$171,872,086		
<b>Amount of Tax Relief for Homestead Exclusions</b>	<u>\$3,598,253</u>		
<b>Total Approx. Tax Revenue:</b>	\$175,470,339		
<b>Approx. Tax Levy for Tax Rate Calculation:</b>	\$181,704,042		

	Chester	Delaware	Total
<b>Index Maximums</b>			
p. Maximum Mills Based On Index (i * (1 + Index))	21.7814	16.4458	
q. Mills In Excess of Index (if (l > p), (l - p))	0.0000	0.0000	
r. Maximum Tax Levy Based On Index (p / 1000 * d)	\$172,116,658	\$10,649,402	\$182,766,060
<b>IV.</b> s. Millage Rate within Index? (If l > p Then No)	Yes	Yes	
t. Tax Levy In Excess of Index (if (m > r), (m - r))	\$0	\$0	\$0
u. Tax Revenue In Excess of Index (t * Est. Pct. Collection)	\$0	\$0	\$0

<b>Information Related to Property Tax Relief</b>			
V. Assessed Value Exclusion per Homestead	\$6,665.00	\$8,879.00	
Number of Homestead/Farmstead Properties	23109	1815	24924
Median Assessed Value of Homestead Properties			\$186,220

Act 1 Index (current): 2.3%

Calculation Method:

Revenue

Section 672.1 Method Choice: (a)(1)

Number of Decimals For Tax Rate Calculation:

4

Approx. Tax Revenue from RE Taxes:

\$171,872,086

Amount of Tax Relief for Homestead Exclusions

\$3,598,253

Total Approx. Tax Revenue:

\$175,470,339

Approx. Tax Levy for Tax Rate Calculation:

\$181,704,042

Chester

Delaware

Total

State Property Tax Reduction Allocation used for: Homestead Exclusions

\$3,598,253

Lowering RE Tax Rate

\$0

\$3,598,253

Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions

\$0

\$0

**Amount of Tax Relief from State/Local Sources**

**\$3,598,253**



CODE

6111 Current Real Estate Taxes

<u>County Name</u>	<u>Taxable Assessed Value</u>	<u>Real Estate Mills</u>	<u>Tax Levy Generated by Mills</u>	<u>Amount of Tax Relief for Homestead Exclusions</u>	<u>Tax Levy Minus Homestead Exclusions</u>	<u>Percent Collected</u>	<u>Net Tax Revenue Generated By Mills</u>
Chester	7,902,001,637	21.6622	171,174,740			96.50000%	
Delaware	647,545,414	16.2597	10,528,894			96.50000%	
<b>Totals:</b>	<b>8,549,547,051</b>		<b>181,703,634</b>	- 3,598,253 =	178,105,381 X	96.50000% =	171,871,693

	<u>Rate</u>		<u>Estimated Revenue</u>
6120 <u>Current Per Capita Taxes, Section 679</u>	\$0.00		0
6140 <u>Current Act 511 Taxes – Flat Rate Assessments</u>	<u>Rate</u>	<u>Add'l Rate (if appl.)</u>	<u>Tax Levy</u>
6141 Current Act 511 Per Capita Taxes	\$0.00	\$0.00	0
6142 Current Act 511 Occupation Taxes– Flat Rate	\$0.00	\$0.00	0
6143 Current Act 511 Local Services Taxes	\$0.00	\$0.00	0
6144 Current Act 511 Trailer Taxes	\$0.00	\$0.00	0
6145 Current Act 511 Business Privilege Taxes – Flat Rate	\$0.00	\$0.00	0
6146 Current Act 511 Mechanical Device Taxes – Flat Rate	\$0.00	\$0.00	0
6149 Current Act 511 Taxes, Other Flat Rate Assessments	\$0.00	\$0.00	0
<b>Total Current Act 511 Taxes– Flat Rate Assessments</b>			<b>0</b>
6150 <u>Current Act 511 Taxes – Proportional Assessments</u>	<u>Rate</u>	<u>Add'l Rate (if appl.)</u>	<u>Tax Levy</u>
6151 Current Act 511 Earned Income Taxes	0.500%	0.000%	21,766,946
6152 Current Act 511 Occupation Taxes	0.000	0.000	0
6153 Current Act 511 Real Estate Transfer Taxes	0.500%	0.000%	4,394,531
6154 Current Act 511 Amusement Taxes	0.000%	0.000%	0
6155 Current Act 511 Business Privilege Taxes	0.000	0.000	0
6156 Current Act 511 Mechanical Device Taxes – Percentage	0.000%	0.000%	0
6157 Current Act 511 Mercantile Taxes	0.000	0.000	0
6159 Current Act 511 Taxes, Other Proportional Assessments	0	0	0
<b>Total Current Act 511 Taxes– Proportional Assessments</b>			<b>26,161,477</b>
<b>Total Act 511, Current Taxes</b>			<b>26,161,477</b>
<b>Act 511 Tax Limit --&gt;</b>		<b>13,559,785,462 X</b>	<b>12</b>
		<b>Market Value</b>	<b>Mills</b>
			<b>162,717,426</b>
			<b>(511 Limit)</b>

Tax Function	Description	Tax Rate Charged in:				Index	Additional Tax Rate Charged in:			
		2018-19 (Rebalanced)	2019-20	Percent Change in Rate	Less than or equal to Index		2018-19 (Rebalanced)	2019-20	Percent Change in Rate	Less than or equal to Index
6111	<u>Current Real Estate Taxes</u>									
	Chester	21.2917	21.6622	1.75%	Yes	2.3%				
	Delaware	16.0761	16.2597	1.15%	Yes	2.3%				
	<u>Current Act 511 Taxes – Proportional Assessments</u>									
6151	Current Act 511 Earned Income Taxes	0.500%	0.500%	0.00%	Yes	2.3%				
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.500%	0.00%	Yes	2.3%				

<u>Description</u>	<u>Amount</u>
<b>1000 Instruction</b>	
1100 Regular Programs - Elementary / Secondary	99,886,277
1200 Special Programs - Elementary / Secondary	41,491,539
1300 Vocational Education	6,321,040
1400 Other Instructional Programs - Elementary / Secondary	823,503
1500 Nonpublic School Programs	51,860
<b>Total Instruction</b>	<b>\$148,574,219</b>
<b>2000 Support Services</b>	
2100 Support Services - Students	9,798,248
2200 Support Services - Instructional Staff	6,237,853
2300 Support Services - Administration	12,893,993
2400 Support Services - Pupil Health	2,337,099
2500 Support Services - Business	1,969,353
2600 Operation and Maintenance of Plant Services	18,554,224
2700 Student Transportation Services	14,164,872
2800 Support Services - Central	3,936,835
2900 Other Support Services	226,867
<b>Total Support Services</b>	<b>\$70,119,344</b>
<b>3000 Operation of Non-Instructional Services</b>	
3200 Student Activities	5,498,341
3300 Community Services	145,000
<b>Total Operation of Non-Instructional Services</b>	<b>\$5,643,341</b>
<b>5000 Other Expenditures and Financing Uses</b>	
5100 Debt Service / Other Expenditures and Financing Uses	26,555,503
5200 Interfund Transfers - Out	5,451,612
5900 Budgetary Reserve	5,465,384
<b>Total Other Expenditures and Financing Uses</b>	<b>\$37,472,499</b>
<b>Total Estimated Expenditures and Other Financing Uses</b>	<b>\$261,809,403</b>

## 2019-2020 Final General Fund Budget

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<u>Description</u>	<u>Amount</u>
<b>1000 Instruction</b>	
<b>1100 Regular Programs - Elementary / Secondary</b>	
100 Personnel Services - Salaries	54,048,591
200 Personnel Services - Employee Benefits	34,285,020
300 Purchased Professional and Technical Services	2,369,936
400 Purchased Property Services	301,862
500 Other Purchased Services	5,423,015
600 Supplies	3,253,569
700 Property	150,545
800 Other Objects	53,739
<b>Total Regular Programs - Elementary / Secondary</b>	<b>\$99,886,277</b>
<b>1200 Special Programs - Elementary / Secondary</b>	
100 Personnel Services - Salaries	12,260,086
200 Personnel Services - Employee Benefits	7,758,731
300 Purchased Professional and Technical Services	14,453,989
400 Purchased Property Services	5,109
500 Other Purchased Services	6,735,145
600 Supplies	258,084
700 Property	800
800 Other Objects	19,595
<b>Total Special Programs - Elementary / Secondary</b>	<b>\$41,491,539</b>
<b>1300 Vocational Education</b>	
100 Personnel Services - Salaries	2,193,440
200 Personnel Services - Employee Benefits	1,402,987
300 Purchased Professional and Technical Services	8,700
400 Purchased Property Services	1,976
500 Other Purchased Services	2,579,276
600 Supplies	116,756
700 Property	15,000
800 Other Objects	2,905
<b>Total Vocational Education</b>	<b>\$6,321,040</b>
<b>1400 Other Instructional Programs - Elementary / Secondary</b>	
100 Personnel Services - Salaries	40,000
200 Personnel Services - Employee Benefits	16,584
300 Purchased Professional and Technical Services	633,469
400 Purchased Property Services	71,050
500 Other Purchased Services	61,600
600 Supplies	800
<b>Total Other Instructional Programs - Elementary / Secondary</b>	<b>\$823,503</b>
<b>1500 Nonpublic School Programs</b>	
300 Purchased Professional and Technical Services	51,860
<b>Total Nonpublic School Programs</b>	<b>\$51,860</b>
<b>Total Instruction</b>	<b>\$148,574,219</b>
<b>2000 Support Services</b>	

## 2019-2020 Final General Fund Budget

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<u>Description</u>	<u>Amount</u>
<b>2100 Support Services - Students</b>	
100 Personnel Services - Salaries	5,784,571
200 Personnel Services - Employee Benefits	3,674,956
300 Purchased Professional and Technical Services	176,769
500 Other Purchased Services	59,320
600 Supplies	95,300
700 Property	500
800 Other Objects	6,832
<b>Total Support Services - Students</b>	<b>\$9,798,248</b>
<b>2200 Support Services - Instructional Staff</b>	
100 Personnel Services - Salaries	3,073,431
200 Personnel Services - Employee Benefits	2,535,612
300 Purchased Professional and Technical Services	305,372
400 Purchased Property Services	3,114
500 Other Purchased Services	52,902
600 Supplies	251,602
700 Property	7,700
800 Other Objects	8,120
<b>Total Support Services - Instructional Staff</b>	<b>\$6,237,853</b>
<b>2300 Support Services - Administration</b>	
100 Personnel Services - Salaries	6,806,248
200 Personnel Services - Employee Benefits	4,325,468
300 Purchased Professional and Technical Services	1,308,857
400 Purchased Property Services	33,425
500 Other Purchased Services	223,598
600 Supplies	140,607
700 Property	900
800 Other Objects	54,890
<b>Total Support Services - Administration</b>	<b>\$12,893,993</b>
<b>2400 Support Services - Pupil Health</b>	
100 Personnel Services - Salaries	1,396,722
200 Personnel Services - Employee Benefits	887,895
300 Purchased Professional and Technical Services	12,075
400 Purchased Property Services	2,675
500 Other Purchased Services	5,800
600 Supplies	30,927
700 Property	300
800 Other Objects	705
<b>Total Support Services - Pupil Health</b>	<b>\$2,337,099</b>
<b>2500 Support Services - Business</b>	
100 Personnel Services - Salaries	1,099,628
200 Personnel Services - Employee Benefits	725,170
300 Purchased Professional and Technical Services	46,350
400 Purchased Property Services	8,604
500 Other Purchased Services	18,680

## 2019-2020 Final General Fund Budget

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<u>Description</u>	<u>Amount</u>
600 Supplies	34,750
800 Other Objects	36,171
<b>Total Support Services - Business</b>	<b>\$1,969,353</b>
<b>2600 <u>Operation and Maintenance of Plant Services</u></b>	
100 Personnel Services - Salaries	7,761,259
200 Personnel Services - Employee Benefits	4,942,230
300 Purchased Professional and Technical Services	85,435
400 Purchased Property Services	3,234,100
500 Other Purchased Services	596,900
600 Supplies	1,647,800
700 Property	271,000
800 Other Objects	15,500
<b>Total Operation and Maintenance of Plant Services</b>	<b>\$18,554,224</b>
<b>2700 <u>Student Transportation Services</u></b>	
100 Personnel Services - Salaries	235,004
200 Personnel Services - Employee Benefits	149,307
300 Purchased Professional and Technical Services	5,000
400 Purchased Property Services	3,000
500 Other Purchased Services	13,737,561
600 Supplies	33,400
800 Other Objects	1,600
<b>Total Student Transportation Services</b>	<b>\$14,164,872</b>
<b>2800 <u>Support Services - Central</u></b>	
100 Personnel Services - Salaries	1,907,065
200 Personnel Services - Employee Benefits	1,217,535
300 Purchased Professional and Technical Services	162,990
400 Purchased Property Services	248,650
500 Other Purchased Services	33,860
600 Supplies	328,040
800 Other Objects	38,695
<b>Total Support Services - Central</b>	<b>\$3,936,835</b>
<b>2900 <u>Other Support Services</u></b>	
500 Other Purchased Services	126,867
800 Other Objects	100,000
<b>Total Other Support Services</b>	<b>\$226,867</b>
<b>Total Support Services</b>	<b>\$70,119,344</b>
<b>3000 <u>Operation of Non-Instructional Services</u></b>	
<b>3200 <u>Student Activities</u></b>	
100 Personnel Services - Salaries	2,920,892
200 Personnel Services - Employee Benefits	1,350,651
300 Purchased Professional and Technical Services	348,949
400 Purchased Property Services	143,204
500 Other Purchased Services	417,784
600 Supplies	210,040

<u>Description</u>	<u>Amount</u>
700 Property	18,435
800 Other Objects	88,386
<b>Total Student Activities</b>	<b>\$5,498,341</b>
<b>3300 Community Services</b>	
300 Purchased Professional and Technical Services	145,000
<b>Total Community Services</b>	<b>\$145,000</b>
<b>Total Operation of Non-Instructional Services</b>	<b>\$5,643,341</b>
<b>5000 Other Expenditures and Financing Uses</b>	
<b>5100 Debt Service / Other Expenditures and Financing Uses</b>	
800 Other Objects	10,265,503
900 Other Uses of Funds	16,290,000
<b>Total Debt Service / Other Expenditures and Financing Uses</b>	<b>\$26,555,503</b>
<b>5200 Interfund Transfers - Out</b>	
900 Other Uses of Funds	5,451,612
<b>Total Interfund Transfers - Out</b>	<b>\$5,451,612</b>
<b>5900 Budgetary Reserve</b>	
800 Other Objects	5,465,384
<b>Total Budgetary Reserve</b>	<b>\$5,465,384</b>
<b>Total Other Expenditures and Financing Uses</b>	<b>\$37,472,499</b>
<b>TOTAL EXPENDITURES</b>	<b>\$261,809,403</b>

**Cash and Short-Term Investments**

**06/30/2019 Estimate**

**06/30/2020 Projection**

General Fund	31,816,659	22,602,223
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - § 690, §1850		
Capital Reserve Fund - § 1431	24,263,230	24,159,984
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		
Permanent Fund		

<b>Total Cash and Short-Term Investments</b>	<b>\$56,079,889</b>	<b>\$46,762,207</b>
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**Long-Term Investments**

**06/30/2019 Estimate**

**06/30/2020 Projection**

General Fund		
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - § 690, §1850		
Capital Reserve Fund - § 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		



Long-Term Investments

06/30/2019 Estimate

06/30/2020 Projection

Permanent Fund

**Total Long-Term Investments**

<b>TOTAL CASH AND INVESTMENTS</b>	<b>\$56,079,889</b>	<b>\$46,762,207</b>
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**Long-Term Indebtedness**

**06/30/2019 Estimate**

**06/30/2020 Projection**

**General Fund**

0510 Bonds Payable	250,425,000	254,135,000
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

<b>Total General Fund</b>	<b>\$250,425,000</b>	<b>\$254,135,000</b>
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**Public Purpose (Expendable) Trust Fund**

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

<b>Total Public Purpose (Expendable) Trust Fund</b>		
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**Other Comptroller-Approved Special Revenue Funds**

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

<b>Total Other Comptroller-Approved Special Revenue Funds</b>		
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**Athletic / School-Sponsored Extra Curricular Activities Fund**

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

<b>Total Athletic / School-Sponsored Extra Curricular Activities Fund</b>		
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**Capital Reserve Fund - \$ 690, \$1850**

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		

**Long-Term Indebtedness**

**06/30/2019 Estimate**

**06/30/2020 Projection**

- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

**Total Capital Reserve Fund - \$ 690, \$1850**

**Capital Reserve Fund - \$ 1431**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

**Total Capital Reserve Fund - \$ 1431**

**Other Capital Projects Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

**Total Other Capital Projects Fund**

**Debt Service Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

**Total Debt Service Fund**

**Food Service / Cafeteria Operations Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations

## 2019-2020 Final General Fund Budget

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**Long-Term Indebtedness****06/30/2019 Estimate****06/30/2020 Projection**

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

**Total Food Service / Cafeteria Operations Fund****Child Care Operations Fund**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

**Total Child Care Operations Fund****Other Enterprise Funds**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

**Total Other Enterprise Funds****Internal Service Fund**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

**Total Internal Service Fund****Private Purpose Trust Fund**

0510 Bonds Payable

0520 Extended-Term Financing Agreements Payable

0530 Lease-Purchase Obligations

0540 Accumulated Compensated Absences

0550 Authority Lease Obligations

0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities

**Total Private Purpose Trust Fund**

Long-Term Indebtedness

06/30/2019 Estimate

06/30/2020 Projection

**Investment Trust Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

**Total Investment Trust Fund**

**Pension Trust Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

**Total Pension Trust Fund**

**Activity Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

**Total Activity Fund**

**Other Agency Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

**Total Other Agency Fund**

**Permanent Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable

<u>Long-Term Indebtedness</u>	<u>06/30/2019 Estimate</u>	<u>06/30/2020 Projection</u>
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
<b>Total Permanent Fund</b>		
<b>Total Long-Term Indebtedness</b>	<b>\$250,425,000</b>	<b>\$254,135,000</b>

**Short-Term Payables**

**06/30/2019 Estimate**

**06/30/2020 Projection**

- General Fund
- Public Purpose (Expendable) Trust Fund
- Other Comptroller-Approved Special Revenue Funds
- Athletic / School-Sponsored Extra Curricular Activities Fund
- Capital Reserve Fund - § 690, §1850
- Capital Reserve Fund - § 1431
- Other Capital Projects Fund
- Debt Service Fund
- Food Service / Cafeteria Operations Fund
- Child Care Operations Fund
- Other Enterprise Funds
- Internal Service Fund
- Private Purpose Trust Fund
- Investment Trust Fund
- Pension Trust Fund
- Activity Fund
- Other Agency Fund
- Permanent Fund

**Total Short-Term Payables**

<b>TOTAL INDEBTEDNESS</b>	<b>\$250,425,000</b>	<b>\$254,135,000</b>
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Account Description	Amounts
0810 Nonspendable Fund Balance	
0820 Restricted Fund Balance	
0830 Committed Fund Balance	4,159,909
0840 Assigned Fund Balance	2,745,756
0850 Unassigned Fund Balance	15,696,558
<b>Total Ending Fund Balance - Committed, Assigned, and Unassigned</b>	<b>\$22,602,223</b>
<b>5900 Budgetary Reserve</b>	<b>5,465,384</b>
<b>Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve</b>	<b>\$28,067,607</b>



WEST CHESTER AREA SCHOOL DISTRICT

**ANNUAL TAX LEVY RESOLUTION for the 2019-20 FISCAL YEAR**

**RESOLVED**, this 28<sup>th</sup> day of May, 2019, by the Board of School Directors of the West Chester Area School District, that taxes are levied for school purposes for the school year beginning July 1, 2019, subject to the provisions of the Local Tax Collection Law, as follows:

1. **REAL ESTATE TAX** at the rate of Twenty One and Six Thousand Six Hundred Twenty-Two Ten-Thousandths (21.6622) MILLS, or 2.16622 per one hundred dollars of assessed valuation of taxable real property in the Townships of East Bradford, East Goshen, Thornbury, West Goshen, Westtown, West Whiteland, and in the Borough of West Chester, all of Chester County, Pennsylvania; and at the rate of Sixteen and Two Thousand Five Hundred Ninety-Seven Ten-Thousandths (16.2597) MILLS, or 1.62597 per one hundred dollars of assessed valuation of taxable real property in the Township of Thornbury, Delaware County, Pennsylvania.
2. **DEED TRANSFER TAX** at the rate of one-half of one percent (.5%) shall continue upon all deeds transferring or conveying any interest on real estate situated wholly or partly in the above-named municipalities.
3. **EARNED INCOME TAX** at the rate of one percent (1%) shall continue upon income as defined in, and in conformity with, all of the provisions of Act 511 of 1965, its supplements and amendments, and hereby appoints Keystone Collections Group as Earned Income Tax Collector and Administrator.
4. The provisions of this resolution are severable and, if any section, clause, sentence, part or provision is determined to be illegal, invalid or unconstitutional, such determination will not affect or impair any of the remaining sections, clauses, sentences, parts or provisions of this resolution. It is declared to be the intent of this school district that this resolution would have been adopted even if any such illegal, invalid or unconstitutional section, clause, sentence, part or provision had not been included in this resolution.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
President

May 28, 2019

WEST CHESTER AREA SCHOOL DISTRICT

**2019-20 HOMESTEAD/FARMSTEAD EXCLUSION RESOLUTION**

**RESOLVED**, this 28th day of May, 2019, by the Board of School Directors of the West Chester Area School District that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2019 under the provisions of the Homestead Property Exclusion Program Act (Act 50 of 1998, 53 Pa. C.S. § 8401 et seq.) and the Taxpayer Relief Act (Act 1 of 2006, as amended, 53 P.S. § 6926.101 et seq.) as follows:

1. Aggregate Amount Available for Homestead and Farmstead Real Estate Tax Reduction. The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2019:
  - a. Gaming Tax Funds. The Pennsylvania Department of Education (“PDE”) has notified the School District that PDE will pay to the School District during the school year pursuant to 53 P.S. § 6926.505(b), a property tax reduction allocation funded by gaming tax funds, the amount of \$2,462,852.67.
  - b. Sterling Tax Credit Reimbursement Funds. PDE has notified the School District that PDE will pay to the School District during the school year pursuant to 53 P.S. § 6926.324(3), as reimbursement for Sterling Tax Credits claimed against the School District earned income tax by School District resident tax payers, the amount of \$1,135,400.15.
  - c. Aggregate Amount Available. Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$3,598,252.82.
2. Homestead/Farmstead Numbers. Pursuant to 53 Pa.C.S. § 8584(i), and 53 P.S. § 6926.341(g)(3), the county has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:
  - a. Homestead Property Number. The number of approved homesteads within the School District is 24,914.
  - b. Farmstead Property Number. The number of approved farmsteads within the School District is 10.
  - c. Homestead/Farmstead Combined Number. Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 24,924.
3. Real Estate Tax Reduction Calculation. The School Board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1c., aggregate amount available during the school year for real estate tax

reduction of \$3,598,252.82, by the paragraph 2c., aggregate number of approved homesteads and approved farmsteads of 24,924, the maximum real estate tax reduction amount applicable to each approved homestead and each approved farmstead is \$144.37.

4. Homestead Exclusion Calculation for Chester County. Dividing the paragraph 3 maximum real estate tax reduction amount of \$144.37, by the School District real estate tax rate in Chester County of 21.6622 mils (.0216622), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead in Chester County is \$6,665, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead in Chester County is \$6,665.
5. Homestead Exclusion Calculation for Delaware County. Dividing the paragraph 3 maximum real estate tax reduction amount of \$144.37, by the School District real estate tax rate in Delaware County of 16.2597 mils (.0162597), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead in Delaware County is \$8,879, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead in Delaware County is \$8,879.
6. Homestead/Farmstead Exclusion Authorization for July 1 Tax Bills. The tax notice issued to the owner of each approved homestead within the School District shall reflect the homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the county established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$6,665 for Chester County and \$8,879 for Delaware County. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the county established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$6,665 for Chester County and \$8,879 for Delaware County. For purposes of this Resolution, "approved homestead" and "approved farmstead" shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 6 shall apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year which will be issued on or promptly after July 1 and will not apply to interim real estate tax bills.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
President

**WEST CHESTER AREA SCHOOL DISTRICT**

**May 28, 2019 SCHOOL BOARD MEETING**

**CONSENT AGENDA RESOLUTION**

**Approval of School Board Treasurer's Report and Statement of Disbursements  
Summary Schedule for the Period of April 1, 2019 to April 30, 2019**

The Treasurer's Report includes the schedules of the School District's cash balances for the General Fund, Activity/Trust Funds, and Cafeteria Fund; the investments schedule for the General Fund, Capital Reserve and Capital Project Funds; the schedule of disbursements for all funds, and the debit memos and check register for all funds. The Statement of Disbursements Summary Lists total expenditures by fund for the period.

Approval is requested for the Treasurer's Report and the disbursements listed on the Statement of Disbursements Summary for the period of April 1 to April 30, 2019 totaling \$19,925,107.69.

I so move.

*The Treasurer's Report is available in its entirety on the business office webpage and in the Board Meeting packet posted on School Board webpage at [www.wcasd.net](http://www.wcasd.net). Please contact the School Board Secretary for any hard copies of the report.*

John T. Scully  
School Board Treasurer

WEST CHESTER AREA SCHOOL DISTRICT  
CASH BALANCE STATEMENT  
April 30, 2019

CASH BALANCE MARCH 31, 2019 \$ 24,332,487.42

RECEIPTS APRIL 1, 2019 - APRIL 30, 2019

GENERAL FUND	\$	16,648,963.55	
CAPITAL RESERVE FUND	\$	3,006.00	
CAPITAL RESERVE FUND- FACILITIES	\$	-	
CAPITAL PROJECTS FUND	\$	-	
SPECIAL REVENUE FUND-ATHLETICS	\$	8,973.50	
TRUST FUNDS	\$	6,320.94	
TOTAL RECEIPTS APRIL 1, 2019 - APRIL 30, 2019			\$ <u>16,667,263.99</u>
AVAILABLE FUNDS APRIL 1, 2019 - APRIL 30, 2019			\$ 40,999,751.41

DISBURSEMENTS APRIL 1, 2019 - APRIL 30, 2019

CHECKS & EFT'S APPROVED MAY 28, 2019 ck #40067960-40068098,ck #40068099-40068238,ck #40068239,ck #40068240-40068417,ck #40068418,ck #40068419,ck #40068420-40068521,eft #V10027085-V1002805,eft #V1002806-V1002815,eft #V1002816-V1002841,eft #V1002842-V1002852

	<u>CHECKS</u>	<u>EFT'S</u>	<u>TOTAL</u>
GENERAL FUND	4,734,393.90	621,530.58	5,355,924.48
CAPITAL RESERVE FUNDS	335,565.27	140.00	335,705.27
CAPITAL PROJECTS FUND	1,305,437.28	175,566.47	1,481,003.75
SPECIAL REVENUE FUND-ATHLETICS	18,781.96	313.03	19,094.99
TRUST FUNDS	16,822.94	367.05	17,189.99
TOTAL	6,411,001.35	797,917.13	7,208,918.48

VOIDS AND OTHER DISBURSEMENTS APRIL 1, 2019 - APRIL 30, 2019

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(82,761.65)	12,627,714.63	-	12,544,952.98
CAPITAL RESERVE FUND	-	-	-	-
CAPITAL PROJECTS FUND	(1,735.80)	-	-	(1,735.80)
SPECIAL REVENUE FUND-ATHLETICS	(324.00)	-	-	(324.00)
TRUST FUNDS	(709.98)	-	-	(709.98)
TOTAL	(85,531.43)	12,627,714.63	-	12,542,183.20

TOTAL DISBURSEMENTS APRIL 1, 2019 - APRIL 30, 2019

	<u>CHECKS/VOIDS</u>	<u>EFT'S/DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	4,651,632.25	13,249,245.21	-	17,900,877.46
CAPITAL RESERVE FUND	335,565.27	140.00	-	335,705.27
CAPITAL PROJECTS FUND	1,303,701.48	175,566.47	-	1,479,267.95
SPECIAL REVENUE FUND-ATHLETICS	18,457.96	313.03	-	18,770.99
TRUST FUNDS	16,112.96	367.05	-	16,480.01
TOTAL	6,325,469.92	13,425,631.76	-	19,751,101.68

CASH BALANCE APRIL 30, 2019 \$ 21,248,649.73

WEST CHESTER AREA SCHOOL DISTRICT  
DISBURSEMENT APPROVAL REPORT  
APRIL 30, 2019

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(82,761.65)	12,627,714.63	-	12,544,952.98
CAPITAL RESERVE FUND	-	-	-	-
CAPITAL PROJECTS FUND	(1,735.80)	-	-	(1,735.80)
SPECIAL REVENUE FUND-ATHLETICS	(324.00)	-	-	(324.00)
TRUST FUNDS	(709.98)	-	-	(709.98)
TOTAL	(85,531.43)	12,627,714.63	-	12,542,183.20

CHECKS & EFT'S APPROVED MAY 28, 2019 ck #40067960-40068098,ck #40068099-40068238,ck #40068239,ck #40068240-40068417,ck #40068418,ck #40068419,ck #40068420-40068521,eft #V10027085-V1002805,eft #V1002806-V1002815,eft #V1002816-V1002841,eft #V1002842-V1002852

	<u>CHECKS</u>	<u>EFT'S</u>	<u>TOTAL</u>
GENERAL FUND	4,734,393.90	621,530.58	5,355,924.48
CAPITAL RESERVE FUND	335,565.27	140.00	335,705.27
CAPITAL PROJECTS FUND	1,305,437.28	175,566.47	1,481,003.75
SPECIAL REVENUE FUND-ATHLETICS	18,781.96	313.03	19,094.99
TRUST FUNDS	16,822.94	367.05	17,189.99
TOTAL	6,411,001.35	797,917.13	7,208,918.48

TOTAL DISBURSEMENTS FOR APPROVAL MAY 28, 2019

	<u>CHECKS/ VOIDS</u>	<u>DEBIT MEMOS/ EFT'S</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	4,651,632.25	13,249,245.21	-	17,900,877.46
CAPITAL RESERVE FUND	335,565.27	140.00	-	335,705.27
CAPITAL PROJECTS FUND	1,303,701.48	175,566.47	-	1,479,267.95
SPECIAL REVENUE FUND-ATHLETICS	18,457.96	313.03	-	18,770.99
TRUST FUNDS	16,112.96	367.05	-	16,480.01
TOTAL	6,325,469.92	13,425,631.76	-	19,751,101.68

## INVESTMENT BALANCE STATEMENT

Page 3

**END-OF-MONTH: April 30, 2019**

INSTRUMENT	INSTITUTION	PURCHASE DATE	DUE DATE	% RATE	PREVIOUS Mo. Balance	INTEREST MONTH	AMOUNT
<b><u>GENERAL FUND</u></b>							
PSDLAF-General Fund Acct.	PSDMAX-9101063		*	2.17%	8,390,880.44	16,678.25	11,433,666.74
INVEST-Tax Appeals Fund	INVEST 4-001		*	2.43%	279,566.05	557.80	280,123.85
CRIMs General Fund	Fulton Financial		*		<u>71,430,996.10</u>	123,620.32	<u>56,554,616.42</u>
	<i>TOTAL GENERAL FUND AT INTEREST =</i>				80,101,442.59		68,268,407.01
 <b><u>CAPITAL RESERVE FUND</u></b>							
WT Maint. Escrow 164-46	PLGIT/ARM Escr 164-46	6/2/10	*	2.35%	2,959.56	156.25	3,115.81
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*	2.35%	3,022.76	160.87	3,183.63
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*	2.35%	33,603.02	1,934.99	35,538.01
G.O.B. Series of 2018 164-66	PLGIT/ARM 164-66	10/1/18	*	2.35%	64,707.77	8,449.43	73,157.20
CRIMs Capital Projects	Fulton Financial		*		<u>18,605,297.17</u>	38,387.55	<u>18,643,684.72</u>
	<i>TOTAL CAPITAL RESERVE FUND AT INTEREST =</i>				18,709,590.28		18,758,679.37
 <b><u>CAPITAL PROJECT FUND INVESTMENTS</u></b>							
WT Maint. Escrow 164-46	PLGIT/ARM Escr 164-46	6/2/10	*	2.35%	78,000.00		78,000.00
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*	2.35%	80,328.50		80,328.50
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*	2.35%	968,991.10		968,991.10
G.O.B. Series of 2018 164-66	PLGIT/ARM 164-66	10/1/18	*	2.35%	<u>4,313,267.87</u>		<u>4,313,267.87</u>
	<i>TOTAL CAPITAL PROJECT FUND AT INTEREST =</i>				5,440,587.47		5,440,587.47

\*Investment Accounts with Average % Yield for the period

**West Chester Area School District  
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40067960	04/02/2019	1008449	3B SERVICES INC	\$1,567.50
	40067961	04/02/2019	1008621	ABLENET INC	\$896.50
	40067962	04/02/2019	1005942	ACCO BRANDS	\$425.83
	40067963	04/02/2019	1003432	AHOLD FINANCIAL SERVICES	\$668.34
	40067964	04/02/2019	1004912	ALTA LANGUAGE SERVICES, INC.	\$1,598.50
	40067969	04/02/2019	1001073	AMAZON	\$14,077.04
	40067971	04/02/2019	007075	AQUA PA	\$2,554.97
	40067972	04/02/2019	007351	ARAMARK UNIFORM SERVICES	\$598.03
	40067973	04/02/2019	1008239	ARLOTTO, DANTON	\$450.00
	40067975	04/02/2019	009710	B & H PHOTO	\$867.07
	40067977	04/02/2019	010830	BARNES & NOBLE INC.	\$334.42
	40067978	04/02/2019	1006591	BAYADA HOME HEALTH CARE	\$700.00
	40067979	04/02/2019	011473	BEARINGS, BELTS & CHAIN, INC	\$92.42
	40067980	04/02/2019	011440	BECKER'S SCHOOL SUPPLIES	\$373.03
	40067983	04/02/2019	017340	BSN SPORTS	\$2,057.80
	40067984	04/02/2019	1007181	BUSINESSSOLVER.COM, INC.	\$4,852.25
	40067986	04/02/2019	092508	CENGAGE LEARNING	\$2,800.00
	40067987	04/02/2019	022305	CENTREVILLE SCHOOL	\$28,950.00
	40067988	04/02/2019	023755	CHESTER COUNTY INT UNIT # 24	\$83,479.46
	40067992	04/02/2019	1005242	CITY OF PHILADELPHIA	\$610.28
	40067994	04/02/2019	1007951	COMFORT INN HUNTINGDON	\$1,159.20
	40067995	04/02/2019	027383	COMMONWEALTH OF PA.	\$5.00
	40067996	04/02/2019	029320	CORESOURCE, INC.	\$1,605.50
	40067997	04/02/2019	1008258	COSI	\$112.00
	40067998	04/02/2019	032180	DELAWARE COUNTY I. U.	\$2,566.96
	40067999	04/02/2019	032540	DELL COMPUTER CORPORATION	\$990.98
	40068000	04/02/2019	091740	TAX REFUNDS	\$1,903.50
	40068001	04/02/2019	1007871	EBS HEALTHCARE INC.	\$9,793.98
	40068002	04/02/2019	1004765	EFFECTIVE CONTROLS EAST	\$383.00
	40068003	04/02/2019	1008353	EI US LLC / LEARN WELL SERVICES	\$1,365.00
	40068004	04/02/2019	1008470	ESGI LLC	\$159.00
	40068005	04/02/2019	1003612	FASTENAL COMPANY	\$22.55
	40068006	04/02/2019	042490	FEDERAL EXPRESS CORP	\$59.57
	40068007	04/02/2019	042520	FERGUSON ENT., INC. #501	\$41.33
	40068008	04/02/2019	043200	FISHER SCIENTIFIC CO	\$245.68
	40068011	04/02/2019	1006249	GENERAL HEALTHCARE RESOURCES, INC.	\$22,267.14
	40068012	04/02/2019	1008457	GIORGIO'S PIZZA & SUBS	\$61.80
	40068013	04/02/2019	1006790	GOPHER PERFORMANCE	\$2,793.25
	40068014	04/02/2019	050075	GREAT AMERICA FINANCIAL SERVICES	\$658.32



**West Chester Area School District  
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40068020	04/02/2019	1008195	INK TONER STORE	\$203.95
	40068021	04/02/2019	1007442	INSIGHT WORKFORCE SOLUTIONS LLC	\$35,775.06
	40068022	04/02/2019	1008507	INTEGRITY WORKFORCE SOLUTIONS INC	\$10,426.54
	40068023	04/02/2019	061360	JONES SCHOOL SUPPLY COMPANY	\$205.59
	40068024	04/02/2019	1007504	JUST THERAPY, LLC	\$175.00
	40068025	04/02/2019	062600	KEEN COMPRESSED GAS CO	\$53.90
	40068030	04/02/2019	065200	KRAPF JR & SON INC GEORGE	\$6,422.45
	40068031	04/02/2019	065230	KRAPF'S COACHES, INC.	\$2,299.73
	40068034	04/02/2019	067230	LEHIGH VALLEY SAFETY SUPPLY CO	\$134.95
	40068036	04/02/2019	1005310	LIBERTY TOOL	\$242.66
	40068038	04/02/2019	075620	MALLOY PAVING CO, DAN	\$3,880.00
	40068039	04/02/2019	1000257	MARK'S PLUMBING PARTS	\$274.09
	40068042	04/02/2019	1002849	PMEA	\$1,155.00
	40068045	04/02/2019	077500	NASCO	\$449.03
	40068047	04/02/2019	078450	NAT'L COUNCIL TEACHERS OF ENGLISH	\$100.00
	40068054	04/02/2019	079550	OFFICE DEPOT	\$19,294.89
	40068055	04/02/2019	079853	ON THE GO KIDS, INC	\$352.86
	40068057	04/02/2019	079895	O'ROURKE & SONS INC	\$100.00
	40068058	04/02/2019	080065	PA PRINCIPALS ASSOCIATION	\$595.00
	40068059	04/02/2019	080172	PALOS SPORTS	\$169.96
	40068060	04/02/2019	1007567	PCMG, INC.	\$503.14
	40068061	04/02/2019	1003736	PETROLEUM TRADERS CORP.	\$72,544.46
	40068062	04/02/2019	1004513	PURE HEALTH SOLUTIONS INC	\$49.00
	40068065	04/02/2019	1005267	RICOH USA, INC.	\$169.11
	40068066	04/02/2019	085750	ROTHWELL DOCUMENT SOLUTIONS	\$13,150.83
	40068068	04/02/2019	1001010	SAGE SOFTWARE, INC.	\$2,316.00
	40068070	04/02/2019	086775	SCHOOL NURSE SUPPLY	\$112.30
	40068072	04/02/2019	088100	SIEMENS INDUSTRY INC.	\$120.00
	40068074	04/02/2019	089150	SOCIAL STUDIES SCHOOL SERVICES	\$984.48
	40068075	04/02/2019	091180	SUPER DUPER PUBLICATIONS	\$80.60
	40068076	04/02/2019	080053	SUPERIOR DISTRIBUTION	\$439.54
	40068077	04/02/2019	091390	SWANSON, INC., ROBERT S	\$525.00
	40068079	04/02/2019	092110	TEACHER'S DISCOVERY	\$1,056.31
	40068080	04/02/2019	1001349	THE WATER GUY	\$345.78
	40068081	04/02/2019	090310	THOM STECHER AND ASSOCIATES	\$1,250.00
	40068083	04/02/2019	1006160	TP TRAILERS, INC.	\$72.90
	40068084	04/02/2019	1006474	TRI-STATE ELEVATOR COMPANY, INC.	\$259.75
	40068085	04/02/2019	093347	TWIN VALLEY SCHOOL DISTRICT	\$1,364.44
	40068086	04/02/2019	1006892	U. S. BANK EQUIPMENT FINANCE	\$7,720.26

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40068087	04/02/2019	093600	UNITED REFRIGERATION CO	\$286.86
	40068088	04/02/2019	094403	US FOODSERVICE	\$651.23
	40068089	04/02/2019	1007699	US MEDICAL STAFFING, INC.	\$4,950.15
	40068090	04/02/2019	1002676	VERIZON WIRELESS	\$1,216.33
	40068091	04/02/2019	029520	COX, W.T., SUBSCRIPTIONS, INC.	\$84.88
	40068092	04/02/2019	049790	W. W. GRAINGER, INC.	\$1,608.45
	40068093	04/02/2019	1008387	WALLGUARD.COM	\$300.34
	40068095	04/02/2019	1008367	WEGMANS	\$7.66
	40068096	04/02/2019	1003574	WILLIS OF PENNSYLVANIA, INC.	\$120.00
	40068097	04/02/2019	098060	WILSON LANGUAGE TRAINING CORP	\$50.80
40068098	04/02/2019	098630	WOODWIND & BRASSWIND	\$245.64	
<b>01 - Total</b>					<b>\$389,044.10</b>
22	40067969	04/02/2019	1001073	AMAZON	\$2,164.30
	40067970	04/02/2019	007150	APPLE COMPUTER, INC	\$10,485.00
	40067999	04/02/2019	032540	DELL COMPUTER CORPORATION	\$19,350.00
	40068056	04/02/2019	1008130	OPTIV SECURITY INC	\$25,249.60
<b>22 - Total</b>					<b>\$57,248.90</b>
27	40067981	04/02/2019	1008602	BELFOR USA GROUP INC	\$10,513.89
<b>27 - Total</b>					<b>\$10,513.89</b>
29	40067974	04/02/2019	9378	ASDOURIAN, DEKE	\$71.00
	40067976	04/02/2019	9036	BAILEY, BUD	\$142.00
	40067985	04/02/2019	10323	CARLSON, RYAN	\$36.00
	40067989	04/02/2019	9474	CHRISTOPHER, MARY SUE	\$130.00
	40067990	04/02/2019	9988	CHRISTY, LISA	\$130.00
	40067991	04/02/2019	9387	CIAVARELLI, BILL	\$71.00
	40067993	04/02/2019	9418	COBB, CHRISTOPHER	\$59.00
	40068009	04/02/2019	10517	FLYNN, JOHN	\$60.00
	40068010	04/02/2019	9269	FRATONI, JOSEPH	\$71.00
	40068015	04/02/2019	9728	GRUBAUGH, MYRON	\$132.00
	40068016	04/02/2019	10594	HAYES, CHRISTOPHER	\$122.00
	40068018	04/02/2019	10621	HOLENSTEIN, PADEN	\$59.00
	40068019	04/02/2019	9076	HORSEY, DIANE E	\$130.00
	40068026	04/02/2019	9647	KELLY, JIM, SR.	\$71.00
	40068027	04/02/2019	9854	KILEY, JIM	\$59.00
	40068028	04/02/2019	10739	KIRK, DANIELLE	\$130.00
	40068029	04/02/2019	10485	KIZIUK, LISA	\$130.00
	40068032	04/02/2019	9655	KUPSEY, DAVE	\$71.00

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
29	40068033	04/02/2019	10386	LANDIS, ALEX	\$71.00
	40068035	04/02/2019	10740	LEMLER, JACOB	\$30.00
	40068037	04/02/2019	9872	MALLON, MIKE	\$66.00
	40068040	04/02/2019	9219	MATTIOLI, GREGORY	\$72.00
	40068041	04/02/2019	10601	MCKNIGHT, KEVIN	\$71.00
	40068043	04/02/2019	10742	MURPHY, ALLIE	\$82.00
	40068044	04/02/2019	10342	MUZZILLO, GERRY	\$59.00
	40068046	04/02/2019	10741	NASTASI, MICHAEL	\$71.00
	40068063	04/02/2019	9291	QUAY, GEORGE	\$66.00
	40068064	04/02/2019	9985	QUAY, JIM	\$70.00
	40068067	04/02/2019	9637	RUNYON, DENNIS	\$71.00
	40068069	04/02/2019	9473	SCHAEFER, KEVIN	\$71.00
	40068078	04/02/2019	9991	TARANTO, CINDY	\$71.00
	40068082	04/02/2019	10558	THOMPSON, NAOMI	\$130.00
	40068094	04/02/2019	9175	WATSON, MARTIN	\$36.00
<b>29 - Total</b>					<b>\$2,711.00</b>
30	40068017	04/02/2019	1007909	HOBBS AND COMPANY INC.	\$33,705.00
	40068071	04/02/2019	1007154	SHA-NIC, INC.	\$138,939.30
	40068073	04/02/2019	1004437	SNYDER HOFFMAN ASSOCIATES, INC.	\$3,392.50
<b>30 - Total</b>					<b>\$176,036.80</b>
40	40067969	04/02/2019	1001073	AMAZON	\$3,467.11
	40067982	04/02/2019	1004955	BRADLEY, SANDRA	\$185.42
<b>40 - Total</b>					<b>\$3,652.53</b>
50	80036998	04/02/2019	1001073	AMAZON	\$274.81
	80036999	04/02/2019	009710	B & H PHOTO	\$99.90
	80037000	04/02/2019	091840	BALFOUR PUBLISHING	\$1,961.14
	80037001	04/02/2019	1002086	BEST BUDDIES PENNSYLVANIA	\$350.00
	80037002	04/02/2019	1006746	BOYER, KATHLEEN	\$450.00
	80037003	04/02/2019	1007605	BYRNE, MICHAEL J.	\$450.00
	80037004	04/02/2019	090800	STUDENT REFUNDS & REIMBURSEMENT	\$300.00
	80037005	04/02/2019	1008669	CRAWFORD, BRITTANY	\$450.00
	80037006	04/02/2019	031810	DECA	\$5,605.00
	80037007	04/02/2019	1001142	DISC HOUNDS	\$2,065.00
	80037008	04/02/2019	1007496	FIREHOUSE DONUTS, LLC	\$96.65
	80037009	04/02/2019	065200	KRAPF JR & SON INC GEORGE	\$1,414.82
	80037010	04/02/2019	1007760	MATTHEWS PAOLI FORD	\$321.07
80037011	04/02/2019	077500	NASCO	\$329.72	

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
50	80037012	04/02/2019	078038	NBEA	\$541.20
	80037013	04/02/2019	079550	OFFICE DEPOT	\$55.59
	80037014	04/02/2019	1007325	OSTROWSKI, MARJORIE J.	\$5,000.00
	80037015	04/02/2019	1008640	PITHY TEES	\$784.80
	80037016	04/02/2019	1007768	PLAYSCRIPTS INC.	\$477.20
	80037017	04/02/2019	1002845	RAPIDOCOLOR	\$5,922.85
	80037018	04/02/2019	1008675	SHANE'S KINDNESS	\$100.00
	80037019	04/02/2019	1007960	SIGN INTERPRETING SERVICES	\$620.00
	80037020	04/02/2019	1002471	TAM, DAVID	\$300.00
	80037021	04/02/2019	1007100	VOGAN, SARAH	\$500.00
<b>50</b>	<b>- Total</b>				<b>\$28,489.75</b>
51	80037022	04/02/2019	1001073	AMAZON	\$74.99
	80037023	04/02/2019	1008397	CHESTER COUNTY HOSPITAL FOUNDATION	\$988.53
	80037024	04/02/2019	1007485	CMF VENDING	\$6.00
	80037025	04/02/2019	065200	KRAPF JR & SON INC GEORGE	\$200.68
	80037026	04/02/2019	065230	KRAPF'S COACHES, INC.	\$1,158.27
	80037027	04/02/2019	068140	LONGWOOD GARDENS	\$517.00
	80037028	04/02/2019	1008672	MEMORY PROJECT INC	\$300.00
	80037029	04/02/2019	1007315	NAT'L SEP. 11 MEMORIAL & MUSEUM	\$1,485.00
	80037030	04/02/2019	079550	OFFICE DEPOT	\$178.59
	80037031	04/02/2019	081580	PEPSI-COLA OF PHILA/DELAWARE	\$246.90
	80037032	04/02/2019	082230	PHILADELPHIA ZOO	\$1,269.10
	80037033	04/02/2019	1004513	PURE HEALTH SOLUTIONS INC	\$44.00
<b>51</b>	<b>- Total</b>				<b>\$6,469.06</b>
80	50000593	04/02/2019	090800	STUDENT REFUNDS & REIMBURSEMENT	\$47.65
<b>80</b>	<b>- Total</b>				<b>\$47.65</b>
<b>Overall - Total</b>					<b>\$674,193.68</b>

## West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1002785	04/02/2019	014300	BLICK ART MATERIALS	\$512.60
	V1002786	04/02/2019	032952	DENNEY ELECTRIC SUPPLY	\$1,764.00
	V1002787	04/02/2019	042300	FAULKNER PONTIAC BUICK	\$1,323.44
	V1002788	04/02/2019	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$963.20
	V1002789	04/02/2019	043605	FOX ROTHSCHILD LLP	\$13,394.00
	V1002790	04/02/2019	051180	GOSHEN SIGN PRODUCTS	\$40.00
	V1002791	04/02/2019	060970	JOHNSTONE SUPPLY INC	\$1,972.88
	V1002792	04/02/2019	061800	K-LOG, INC.	\$3,875.68
	V1002793	04/02/2019	064810	KNOX EQUIPMENT RENTALS INC	\$192.50
	V1002794	04/02/2019	065400	KURTZ BROS	\$98.82
	V1002795	04/02/2019	1000578	LEARNING A-Z	\$219.90
	V1002796	04/02/2019	073946	MHS	\$1,885.74
	V1002797	04/02/2019	075220	MUSIC & ARTS CENTERS	\$424.88
	V1002798	04/02/2019	077475	PARTS SERVICE - FRAZER	\$105.99
	V1002799	04/02/2019	084465	REALLY GOOD STUFF	\$53.83
	V1002800	04/02/2019	086700	SCHOOL HEALTH CORPORATION	\$814.70
	V1002801	04/02/2019	086710	SCHOOL SPECIALTY INC	\$1,541.64
	V1002802	04/02/2019	092000	TAYLORS MUSIC STORE	\$138.60
	V1002803	04/02/2019	092770	TOLEDO PHYSICAL EDUCATION	\$93.49
	V1002804	04/02/2019	095760	WEINSTEIN SUPPLY CORPORATION	\$623.70
01	- Total				\$30,039.59
29	V1002801	04/02/2019	086710	SCHOOL SPECIALTY INC	\$313.03
29	- Total				\$313.03
30	V1002805	04/02/2019	1008068	WILLIAMS SCOTSMAN, INC	\$7,619.17
30	- Total				\$7,619.17
50	V5000246	04/02/2019	1002819	BLUE DOG PRINTING AND DESIGN	\$726.00
	V5000247	04/02/2019	075220	MUSIC & ARTS CENTERS	\$120.00
	V5000248	04/02/2019	095915	WERNER COACH	\$2,841.00
50	- Total				\$3,687.00
51	V5000249	04/02/2019	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$1,272.32
51	- Total				\$1,272.32
<b>Overall - Total</b>					<b>\$42,931.11</b>

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40068099	04/09/2019	006775	A ANCHOR TOILETS PORTABLE	\$297.38
	40068100	04/09/2019	1002903	AHCF-NHD IN PA	\$110.00
	40068101	04/09/2019	1003432	AHOLD FINANCIAL SERVICES	\$317.81
	40068103	04/09/2019	10746	ALBERT, RICH	\$60.00
	40068104	04/09/2019	1004912	ALTA LANGUAGE SERVICES, INC.	\$4,949.75
	40068106	04/09/2019	007160	APPLAUSE LEARNING RESOURCES	\$243.60
	40068107	04/09/2019	007150	APPLE COMPUTER, INC	\$2,940.00
	40068109	04/09/2019	007075	AQUA PA	\$20,179.14
	40068111	04/09/2019	1008680	BARRICKMAN, LISA	\$100.00
	40068112	04/09/2019	1006591	BAYADA HOME HEALTH CARE	\$700.00
	40068113	04/09/2019	1008309	BELLA CUCINA	\$2,269.00
	40068114	04/09/2019	1007468	BENEFIT RESOURCE, INC.	\$233.75
	40068115	04/09/2019	1004955	BRADLEY, SANDRA	\$1,516.77
	40068116	04/09/2019	015930	BRANDYWINE RED CLAY ALLIANCE	\$437.25
	40068119	04/09/2019	1008567	BROWN, JUSTIN L	\$1,000.00
	40068122	04/09/2019	1008327	BURPEE W. ATLEE COMPANY	\$185.91
	40068123	04/09/2019	020465	CAMPBILL SPECIAL SCHOOLS, INC.	\$14,913.36
	40068125	04/09/2019	091740	TAX REFUNDS	\$2,222.56
	40068126	04/09/2019	9984	CERMINARO JR., SAMUEL	\$64.00
	40068127	04/09/2019	023755	CHESTER COUNTY INT UNIT # 24	\$45,599.54
	40068133	04/09/2019	028175	CONCEPT SCHOOL, THE	\$2,950.00
	40068137	04/09/2019	1001584	DELTA-T GROUP, INC.	\$40,654.53
	40068142	04/09/2019	1007608	FICK EDUCATIONAL SERVICES, LLC	\$1,868.75
	40068148	04/09/2019	1006249	GENERAL HEALTHCARE RESOURCES, INC.	\$17,898.34
	40068149	04/09/2019	1008657	GODDER PRINTING	\$364.00
	40068150	04/09/2019	050075	GREAT AMERICA FINANCIAL SERVICES	\$965.00
	40068152	04/09/2019	1007133	HEMPFIELD SCHOOL DISTRICT	\$4,197.30
	40068154	04/09/2019	055560	HOME DEPOT CREDIT SERVICES	\$4,231.13
	40068157	04/09/2019	1007442	INSIGHT WORKFORCE SOLUTIONS LLC	\$23,163.99
	40068158	04/09/2019	1008507	INTEGRITY WORKFORCE SOLUTIONS INC	\$6,480.72
	40068159	04/09/2019	059500	INTERNATIONAL LITERACY ASSOC.	\$84.00
	40068162	04/09/2019	1007944	JERSEY MIKES SUBS	\$504.92
	40068163	04/09/2019	061360	JONES SCHOOL SUPPLY COMPANY	\$207.38
	40068165	04/09/2019	1000345	KADES-MARGOLIS CAPITAL	\$200.00
	40068166	04/09/2019	1001058	KAZANJIAN PIANO SERVICE	\$100.00
	40068168	04/09/2019	065200	KRAPF JR & SON INC GEORGE	\$1,772.00
	40068175	04/09/2019	1000346	LINCOLN INVESTMENT PLANNING, INC.	\$525.00
	40068180	04/09/2019	9219	MATTIOLI, GREGORY	\$64.00
	40068183	04/09/2019	1007554	MEDIA SUPPLY, INC.	\$61.65

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40068185	04/09/2019	1000348	METROPOLITAN LIFE INSURANCE CO.	\$138.89
	40068189	04/09/2019	078038	NBEA	\$297.00
	40068190	04/09/2019	9173	NG, RICHARD	\$60.00
	40068191	04/09/2019	080430	PAFPC	\$360.00
	40068192	04/09/2019	081098	PA DECA	\$888.00
	40068193	04/09/2019	1007540	PASCUAL HERNANDEZ, ELIZABETH	\$86.48
	40068194	04/09/2019	1006973	PATHWAY COUNSELING SERVICES	\$90.00
	40068196	04/09/2019	081550	PEPPER & SON INC J W	\$178.66
	40068197	04/09/2019	1000062	PHEAA	\$478.37
	40068199	04/09/2019	10226	PORRECA, ANTHONY	\$64.00
	40068201	04/09/2019	1004513	PURE HEALTH SOLUTIONS INC	\$46.64
	40068203	04/09/2019	091740	TAX REFUNDS	\$30,029.89
	40068206	04/09/2019	1008077	RESIDENCE INN	\$1,234.32
	40068210	04/09/2019	9651	SCAVICCHIO, DUANNE	\$64.00
	40068212	04/09/2019	086590	SDIC - SCHOOL DISTRICTS	\$24,851.36
	40068216	04/09/2019	1008677	SPEEDPRO IMAGING / WC IMAGING INC	\$700.00
	40068217	04/09/2019	091740	TAX REFUNDS	\$10,795.33
	40068219	04/09/2019	090940	STUMPS	\$226.44
	40068220	04/09/2019	10070	TABBUT, EDWARD	\$60.00
	40068222	04/09/2019	1008380	TELCO HOLDINGS INC	\$786.83
	40068224	04/09/2019	092615	TIMOTHY SCHOOL CORPORATION	\$37,275.00
	40068227	04/09/2019	1001324	US DEPT. OF EDUCATION AWG	\$217.80
	40068228	04/09/2019	1007699	US MEDICAL STAFFING, INC.	\$4,179.01
	40068231	04/09/2019	9057	VANSANT, WILEY S	\$60.00
	40068234	04/09/2019	1008367	WEGMANS	\$27.66
	40068235	04/09/2019	1000059	WEST CHESTER ED SUPPORT PERSONNEL	\$3,366.70
	40068236	04/09/2019	1000058	TRUMARK FCU	\$1,301.67
	40068237	04/09/2019	1004971	WEST CHESTER UNIVERSITY BB	\$3,269.20
01 - Total					\$326,766.78
27	40068164	04/09/2019	1007681	JOTTAN, INC.	\$135,167.69
27 - Total					\$135,167.69
29	40068102	04/09/2019	9227	ALANSKY, LEN	\$72.00
	40068105	04/09/2019	9706	ANTICH, TJ	\$142.00
	40068110	04/09/2019	10516	BACHNER, LAUREN	\$192.00
	40068117	04/09/2019	9257	BRIM, WILLIAM	\$66.00
	40068118	04/09/2019	9138	BROWN, BILL	\$59.00
	40068120	04/09/2019	9088	BRUNO, VICTOR	\$66.00

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
29	40068121	04/09/2019	9186	BURNETT, CRAIG	\$71.00
	40068124	04/09/2019	10745	CASHMAN, JOHN	\$60.00
	40068128	04/09/2019	9988	CHRISTY, LISA	\$260.00
	40068129	04/09/2019	10377	CIRILLO, JR., JOSEPH	\$60.00
	40068132	04/09/2019	9271	COHEN, DAVID	\$72.00
	40068134	04/09/2019	10456	CONLEY, BETH	\$59.00
	40068135	04/09/2019	9865	CONNER, JEFF	\$72.00
	40068136	04/09/2019	10174	CUMMINGS, GREG	\$71.00
	40068138	04/09/2019	9095	DI FELICE, RICHARD	\$66.00
	40068139	04/09/2019	10021	DREIBELBIS, STEVE	\$59.00
	40068140	04/09/2019	9645	ELY, KEITH	\$142.00
	40068141	04/09/2019	9885	FAIRCHILD, GARY	\$72.00
	40068143	04/09/2019	9486	FIELD, JODY	\$130.00
	40068144	04/09/2019	10332	FISHER, ERIC	\$56.00
	40068145	04/09/2019	9213	FITZGERALD, DAVID	\$72.00
	40068146	04/09/2019	10492	FORESTA, JEN	\$260.00
	40068147	04/09/2019	9325	GAFFEY, JOSEPH	\$66.00
	40068151	04/09/2019	10393	HARLAN, DAVID	\$142.00
	40068153	04/09/2019	10743	HILL, STEVE	\$59.00
	40068155	04/09/2019	10408	HUGHES, PATRICIA	\$71.00
	40068156	04/09/2019	9016	IEZZI, JOSEPH A.	\$72.00
	40068160	04/09/2019	10597	ISWALT, TIM	\$56.00
	40068167	04/09/2019	10739	KIRK, DANIELLE	\$59.00
	40068169	04/09/2019	10483	KUSNIEZ, JOE	\$60.00
	40068170	04/09/2019	9693	LAFFERTY, JOHN	\$132.00
	40068171	04/09/2019	9869	LAGARDE, BEN	\$90.00
	40068172	04/09/2019	10110	LANG, RICK	\$59.00
	40068173	04/09/2019	9233	LAVERTY, BRUCE	\$72.00
	40068174	04/09/2019	10740	LEMLER, JACOB	\$60.00
	40068176	04/09/2019	9073	LONG, STEVE	\$66.00
	40068177	04/09/2019	10418	LOVEJOY, ALLISON	\$142.00
	40068178	04/09/2019	10409	LYDON, MICHELLE	\$130.00
	40068179	04/09/2019	9872	MALLON, MIKE	\$56.00
	40068181	04/09/2019	10424	MCGARVEY, MICHAEL	\$90.00
	40068182	04/09/2019	9800	MCMONAGLE, JOE	\$59.00
	40068184	04/09/2019	9170	MENTZER, MIKE	\$72.00
	40068186	04/09/2019	9290	MULL, ROBERT	\$216.00
	40068187	04/09/2019	9059	MURRAY, ROBERT E	\$96.00
	40068188	04/09/2019	10741	NASTASI, MICHAEL	\$71.00



**West Chester Area School District  
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
29	40068195	04/09/2019	9139	PATTERSON, RICHARD	\$72.00
	40068198	04/09/2019	9193	POLLOCK, KEVIN	\$72.00
	40068199	04/09/2019	10226	PORRECA, ANTHONY	\$60.00
	40068200	04/09/2019	9041	POSTUS, MIKE	\$71.00
	40068202	04/09/2019	9985	QUAY, JIM	\$60.00
	40068204	04/09/2019	9697	RASP, GLENN	\$72.00
	40068205	04/09/2019	9182	REED, BILL	\$56.00
	40068207	04/09/2019	10513	RILEY, JOHN	\$112.00
	40068208	04/09/2019	10744	SALAMY, PAUL	\$59.00
	40068209	04/09/2019	9470	SAVINO-O'CONNOR, MICHELLE	\$71.00
	40068210	04/09/2019	9651	SCAVICCHIO, DUANNE	\$60.00
	40068211	04/09/2019	9473	SCHAEFER, KEVIN	\$71.00
	40068213	04/09/2019	9460	SHECKLER, KYLE	\$71.00
	40068214	04/09/2019	10006	SKOCZYLAS, ED	\$120.00
	40068215	04/09/2019	10204	SMITH, JAMES	\$71.00
	40068218	04/09/2019	10100	STANERUCK, WALLACE	\$66.00
	40068221	04/09/2019	9991	TARANTO, CINDY	\$130.00
	40068223	04/09/2019	9237	TIMKO, ROBERT	\$60.00
	40068225	04/09/2019	9303	TRIPP, DAVID	\$71.00
	40068226	04/09/2019	1005900	TRUSTEES UNIVERSITY OF PENNSYLVANIA	\$135.00
	40068229	04/09/2019	10405	VALENTINO, JAMES	\$66.00
	40068230	04/09/2019	10555	VAN WYK, MICHAEL	\$59.00
	40068232	04/09/2019	10446	WALSH, CHARLES	\$59.00
40068233	04/09/2019	9188	WEAVER, J RICHARD, JR	\$72.00	
40068238	04/09/2019	9141	WILSON, ROBERT, JR	\$66.00	
29	- Total				\$6,057.00
30	40068130	04/09/2019	025930	CLINGER, CORP., WILLIAM H.	\$110,410.42
	40068161	04/09/2019	1006736	JBM MECHANICAL, INC.	\$33,528.52
30	- Total				\$143,938.94
40	40068107	04/09/2019	007150	APPLE COMPUTER, INC	\$9.98
	40068113	04/09/2019	1008309	BELLA CUCINA	\$500.00
	40068131	04/09/2019	1008183	COHEN LLC, LORETTA	\$4,923.57
	40068154	04/09/2019	055560	HOME DEPOT CREDIT SERVICES	\$373.21
40	- Total				\$5,806.76
50	80037034	04/09/2019	1007077	BROTHERS SCREEN GRAFX INC.	\$456.00
	80037035	04/09/2019	1007886	DJ GAETANO ENTERTAINMENT	\$1,995.00
	80037036	04/09/2019	1007031	FOY INVENTERPRISES, INC.	\$1,205.00

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
50	80037037	04/09/2019	055560	HOME DEPOT CREDIT SERVICES	\$362.92
	80037038	04/09/2019	065200	KRAPF JR & SON INC GEORGE	\$1,092.19
	80037039	04/09/2019	1006810	MU ALPHA THETA	\$228.00
	80037040	04/09/2019	081098	PA DECA	\$7,744.00
	80037041	04/09/2019	1000511	PHILADELPHIA PHILLIES	\$665.00
	80037042	04/09/2019	1007953	RHYTHMIX ENTERTAINMENT	\$2,200.00
	80037043	04/09/2019	1008564	SEPTA	\$278.00
	80037044	04/09/2019	1000967	STATUE CRUISES	\$882.00
	80037045	04/09/2019	1008296	SWANK MOTION PICTURES INC	\$395.00
<b>50</b>	<b>- Total</b>				<b>\$17,503.11</b>
51	80037046	04/09/2019	1000626	ADVENTURE AQUARIUM	\$1,191.50
	80037047	04/09/2019	1008684	ARROWHEAD DAY CAMP	\$3,420.00
	80037048	04/09/2019	1007485	CMF VENDING	\$45.50
	80037049	04/09/2019	1001052	GETTYSBURG MUSEUM/VISITORS CENTER	\$476.00
	80037050	04/09/2019	065230	KRAPF'S COACHES, INC.	\$3,184.00
	80037051	04/09/2019	1007497	MELARD COACH LLC	\$950.00
	80037052	04/09/2019	1003999	MUSEUM OF MODERN ART	\$532.00
	80037053	04/09/2019	1006393	PLEASE TOUCH MUSEUM	\$975.00
	80037054	04/09/2019	086540	SCHOLASTIC BOOK FAIRS	\$12,573.00
	80037055	04/09/2019	1008372	SOLOMON R. GUGGENHEIM MUSEUM	\$270.00
	80037056	04/09/2019	1008677	SPEEDPRO IMAGING / WC IMAGING INC	\$158.00
	80037057	04/09/2019	1001349	THE WATER GUY	\$103.54
<b>51</b>	<b>- Total</b>				<b>\$23,878.54</b>
<b>Overall - Total</b>					<b>\$658,117.82</b>

## West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1002806	04/09/2019	1007696	AARDVARK PEST CONTROL SERVICES INC.	\$1,135.00
	V1002807	04/09/2019	1003700	EPIC DEVELOPMENT SERVICES	\$511,789.00
	V1002808	04/09/2019	043500	FLINN SCIENTIFIC	\$74.84
	V1002809	04/09/2019	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$261.37
	V1002810	04/09/2019	051180	GOSHEN SIGN PRODUCTS	\$40.00
	V1002812	04/09/2019	064810	KNOX EQUIPMENT RENTALS INC	\$4,925.00
	V1002813	04/09/2019	075220	MUSIC & ARTS CENTERS	\$91.92
	V1002814	04/09/2019	092000	TAYLORS MUSIC STORE	\$363.65
	V1002815	04/09/2019	1000056	UNITED WAY OF CHESTER COUNTY	\$795.34
<b>01</b>	<b>- Total</b>				<b>\$519,476.12</b>
30	V1002811	04/09/2019	1002386	JOHNSON CONTROLS, INC.	\$161,194.00
<b>30</b>	<b>- Total</b>				<b>\$161,194.00</b>
50	V5000250	04/09/2019	093337	TUTTLE MARKETING SVCS INC	\$270.00
<b>50</b>	<b>- Total</b>				<b>\$270.00</b>
51	V5000251	04/09/2019	077165	MUSIC IN THE PARKS	\$4,201.50
<b>51</b>	<b>- Total</b>				<b>\$4,201.50</b>
<b>Overall - Total</b>					<b>\$685,141.62</b>

**West Chester Area School District  
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<b>Fund Charged</b>	<b>Check Number</b>	<b>Check Date</b>	<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Transaction Amount</b>
01	40068239	04/10/2019	1008670	KP WALSH ASSOCIATION INC	\$4,989.70
01	- Total				\$4,989.70
<b>Overall - Total</b>					<b>\$4,989.70</b>

**West Chester Area School District  
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Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40068240	04/16/2019	006775	A ANCHOR TOILETS PORTABLE	\$190.00
	40068242	04/16/2019	1003432	AHOLD FINANCIAL SERVICES	\$751.39
	40068244	04/16/2019	10407	ALLAN, WILLIAM	\$64.00
	40068245	04/16/2019	1004912	ALTA LANGUAGE SERVICES, INC.	\$1,220.05
	40068246	04/16/2019	1007666	AMER. ASSOC. OF TEACHERS OF SPANISH	\$20.00
	40068247	04/16/2019	004150	AMERICAN ASSOCIATION OF	\$63.00
	40068248	04/16/2019	007075	AQUA PA	\$1,827.70
	40068249	04/16/2019	1005446	ASSOCIATED TRUCK PARTS	\$120.88
	40068250	04/16/2019	1008681	AVEANNA HEALTHCARE LLC	\$6,378.75
	40068251	04/16/2019	009710	B & H PHOTO	\$396.95
	40068253	04/16/2019	010202	BAIRD & RUDOLPH TIRE COM. INC	\$108.95
	40068254	04/16/2019	010830	BARNES & NOBLE INC.	\$1,199.18
	40068255	04/16/2019	1006591	BAYADA HOME HEALTH CARE	\$850.00
	40068256	04/16/2019	011425	BEANS OF WEST CHESTER, INC, F.	\$175.61
	40068257	04/16/2019	9197	BEMILLER, THOMAS, JR	\$64.00
	40068258	04/16/2019	012700	BERKHEIMER ASSOC H A	\$3,531.44
	40068259	04/16/2019	1008511	BERKS DEAF AND HARD OF HEARING	\$36,047.11
	40068260	04/16/2019	1002086	BEST BUDDIES PENNSYLVANIA	\$350.00
	40068263	04/16/2019	015300	BOROUGH OF WEST CHESTER	\$1,319.53
	40068264	04/16/2019	015790	BOYLE'S FLOOR & WINDOW COVERNG	\$276.78
	40068265	04/16/2019	015812	BRAD TAYLOR / SNAP-ON TOOLS	\$56.75
	40068266	04/16/2019	1004955	BRADLEY, SANDRA	\$2,468.69
	40068268	04/16/2019	017340	BSN SPORTS	\$4,160.00
	40068270	04/16/2019	1001439	CARRIER CORPORATION	\$9,768.00
	40068273	04/16/2019	022670	CHAMBER OF COMMERCE OF	\$5,742.00
	40068274	04/16/2019	023200	CHESCONET	\$10,000.00
	40068275	04/16/2019	023755	CHESTER COUNTY INT UNIT # 24	\$18,598.95
	40068276	04/16/2019	091740	TAX REFUNDS	\$35.00
	40068281	04/16/2019	027220	COMCAST CABLE	\$61.95
	40068282	04/16/2019	1002830	COMMONWEALTH OF PA	\$3,905.40
	40068283	04/16/2019	1004703	COMSTAR TECHNOLOGIES	\$5,084.34
	40068284	04/16/2019	10456	CONLEY, BETH	\$90.00
	40068285	04/16/2019	1007203	CONSTELLATION NEW ENERGY GAS DIV.	\$28,947.42
	40068286	04/16/2019	028880	CONWAY POWER EQUIPMENT INC	\$406.56
	40068288	04/16/2019	1007266	DELAWARE COUNTY COMMUNITY COLLEGE	\$75.00
	40068290	04/16/2019	1004537	DIFFERENT ROADS TO LEARNING	\$163.90
	40068292	04/16/2019	1005210	DIRECT ENERGY BUSINESS	\$14.47
	40068294	04/16/2019	1008353	EI US LLC / LEARN WELL SERVICES	\$1,820.00
	40068295	04/16/2019	040083	ELWYN INC	\$3,451.35

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40068296	04/16/2019	040396	EPLUS TECHNOLOGY OF PA	\$617.54
	40068297	04/16/2019	040835	EVAN-MOOR EDUCATIONAL PUBLISHR	\$21.98
	40068299	04/16/2019	042490	FEDERAL EXPRESS CORP	\$60.08
	40068300	04/16/2019	042520	FERGUSON ENT., INC. #501	\$789.12
	40068302	04/16/2019	1008368	FLEXIP SOLUTIONS INC	\$4,748.46
	40068305	04/16/2019	1008689	FORM-A-TREAD COMPANY	\$516.00
	40068306	04/16/2019	10494	FOSTER, DEB	\$90.00
	40068307	04/16/2019	1007576	GARNET VALLEY MENS LACROSSE	\$250.00
	40068308	04/16/2019	1006249	GENERAL HEALTHCARE RESOURCES, INC.	\$2,675.78
	40068310	04/16/2019	1008457	GIORGIO'S PIZZA & SUBS	\$241.58
	40068311	04/16/2019	048600	GLEN MILLS SCHOOL	\$2,992.50
	40068312	04/16/2019	050075	GREAT AMERICA FINANCIAL SERVICES	\$2,103.39
	40068314	04/16/2019	056400	HOUGHTON MIFFLIN HARCOURT CO	\$444.35
	40068315	04/16/2019	9945	HUANG, NATHAN	\$60.00
	40068317	04/16/2019	1000165	INGERSOLL-RAND CO.	\$1,228.56
	40068318	04/16/2019	1007442	INSIGHT WORKFORCE SOLUTIONS LLC	\$11,636.49
	40068319	04/16/2019	1008507	INTEGRITY WORKFORCE SOLUTIONS INC	\$7,951.27
	40068320	04/16/2019	1007348	INTERMEDIATE UNIT 1	\$300.00
	40068321	04/16/2019	059550	INTERSTATE TAX SERVICE, INC.	\$905.94
	40068322	04/16/2019	059620	ISTE	\$565.00
	40068329	04/16/2019	065200	KRAPF JR & SON INC GEORGE	\$10,972.75
	40068330	04/16/2019	065200	KRAPF JR & SON INC GEORGE	\$747,027.80
	40068331	04/16/2019	065200	KRAPF JR & SON INC GEORGE	\$924,086.20
	40068332	04/16/2019	065230	KRAPF'S COACHES, INC.	\$1,043.00
	40068333	04/16/2019	9869	LAGARDE, BEN	\$64.00
	40068336	04/16/2019	065915	LANGUAGE SERVICES ASSOCIATES	\$842.70
	40068337	04/16/2019	067230	LEHIGH VALLEY SAFETY SUPPLY CO	\$134.95
	40068338	04/16/2019	1008406	LITERACY RESOURCES INC	\$481.44
	40068339	04/16/2019	068140	LONGWOOD GARDENS	\$124.00
	40068340	04/16/2019	1004209	LOWES COMMERCIAL SERVICES	\$664.19
	40068341	04/16/2019	069270	MACGILL & CO, WILLIAM V.	\$286.67
	40068342	04/16/2019	1000839	MARKERTEK VIDEO SUPPLY	\$132.88
	40068343	04/16/2019	1008396	MBA RESEARCH	\$1,645.00
	40068345	04/16/2019	073020	MCMASTER-CARR SUPPLY CO	\$360.92
	40068346	04/16/2019	1006527	MONTGOMERY COUNTY INTERMEDIATE UNIT	\$270.00
	40068347	04/16/2019	077500	NASCO	\$309.89
	40068348	04/16/2019	078350	NATIONAL COUNCIL FOR THE	\$98.85
	40068349	04/16/2019	1006726	NAVIANCE, INC.	\$32,209.50
	40068350	04/16/2019	9173	NG, RICHARD	\$60.00

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40068351	04/16/2019	079853	ON THE GO KIDS, INC	\$373,825.68
	40068352	04/16/2019	1004281	ONLINE STORES INC.	\$235.10
	40068353	04/16/2019	079961	ORIENTAL TRADING CO., INC	\$225.35
	40068354	04/16/2019	080172	PALOS SPORTS	\$4.03
	40068355	04/16/2019	1006973	PATHWAY COUNSELING SERVICES	\$270.00
	40068356	04/16/2019	080622	PATHWAY SCHOOL, THE	\$7,340.66
	40068359	04/16/2019	080091	PDM SERVICE CO	\$1,750.00
	40068360	04/16/2019	082150	PECO ENERGY COMPANY	\$173,165.97
	40068361	04/16/2019	080887	PEDIATRIC THERAPEUTICS SVC INC	\$86,895.21
	40068362	04/16/2019	1008674	PENNSYLVANIA PAPER & SUPPLY CO. INC	\$1,758.00
	40068363	04/16/2019	10228	PERRY, KING	\$64.00
	40068364	04/16/2019	1008062	PERSON DIRECTED CLINICAL SERVICES	\$2,500.00
	40068365	04/16/2019	1003736	PETROLEUM TRADERS CORP.	\$17,480.80
	40068366	04/16/2019	10687	PILLAGALLI, MICHAEL A.	\$50.00
	40068367	04/16/2019	082445	PIPE LINE PLASTICS, INC	\$29.87
	40068368	04/16/2019	1004513	PURE HEALTH SOLUTIONS INC	\$92.40
	40068369	04/16/2019	1006614	QUAL TECH LABS	\$800.00
	40068372	04/16/2019	1005844	RELIANCE STANDARD LIFE	\$14,908.63
	40068373	04/16/2019	084798	RENAISSANCE ACADEMY	\$3,328.51
	40068374	04/16/2019	1008636	RESTROOM DIRECT	\$1,424.00
	40068375	04/16/2019	1007208	RICOH USA INC. LEGAL DOCS SERV	\$26,999.29
	40068377	04/16/2019	085750	ROTHWELL DOCUMENT SOLUTIONS	\$3,164.33
	40068378	04/16/2019	9651	SCAVICCHIO, DUANNE	\$64.00
	40068380	04/16/2019	9174	SHAW, JAMES	\$64.00
	40068381	04/16/2019	1006168	SIDE EFFECTS, INC.	\$1,475.00
	40068382	04/16/2019	088100	SIEMENS INDUSTRY INC.	\$1,324.86
	40068383	04/16/2019	1008476	SILVER SPRINGS-MARTIN LUTHER SCHOOL	\$552.50
	40068384	04/16/2019	1006553	SUN LIFE FINANCIAL	\$32,466.00
	40068385	04/16/2019	10747	SURKIN, RON	\$64.00
	40068386	04/16/2019	091390	SWANSON, INC., ROBERT S	\$557.00
	40068387	04/16/2019	091360	SWEET, STEVENS, KATZ, & WILLIAMS	\$2,100.00
	40068388	04/16/2019	10070	TABBUT, EDWARD	\$60.00
	40068389	04/16/2019	1008422	TELESYSTEM	\$6,813.03
	40068390	04/16/2019	1007072	THE INSTRUMENTALIST CO.	\$306.00
	40068391	04/16/2019	1007460	THOMSON REUTERS-WEST PUBLISHING	\$253.15
	40068392	04/16/2019	1006160	TP TRAILERS, INC.	\$435.10
	40068394	04/16/2019	1006892	U. S. BANK EQUIPMENT FINANCE	\$7,720.26
	40068395	04/16/2019	1007363	UNIONVILLE SPORTS COUNCIL	\$550.00
	40068396	04/16/2019	093630	UNITED PARCEL SERVICE	\$17.84

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40068397	04/16/2019	093600	UNITED REFRIGERATION CO	\$404.62
	40068398	04/16/2019	10738	URBINE, DANIEL	\$60.00
	40068399	04/16/2019	094403	US FOODSERVICE	\$485.91
	40068400	04/16/2019	093395	US GAMES	\$702.00
	40068402	04/16/2019	9057	VANSANT, WILEY S	\$60.00
	40068404	04/16/2019	049790	W. W. GRAINGER, INC.	\$625.40
	40068406	04/16/2019	1005282	WATCH D.O.G.S.	\$24.79
	40068407	04/16/2019	028984	WATERLOGIC EAST LLC	\$123.00
	40068408	04/16/2019	9175	WATSON, MARTIN	\$60.00
	40068409	04/16/2019	098745	WEST CHESTER UNIVERSITY	\$400.00
	40068410	04/16/2019	097005	WEST GOSHEN TOWNSHIP	\$92,488.67
	40068411	04/16/2019	097430	WESTTOWN TOWNSHIP	\$46,508.00
	40068412	04/16/2019	1007536	WIGGINS SHREDDING INC.	\$37.00
	40068413	04/16/2019	098060	WILSON LANGUAGE TRAINING CORP	\$117.24
	40068414	04/16/2019	1002657	WILSON, JAMES C	\$95.00
40068415	04/16/2019	098630	WOODWIND & BRASSWIND	\$81.20	
01	- Total				\$2,822,225.28
22	40068283	04/16/2019	1004703	COMSTAR TECHNOLOGIES	\$12,819.55
	40068291	04/16/2019	1008418	DIRECT 2 OEM LLC	\$11,312.00
	40068296	04/16/2019	040396	EPLUS TECHNOLOGY OF PA	\$107,018.00
	40068410	04/16/2019	097005	WEST GOSHEN TOWNSHIP	\$129.52
22	- Total				\$131,279.07
29	40068241	04/16/2019	9539	ABPLANALP, DICK	\$56.00
	40068243	04/16/2019	9227	ALANSKY, LEN	\$72.00
	40068252	04/16/2019	9036	BAILEY, BUD	\$71.00
	40068261	04/16/2019	10748	BETTERLY, EMILY	\$130.00
	40068267	04/16/2019	9088	BRUNO, VICTOR	\$66.00
	40068269	04/16/2019	10323	CARLSON, RYAN	\$70.00
	40068271	04/16/2019	10745	CASHMAN, JOHN	\$70.00
	40068272	04/16/2019	9594	CEDERSTROM, JEFF	\$59.00
	40068277	04/16/2019	9474	CHRISTOPHER, MARY SUE	\$71.00
	40068278	04/16/2019	9988	CHRISTY, LISA	\$260.00
	40068279	04/16/2019	9387	CIAVARELLI, BILL	\$71.00
	40068282	04/16/2019	1002830	COMMONWEALTH OF PA	\$258.00
	40068284	04/16/2019	10456	CONLEY, BETH	\$59.00
	40068287	04/16/2019	9206	DAVIS, KELLY	\$130.00
	40068289	04/16/2019	9095	DI FELICE, RICHARD	\$66.00



## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
29	40068293	04/16/2019	9727	EHNOT, JANE	\$71.00
	40068298	04/16/2019	9063	FALCONE, NICHOLAS	\$66.00
	40068301	04/16/2019	10749	FERGUSON, JOHN	\$59.00
	40068303	04/16/2019	10517	FLYNN, JOHN	\$60.00
	40068304	04/16/2019	10492	FORESTA, JEN	\$130.00
	40068309	04/16/2019	070854	GILMAN GEAR	\$2,329.96
	40068313	04/16/2019	9121	GREGORY, MAUREEN	\$319.00
	40068315	04/16/2019	9945	HUANG, NATHAN	\$66.00
	40068316	04/16/2019	10003	HUMMEL, TODD	\$70.00
	40068323	04/16/2019	10597	ISWALT, TIM	\$56.00
	40068325	04/16/2019	9871	JEWITT, JEFF	\$56.00
	40068326	04/16/2019	10554	KENT, JOHANNA	\$71.00
	40068327	04/16/2019	10739	KIRK, DANIELLE	\$248.00
	40068335	04/16/2019	10110	LANG, RICK	\$59.00
	40068344	04/16/2019	9653	MCDANIEL, AL	\$72.00
	40068357	04/16/2019	9169	PATTINSON, GARY	\$59.00
	40068358	04/16/2019	9164	PAWLOWSKI, LORETTA	\$59.00
	40068363	04/16/2019	10228	PERRY, KING	\$60.00
	40068370	04/16/2019	9291	QUAY, GEORGE	\$66.00
	40068371	04/16/2019	9985	QUAY, JIM	\$70.00
	40068376	04/16/2019	10513	RILEY, JOHN	\$66.00
	40068379	04/16/2019	9144	SHANK, DAVID	\$71.00
	40068388	04/16/2019	10070	TABBUT, EDWARD	\$66.00
	40068401	04/16/2019	10405	VALENTINO, JAMES	\$66.00
	40068403	04/16/2019	10194	VERNA, JOE	\$56.00
	40068416	04/16/2019	10212	YOCHIM JR, JOE	\$71.00
	40068417	04/16/2019	9413	ZANE, ROBIN	\$71.00
<b>29</b>	<b>- Total</b>				<b>\$6,022.96</b>
30	40068262	04/16/2019	1004477	BLACKNEY HAYES ARCHITECTS	\$84,815.79
	40068280	04/16/2019	025930	CLINGER, CORP., WILLIAM H.	\$164,522.01
	40068324	04/16/2019	1005435	JAY R. REYNOLDS, INC.	\$44,170.15
<b>30</b>	<b>- Total</b>				<b>\$293,507.95</b>
40	40068329	04/16/2019	065200	KRAPF JR & SON INC GEORGE	\$1,458.14
	40068334	04/16/2019	1008690	LAMB, ELIZABETH LYNNE	\$460.00
	40068393	04/16/2019	1002048	TRUSTEES OF THE UNIV. OF PENNA.	\$325.00
	40068405	04/16/2019	1006185	WALTON, KATHLEEN	\$2,500.00
<b>40</b>	<b>- Total</b>				<b>\$4,743.14</b>

**West Chester Area School District  
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
50	80037058	04/16/2019	090800	STUDENT REFUNDS & REIMBURSEMENT	\$524.45
	80037059	04/16/2019	1007283	BRINGING HOPE HOME	\$2,842.99
	80037060	04/16/2019	1002830	COMMONWEALTH OF PA	\$625.00
	80037061	04/16/2019	1003167	GROUP SALES BOX OFFICE	\$1,950.00
	80037062	04/16/2019	065230	KRAPF'S COACHES, INC.	\$1,099.00
	80037063	04/16/2019	9362	MILLER, RON	\$914.59
	80037064	04/16/2019	1002687	NAT. ACADEMIC QUIZ TOURN., LLC	\$675.00
	80037065	04/16/2019	090800	STUDENT REFUNDS & REIMBURSEMENT	\$275.00
	80037066	04/16/2019	1007213	THE PERFECT IMPRESSION	\$818.00
<b>50 - Total</b>					<b>\$9,724.03</b>
51	80037067	04/16/2019	1000626	ADVENTURE AQUARIUM	\$2,158.00
	80037068	04/16/2019	1008684	ARROWHEAD DAY CAMP	\$2,220.00
	80037069	04/16/2019	1007485	CMF VENDING	\$45.50
	80037070	04/16/2019	027002	COLONIAL PENNA PLANTATION	\$1,680.00
	80037071	04/16/2019	031600	DAVIS TROPHIES & SPORTSWEAR	\$180.00
	80037072	04/16/2019	1008268	HERR FOODS INC	\$337.00
	80037073	04/16/2019	1006664	HISTORIC PHILADELPHIA, INC.	\$1,836.00
	80037074	04/16/2019	1007442	INSIGHT WORKFORCE SOLUTIONS LLC	\$157.73
	80037075	04/16/2019	065200	KRAPF JR & SON INC GEORGE	\$9,835.84
	80037076	04/16/2019	065230	KRAPF'S COACHES, INC.	\$1,043.00
	80037077	04/16/2019	1007882	MUSEUM OF THE AMERICAN REVOLUTION	\$1,136.00
	80037078	04/16/2019	1007324	PROGRAPH, INC	\$584.80
	80037079	04/16/2019	086540	SCHOLASTIC BOOK FAIRS	\$6,419.12
	80037080	04/16/2019	093556	UNITED SPORTS TRAINING CENTER	\$1,720.00
	80037081	04/16/2019	1008508	WALKING TREE TRAVEL LLC	\$500.00
80037082	04/16/2019	1005273	WILMINGTON BLUE ROCKS	\$555.00	
<b>51 - Total</b>					<b>\$30,407.99</b>
80	50000594	04/16/2019	1001312	CLARK FOOD SERVICE EQUIPMENT	\$4,879.36
	50000595	04/16/2019	1002830	COMMONWEALTH OF PA	\$2,982.94
<b>80 - Total</b>					<b>\$7,862.30</b>
<b>Overall - Total</b>					<b>\$3,305,772.72</b>

## West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1002816	04/16/2019	014300	BLICK ART MATERIALS	\$1,000.39
	V1002817	04/16/2019	021100	CAROLINA BIOLOGICAL	\$535.37
	V1002818	04/16/2019	027000	COLONIAL FLAG COMPANY	\$312.00
	V1002819	04/16/2019	030700	DAILY LOCAL NEWS	\$102.16
	V1002820	04/16/2019	032900	DEMCO , INC.	\$288.55
	V1002821	04/16/2019	042300	FAULKNER PONTIAC BUICK	\$644.46
	V1002822	04/16/2019	043210	FISHER & SON COMPANY, INC	\$252.56
	V1002823	04/16/2019	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$299.22
	V1002824	04/16/2019	049450	GOPHER SPORT	\$890.92
	V1002825	04/16/2019	1002386	JOHNSON CONTROLS, INC.	\$21,291.65
	V1002826	04/16/2019	065400	KURTZ BROS	\$585.10
	V1002827	04/16/2019	1007721	LIFE COUNSELING SERVICES	\$4,450.00
	V1002828	04/16/2019	075220	MUSIC & ARTS CENTERS	\$18.80
	V1002829	04/16/2019	077475	PARTS SERVICE - FRAZER	\$1,033.18
	V1002830	04/16/2019	083385	PRUFROCK PRESS	\$2,815.90
	V1002831	04/16/2019	084465	REALLY GOOD STUFF	\$57.43
	V1002832	04/16/2019	1007124	REPUBLIC SERVICES, INC.	\$6,175.92
	V1002833	04/16/2019	085878	RUMSEY ELECTRIC COMPANY	\$3,235.06
	V1002834	04/16/2019	086700	SCHOOL HEALTH CORPORATION	\$25.67
	V1002835	04/16/2019	086710	SCHOOL SPECIALTY INC	\$2,426.70
	V1002836	04/16/2019	1000679	SHERWIN WILLIAMS	\$64.29
	V1002837	04/16/2019	092000	TAYLORS MUSIC STORE	\$833.95
	V1002838	04/16/2019	094345	UNRUH, TURNER, BURKE & FREES	\$18,661.20
	V1002839	04/16/2019	094620	VERNIER SOFTWARE & TECHNOLOGY LLC	\$164.87
	V1002840	04/16/2019	095760	WEINSTEIN SUPPLY CORPORATION	\$19.99
	V1002841	04/16/2019	1004004	WORKPLACE CENTRAL	\$29.48
<b>01</b>	<b>- Total</b>				<b>\$66,214.82</b>
22	V1002838	04/16/2019	094345	UNRUH, TURNER, BURKE & FREES	\$140.00
<b>22</b>	<b>- Total</b>				<b>\$140.00</b>
30	V1002838	04/16/2019	094345	UNRUH, TURNER, BURKE & FREES	\$6,753.30
<b>30</b>	<b>- Total</b>				<b>\$6,753.30</b>
40	V1002835	04/16/2019	086710	SCHOOL SPECIALTY INC	\$367.05
<b>40</b>	<b>- Total</b>				<b>\$367.05</b>
50	V5000252	04/16/2019	1006372	CROWN TROPHY OF WILMINGTON	\$371.00
	V5000253	04/16/2019	093337	TUTTLE MARKETING SVCS INC	\$724.50

**West Chester Area School District  
Electronic Funds Transfer Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
50	- Total				\$1,095.50
51	V5000254	04/16/2019	1004184	CUSTOMINK	\$852.31
	V5000255	04/16/2019	049450	GOPHER SPORT	\$610.98
	V5000256	04/16/2019	092000	TAYLORS MUSIC STORE	\$400.00
51	- Total				\$1,863.29
<b>Overall - Total</b>					<b>\$76,433.96</b>

**West Chester Area School District  
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<b>Fund Charged</b>	<b>Check Number</b>	<b>Check Date</b>	<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Transaction Amount</b>
30	40068418	04/17/2019	1006236	E. R. STUEBNER, INC.	\$690,217.79
30	- Total				\$690,217.79
<b>Overall - Total</b>					<b>\$690,217.79</b>

**West Chester Area School District  
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40068419	04/22/2019	082830	POSTMASTER OF WEST CHESTER	\$1,183.76
01	- Total				\$1,183.76
<b>Overall - Total</b>					<b>\$1,183.76</b>

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40068420	04/23/2019	006775	A ANCHOR TOILETS PORTABLE	\$95.00
	40068421	04/23/2019	1002903	AHCF-NHD IN PA	\$716.00
	40068422	04/23/2019	1003432	AHOLD FINANCIAL SERVICES	\$59.31
	40068424	04/23/2019	1004912	ALTA LANGUAGE SERVICES, INC.	\$6,913.65
	40068428	04/23/2019	1001073	AMAZON	\$6,920.91
	40068431	04/23/2019	007150	APPLE COMPUTER, INC	\$77.15
	40068433	04/23/2019	1008681	AVEANNA HEALTHCARE LLC	\$2,733.75
	40068434	04/23/2019	009710	B & H PHOTO	\$672.69
	40068437	04/23/2019	010830	BARNES & NOBLE INC.	\$1,801.93
	40068438	04/23/2019	1006591	BAYADA HOME HEALTH CARE	\$662.50
	40068439	04/23/2019	1003051	BENCHMARK EDUCATION	\$194.70
	40068442	04/23/2019	017340	BSN SPORTS LLC	\$779.60
	40068446	04/23/2019	023650	CHESTER COUNTY FAMILY ACADEMY	\$58,292.32
	40068447	04/23/2019	023755	CHESTER COUNTY INT UNIT # 24	\$696,940.11
	40068452	04/23/2019	032540	DELL COMPUTER CORPORATION	\$28,819.57
	40068453	04/23/2019	1001584	DELTA-T GROUP, INC.	\$21,733.11
	40068455	04/23/2019	1007800	DIMARCO, DON & DIANE	\$840.00
	40068456	04/23/2019	1007871	EBS HEALTHCARE INC.	\$5,226.69
	40068461	04/23/2019	10494	FOSTER, DEB	\$90.00
	40068462	04/23/2019	1006249	GENERAL HEALTHCARE RESOURCES, INC.	\$4,274.25
	40068463	04/23/2019	048030	GEYER INSTRUCTIONAL AIDS	\$711.15
	40068466	04/23/2019	056400	HOUGHTON MIFFLIN HARCOURT CO	\$3,338.58
	40068468	04/23/2019	1007442	INSIGHT WORKFORCE SOLUTIONS LLC	\$170,512.61
	40068469	04/23/2019	1008507	INTEGRITY WORKFORCE SOLUTIONS INC	\$204.75
	40068471	04/23/2019	1008188	KATHERINE AZAR PHOTOGRAPHY LLC	\$525.00
	40068472	04/23/2019	063024	KEN-CREST SERVICES	\$329.00
	40068477	04/23/2019	065200	KRAPF JR & SON INC GEORGE	\$8,278.56
	40068478	04/23/2019	9869	LAGARDE, BEN	\$64.00
	40068485	04/23/2019	1003365	NEMOURS	\$800.00
	40068486	04/23/2019	1000637	NOVACARE REHABILITATION	\$15,359.40
	40068492	04/23/2019	079550	OFFICE DEPOT	\$14,711.71
	40068496	04/23/2019	080855	PEARSON EDUCATION	\$1,665.93
	40068497	04/23/2019	082150	PECO ENERGY COMPANY	\$685.01
	40068499	04/23/2019	1003736	PETROLEUM TRADERS CORP.	\$14,416.85
	40068506	04/23/2019	1002114	SCHOOLWIDE INC	\$19,153.29
	40068507	04/23/2019	1007058	SEEDWAY LLC	\$19,075.00
	40068511	04/23/2019	092357	THERAPY SHOPPE, INC	\$219.95
	40068513	04/23/2019	093630	UNITED PARCEL SERVICE	\$17.64
	40068514	04/23/2019	093395	US GAMES	\$53.94

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40068515	04/23/2019	9057	VANSANT, WILEY S	\$60.00
	40068519	04/23/2019	097430	WESTTOWN TOWNSHIP	\$2,298.42
	40068520	04/23/2019	1007421	XTEL COMMUNICATIONS, INC.	\$2,005.00
	40068521	04/23/2019	1003700	EPIC DEVELOPMENT SERVICES	\$78,856.25
<b>01 - Total</b>					<b>\$1,191,185.28</b>
22	40068428	04/23/2019	1001073	AMAZON	\$1,355.72
<b>22 - Total</b>					<b>\$1,355.72</b>
29	40068423	04/23/2019	10692	ALLANDER, SARAH	\$202.00
	40068429	04/23/2019	9162	ANDREWS, RICK	\$66.00
	40068430	04/23/2019	9706	ANTICH, TJ	\$71.00
	40068432	04/23/2019	9378	ASDOURIAN, DEKE	\$72.00
	40068435	04/23/2019	9036	BAILEY, BUD	\$71.00
	40068436	04/23/2019	9705	BARKS, JOE	\$60.00
	40068440	04/23/2019	10679	BENCI, JOHN	\$71.00
	40068441	04/23/2019	9138	BROWN, BILL	\$59.00
	40068443	04/23/2019	10468	BUNNICK, LOU	\$59.00
	40068444	04/23/2019	10323	CARLSON, RYAN	\$72.00
	40068445	04/23/2019	10493	CARTER JR., WILLIAM	\$130.00
	40068448	04/23/2019	9418	COBB, CHRISTOPHER	\$130.00
	40068450	04/23/2019	10456	CONLEY, BETH	\$59.00
	40068451	04/23/2019	10708	CONWELL, AMY	\$118.00
	40068454	04/23/2019	9501	DEMARCAANTONIO, ANDREW	\$66.00
	40068457	04/23/2019	10780	EGAN, CHRISTINE	\$71.00
	40068458	04/23/2019	9020	FALCONE, RICK	\$66.00
	40068459	04/23/2019	9213	FITZGERALD, DAVID	\$72.00
	40068460	04/23/2019	10492	FORESTA, JEN	\$71.00
	40068461	04/23/2019	10494	FOSTER, DEB	\$72.00
	40068464	04/23/2019	9728	GRUBAUGH, MYRON	\$90.00
	40068465	04/23/2019	10786	HOFFMAN, JEFFREY	\$71.00
	40068470	04/23/2019	10781	JOHNSTON, ALAN	\$118.00
	40068473	04/23/2019	10739	KIRK, DANIELLE	\$71.00
	40068474	04/23/2019	10593	KIRK, JOHN	\$59.00
	40068475	04/23/2019	9354	KIVITZ, EDWARD	\$56.00
	40068476	04/23/2019	10485	KIZIUK, LISA	\$189.00
	40068478	04/23/2019	9869	LAGARDE, BEN	\$60.00
	40068479	04/23/2019	9067	LONG, CATHY	\$130.00
	40068480	04/23/2019	9699	MARVIN, CHUCK	\$66.00



**West Chester Area School District  
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
29	40068481	04/23/2019	10782	MCCARRON, RACHEL KATHI	\$59.00
	40068482	04/23/2019	9290	MULL, ROBERT	\$144.00
	40068483	04/23/2019	10342	MUZZILLO, GERRY	\$59.00
	40068484	04/23/2019	10741	NASTASI, MICHAEL	\$72.00
	40068494	04/23/2019	9139	PATTERSON, RICHARD	\$72.00
	40068495	04/23/2019	9164	PAWLOWSKI, LORETTA	\$130.00
	40068500	04/23/2019	10226	PORRECA, ANTHONY	\$72.00
	40068501	04/23/2019	10211	PRICE, JOE	\$70.00
	40068502	04/23/2019	9291	QUAY, GEORGE	\$56.00
	40068503	04/23/2019	10009	REIDINGER, PATRICIA	\$130.00
	40068505	04/23/2019	9651	SCAVICCHIO, DUANNE	\$70.00
	40068509	04/23/2019	9236	SHELLER, DAVID	\$72.00
	40068510	04/23/2019	10785	SWEENEY, MARIA	\$130.00
	40068512	04/23/2019	10784	TUCKER, JOSEPH	\$90.00
	40068516	04/23/2019	10783	VOGIN, SCOTT	\$59.00
	40068517	04/23/2019	9175	WATSON, MARTIN	\$66.00
	40068518	04/23/2019	9188	WEAVER, J RICHARD, JR	\$72.00
29	- Total				\$3,991.00
30	40068504	04/23/2019	1006778	SC STEVENSON CONSULTING, INC.	\$1,735.80
30	- Total				\$1,735.80
40	40068428	04/23/2019	1001073	AMAZON	\$1,125.01
	40068449	04/23/2019	1007833	COLLEGE OF PHYSICIANS OF PHILA	\$330.00
	40068493	04/23/2019	1008614	ONE LIBERTY OBSERVATION DECK	\$325.50
	40068498	04/23/2019	1006707	PENN MUSEUM OF ARCHAEOLOGY &	\$700.00
	40068508	04/23/2019	1008564	SEPTA	\$140.00
40	- Total				\$2,620.51
50	80037083	04/23/2019	1001073	AMAZON	\$137.91
	80037084	04/23/2019	021581	CDW GOVERNMENT, INC	\$284.81
	80037085	04/23/2019	1006932	COSTUMER, INC., THE	\$3,449.28
	80037086	04/23/2019	1008691	E FOOTWEAR	\$613.50
	80037087	04/23/2019	065200	KRAPF JR & SON INC GEORGE	\$2,409.59
	80037088	04/23/2019	079550	OFFICE DEPOT	\$287.30
	80037089	04/23/2019	1008075	QUALITY DJ	\$1,500.00
	80037090	04/23/2019	1007953	RHYTHMIX ENTERTAINMENT	\$600.00
	80037091	04/23/2019	1000221	STARLITE PRODUCTIONS	\$2,387.80
50	- Total				\$11,670.19

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
51	80037092	04/23/2019	1000626	ADVENTURE AQUARIUM	\$1,834.08
	80037093	04/23/2019	1002903	AHCF-NHD IN PA	\$329.00
	80037094	04/23/2019	1007643	AMISH VILLAGE CORP, THE	\$852.00
	80037095	04/23/2019	054310	HERSHEY PARK GROUP SALES	\$5,001.65
	80037096	04/23/2019	065200	KRAPF JR & SON INC GEORGE	\$2,332.94
	80037097	04/23/2019	1008291	LEGOLAND DISCOVERY CENTER PHILA LLC	\$1,400.00
	80037098	04/23/2019	1000721	RITA'S WATER ICE	\$940.00
	80037099	04/23/2019	1008564	SEPTA	\$112.00
	80037100	04/23/2019	1004415	THE PULSERA PROJECT	\$1,019.00
<b>51 - Total</b>					<b>\$13,820.67</b>
<b>Overall - Total</b>					<b>\$1,226,379.17</b>

## West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1002842	04/23/2019	009490	AUTOARENT OF WEST CHESTER, INC	\$186.00
	V1002843	04/23/2019	032900	DEMCO , INC.	\$165.32
	V1002844	04/23/2019	043500	FLINN SCIENTIFIC	\$41.35
	V1002845	04/23/2019	053520	HEINEMANN EDUCATIONAL BOOKS	\$1,009.80
	V1002846	04/23/2019	057935	IMPACT APPLICATIONS, INC	\$655.00
	V1002847	04/23/2019	060970	JOHNSTONE SUPPLY INC	\$830.26
	V1002848	04/23/2019	085682	ROSEN PUBLISHING GROUP	\$795.00
	V1002849	04/23/2019	086700	SCHOOL HEALTH CORPORATION	\$392.75
	V1002850	04/23/2019	086710	SCHOOL SPECIALTY INC	\$157.95
	V1002851	04/23/2019	092000	TAYLORS MUSIC STORE	\$41.60
	V1002852	04/23/2019	1008068	WILLIAMS SCOTSMAN, INC	\$1,525.02
<b>01 - Total</b>					<b>\$5,800.05</b>
51	V5000257	04/23/2019	032900	DEMCO , INC.	\$307.75
	V5000258	04/23/2019	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$4,417.86
	V5000259	04/23/2019	077165	MUSIC IN THE PARKS	\$7,037.50
<b>51 - Total</b>					<b>\$11,763.11</b>
<b>Overall - Total</b>					<b>\$17,563.16</b>

Student Activity Accounts

Budget Unit	Project	Project Title	Apr-19
50000221	005221	BEST BUDDIES	1,119.90
50000222	005222	BEST BUDDIES	355.59
50000223	005223	BEST BUDDIES	1,583.57
50000326	005326	BEST BUDDIES	3,351.73
50000327	005327	BEST BUDDIES	694.06
50000328	005328	BEST BUDDIES	1,372.75
50000221	006221	BLACK STUDENT UNION	3,240.03
50000222	006222	BLACK STUDENT UNION	1,073.18
50000223	006223	BLACK STUDENT UNION	1,117.63
50000223	007223	BRINGING HOPE HOME CLUB	0.00
50000327	008327	8 <sup>th</sup> GRADE DANCE	901.40
50000221	010221	CLASS OF 2021	3,862.09
50000222	010222	CLASS OF 2021	5,827.46
50000223	010223	CLASS OF 2021	3,349.84
50000221	011221	CLASS OF 2022	1,555.30
50000222	011222	CLASS OF 2022	1,248.00
50000223	011223	CLASS OF 2022	6,171.43
50000221	014221	CLASS OF 2019	23,179.42
50000222	014222	CLASS OF 2019	30,646.82
50000223	014223	CLASS OF 2019	5,234.95
50000221	015221	CLASS OF 2020	562.69
50000222	015222	CLASS OF 2020	9,943.41
50000223	015223	CLASS OF 2020	14,714.42
50000221	016221	MOCK TRIAL TEAM	11.71
50000221	017221	MODEL U.N.	1,196.60
50000223	017223	MODEL U.N.	3,876.49
50000221	018221	DECA	6,653.45
50000222	018222	DECA	17,896.38
50000223	018223	DECA	19,262.75
50000223	019223	IDRYO (LITERARY MAGAZINE)	145.60
50000221	020221	ROTARY/INTERACT	817.02
50000222	020222	INTERACT	2,544.68
50000223	020223	INTERACT	745.75
50000221	021221	MULTICULTURAL CLUB	171.21
50000221	022221	F.B.L.A. HENDERSON	1,782.99
50000221	023221	VIDEO PRODUCTION CLUB	166.23
50000222	023222	WVIK CLUB	360.02
50000223	023223	PHOTOGRAPHY CLUB	3,150.55
50000221	028221	WARRIORS HELPING WARRIORS	139.94
50000223	029223	CYCLING CLUB	198.46
50000222	025222	RELAY FOR LIFE	683.42
50000221	027221	GIRL UP	1,341.04
50000221	032221	WORLD LANGUAGE HONOR SOCIETY	921.21
50000221	034221	NATIONAL HONOR SOCIETY	3,916.72
50000222	034222	NATIONAL HONOR SOCIETY	3,333.99
50000223	034223	NATIONAL HONOR SOCIETY	1,812.60
50000223	035223	RUSTIN ACTION GROUP	568.19
50000221	036221	NEWSPAPER	1,336.84

**Student Activity Accounts**

<b>Budget Unit</b>	<b>Project</b>	<b>Project Title</b>	<b>Apr-19</b>
50000221	037221	SPEECH & DEBATE	258.31
50000222	038222	FASHION CLUB	512.64
50000223	038223	FASHION CLUB	400.00
50000221	039221	HELPING HANDS CLUB	76.66
50000222	039222	HANDS TO HEARTS	21.98
50000221	040221	S.A.D.D.	1,418.42
50000222	040222	S.A.D.D.	1,024.72
50000223	040223	S.A.D.D.	1,377.04
50000221	041221	SCIENCE OLYMPIAD	854.03
50000222	041222	SCIENCE OLYMPIAD	542.72
50000223	041223	SCIENCE OLYMPIAD	982.98
50000221	042221	SKI CLUB	0.21
50000223	042223	SKI CLUB	1,604.52
50000326	042326	SKI CLUB	3,549.80
50000221	043221	PHYSICS OLYMPIAD	276.68
50000327	045327	ART CLUB	21.35
50000221	046221	NATIONAL ART HONOR SOCIETY	380.21
50000222	046222	NATIONAL ART HONOR SOCIETY	132.41
50000222	048222	TEAM RED CROSS	28.58
50000221	050221	STUDENT COUNCIL	2,237.80
50000222	050222	STUDENT COUNCIL	18,091.67
50000223	050223	STUDENT COUNCIL	14,503.03
50000326	050326	STUDENT COUNCIL	17,130.99
50000327	050327	STUDENT COUNCIL	7,857.61
50000328	050328	STUDENT COUNCIL	23,699.43
50000221	051221	GSA	40.68
50000223	051223	RUSTIN GSA	597.46
50000326	051326	GSA	308.54
50000222	052222	OPERATION SMILE	123.00
50000221	054221	HIGH SCHOOL YEARBOOK	8,745.52
50000222	054222	HIGH SCHOOL YEARBOOK	25,945.37
50000223	054223	HIGH SCHOOL YEARBOOK	839.68
50000327	054327	MIDDLE SCHOOL YEARBOOK	18.57
50000328	054328	MIDDLE SCHOOL YEARBOOK	3,142.12
50000221	058221	ANIME CLUB	73.11
50000223	060223	GERMAN CLUB	2,120.34
50000221	061221	MU ALPHA THETA HONOR SOCIETY	207.11
50000222	061222	MATH CLUB	64.27
50000221	062221	ACADEMIC TEAM - HENDERSON	3,883.33
50000223	062223	ACADEMIC TEAM - RUSTIN	259.92
50000221	070221	SCHOOL MUSICAL	27,520.69
50000222	070222	BROADWAY SHOW	30,588.33
50000223	070223	THEATER FUND	11,920.13
50000221	072221	CALLIOPE	925.88
50000326	073326	FOOTBALL ACTIVITY FUND	3,138.30
50000326	074326	CHEER CLUB	2,968.73
50000326	075326	WRESTLING ACTIVITY	167.83
50000326	076326	TRACK & FIELD ACTIVITY	389.00
50000221	078221	MUSIC DEPARTMENT FUND	7,033.87

**Student Activity Accounts**

<b>Budget Unit</b>	<b>Project</b>	<b>Project Title</b>	<b>Apr-19</b>
50000222	078222	CHORAL FUND	1,868.79
50000223	078223	CHORAL FUND	4,204.04
50000222	086222	COMPUTER ACCOUNT	915.50
50000221	087221	ROBOTICS CLUB	2,175.49
50000221	090221	DRAMA CLUB	6,439.96
50000326	090326	DRAMA	23,842.07
50000327	090327	DRAMA	3,228.99
50000328	090328	DRAMA	25,371.90
50000221	093221	STUDENTS HELPING STUDENTS	878.11
50000222	093222	KARE - EAST	970.07
50000326	093326	PEIRCE PROUD KIDS	435.25
50000328	093328	FUGETT CARES	125.93
50000223	094223	MEGA CLUB	716.27
50000222	098222	FORGN LANG HONOR SOCIETY	2,313.59
<b>Total Fund 50 Projects</b>			<b>500,178.04</b>
51000327	142327	SKI CLUB	1,272.38
51000330	164330	ACTIVITY FUND	10,565.82
51000432	164432	ACTIVITY FUND	934.07
51000437	164437	ACTIVITY FUND	9,861.13
51000438	164438	ACTIVITY FUND	8,335.24
51000440	164440	ACTIVITY FUND	2,568.10
51000444	164444	ACTIVITY FUND	12,883.16
51000445	164445	ACTIVITY FUND	5,700.69
51000447	164447	ACTIVITY FUND	8,359.55
51000448	164448	ACTIVITY FUND	8,266.67
51000451	164451	ACTIVITY FUND	10,860.66
51000452	164452	ACTIVITY FUND	8,731.24
51000453	164453	ACTIVITY FUND	9,836.36
51000931	164931	ACTIVITY FUND	3.92
51000955	164955	ACTIVITY FUND	121.64
51000451	179451	PHYSICAL EDUCATION	785.98
51000221	180221	CLEARING ACCOUNT	9,328.96
51000222	180222	CLEARING ACCOUNT	3,658.02
51000223	180223	CLEARING ACCOUNT	14,777.70
51000326	180326	CLEARING ACCOUNT	11,851.71
51000327	180327	CLEARING ACCOUNT	884.12
51000328	180328	CLEARING ACCOUNT	16,880.56
51000955	182955	COLLEGE SCHOLRSHP FD ADM	3,580.61
51000222	191222	SCHOOL SIGN EHS	3,782.89
51000452	193452	LIFE SKILLS SUPPORT	21.53
51000440	194440	FIELD TRIP ACCT	5,939.47
51000327	195327	FIELD TRIP STET 6	7,042.33
51000327	196327	FIELD TRIP STET 7	444.33
51000327	197327	FIELD TRIP STET 8	709.83
51000221	202221	IMPROVEMENT FUND	13,690.17
51000222	202222	IMPROVEMENT FUND	24,274.72
51000223	202223	IMPROVEMENT FUND	16,980.24
51000326	202326	IMPROVEMENT FUND	477.93

**Student Activity Accounts**

<b>Budget Unit</b>	<b>Project</b>	<b>Project Title</b>	<b>Apr-19</b>
51000327	202327	IMPROVEMENT FUND	5,094.09
51000328	202328	IMPROVEMENT FUND	1,583.60
51000222	203222	HEART MONITOR/PE ACCT	3,626.74
51000223	203223	PE HEART MONITORS	6,452.98
51000222	209222	ENGLISH DEPT	2,080.39
51000222	210222	LIBRARY FUND	995.68
51000223	210223	LIBRARY FUND	282.51
51000326	210326	LIBRARY FUND	5,078.14
51000327	210327	LIBRARY FUND	788.96
51000328	210328	LIBRARY FUND	2,356.68
51000438	210438	LIBRARY FUND	739.67
51000440	210440	LIBRARY FUND	410.70
51000444	210444	LIBRARY FUND	8,534.07
51000445	210445	LIBRARY FUND	8,788.34
51000447	210447	LIBRARY FUND	8,853.54
51000448	210448	LIBRARY FUND	6,635.05
51000451	210451	LIBRARY FUND	88.08
51000452	210452	LIBRARY FUND	6,480.79
51000453	210453	LIBRARY FUND	5,218.75
51000221	211221	HEALTH FITNESS/HRM	5,830.64
51000326	214326	MUSIC FUND	15,724.47
51000327	214327	MUSIC FUND	7,624.83
51000328	214328	MUSIC FUND	11,790.04
51000448	214448	MUSIC FUND	753.54
51000222	216222	PAVE THE WAY	1,613.28
51000221	234221	STUDENT ASSISTANCE FUND	10,318.69
51000222	234222	STUDENT ASSISTANCE FUND	6,110.17
51000223	234223	STUDENT ASSISTANCE FUND	327.30
51000328	234328	STUDENT ASSISTANCE FUND	9,861.41
51000221	250221	BRUNO SCHOLARSHIP	11,336.91
51000953	250953	ACTIVITY FEE WAIVER FUND STUDENT	1,121.57
51000221	251221	RICK MAERKER MEMORIAL SCHOLARSHIP	15,160.94
51000223	251223	ARSCOTT SOCCER SCHOLARSHIP	115.30
51000221	252221	B REED HNDERSON SCHOLARSHIP	888.16
51000221	253221	VICKY AHLUM MEMORIAL SCHOLARSHIP	5,311.64
51000222	254222	CLASS OF 2005 SCHOLARSHIP	2,208.48
51000221	255221	BOYS LACROSSE BOOSTERS AWARD	5,680.00
51000222	255222	RECYCLING SCHOLARSHIP	482.27
51000221	257221	JEANNE D. SCIUBBA MEMORIAL SCHOLARSHIP	223.33
51000223	258223	BIANCA ROBERSON SCHOLARSHIP	11,161.55
51000955	259955	MATLACK MEMORIAL TRUST FUND	4,962.31
51000221	261221	TRAPNELL SCHOLARSHIP	118,166.56
51000221	265221	TUKLOFF MEMORIAL TRUST	1,443.79
51000222	268222	WENKE SCHOLSP FUND	9,326.97
51000221	269221	THOMAS WEEKS SCHOLARSHIP	654.90
51000955	290955	UNDISTRIBUTED INCOME	18,551.42
<b>Total Fund 51 Projects</b>			<b>584,250.96</b>
<b>Fund 50 / 51 - Combined Project Totals</b>			<b>1,084,429.00</b>

### Student Activity Accounts

<b>Budget Unit</b>	<b>Project</b>	<b>Project Title</b>	<b>Apr-19</b>
Fund 50 / 51 - Combined Accounts Payable			46,900.57
Fund 50 / 51 - Due to / from other funds			15,041.44
		<b>Total Student Activity and Agency Funds</b>	<u>1,146,371.01</u>
<b>Fund 50 / 51 - Cash Account Balances as of 04/30/2019</b>		<b>Total Cash</b>	<u>1,146,371.01</u>
		<b>Total Student and Agency Activity Funds</b>	<u>1,146,371.01</u>



**WEST CHESTER AREA SCHOOL DISTRICT**  
**FOOD SERVICES CASH BALANCE STATEMENT AND DISBURSEMENT APPROVAL REPORT**  
**APRIL 30, 2019**

**OPERATING CASH**

CASH BALANCE MARCH 31, 2019 \$ 80,827.28

RECEIPTS APRIL 1, 2019 - APRIL 30, 2019

DEPOSITS	71,163.00	
DEPOSITS ON ACCOUNT	227,730.08	
INTEREST	655.50	
SALE OF EQUIPMENT	671.00	
POS FEES RECEIVED	1,218.77	
ARAMARK REIMBURSEMENT	-	
TRANSFER FROM INVESTMENTS ACCOUNT	-	
TOTAL RECEIPTS	-	301,438.35

DISBURSEMENTS APRIL 1, 2019 - APRIL 30, 2019

BANK FEES	186.26	
POS SERVICE CHARGES	-	
EQUIPMENT PURCHASES	4,879.36	
ARAMARK PAYMENTS	-	
STUDENT REFUNDS	3,030.59	
ARAMARK MAINTENANCE SUPPLIES	-	
OTHER	-	
TOTAL DISBURSEMENTS	-	8,096.21

CASH BALANCE APRIL 30, 2019 \$ 374,169.42

**INVESTMENTS**

INVESTMENT BALANCE MARCH 31, 2019 \$ 1,153,230.15

RECEIPTS APRIL 1, 2019 - APRIL 30, 2019

TRANSFERS FROM CHECKING ACCOUNT		
STATE SUBSIDY	75,622.98	
INTEREST	2,222.56	
TOTAL ADDITIONS	-	77,845.54

DISBURSEMENTS APRIL 1, 2019 - APRIL 30, 2019

TRANSFER TO CHECKING ACCOUNT	-	
TOTAL DISBURSEMENTS	-	-

INVESTMENT BALANCE APRIL 30, 2019 \$ 1,231,075.69

**PREPAID STUDENT ACCOUNTS**

PREPAID STUDENT ACCOUNTS BALANCE MARCH 31, 2019 \$ 253,238.94

ADD: RECEIVED ON ACCOUNT		
TOTAL ADDITIONS		236,289.54

DEDUCT: PREPAIDS USED		
TOTAL DEDUCTIONS		251,817.10

PREPAID STUDENT ACCOUNTS BALANCE APRIL 30, 2019 \$ 237,711.38

WEST CHESTER AREA SCHOOL DISTRICT  
MAY 28, 2019  
STATEMENT OF DISBURSEMENTS SUMMARY  
FOR THE PERIOD APRIL 1, 2019 - APRIL 30, 2019

GENERAL FUND DISBURSEMENTS	17,900,877.46
includes Technology, Federal Programs and any Special State Funds	
BILLS PAID	17,900,877.46
INVESTMENTS	0.00
CAPITAL RESERVE FUND	335,705.27
CAPITAL PROJECTS FUND	1,479,267.95
SPECIAL REVENUE - Athletics	18,770.99
TRUST FUNDS	16,480.01
CAFETERIA	7,909.95
STUDENT ACTIVITY FUND DISBURSEMENTS	72,419.58
TRUST AND AGENCY FUND DISBURSEMENTS	<u>93,676.48</u>
TOTAL DISBURSEMENTS	<u>19,925,107.69</u>

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

# WEST CHESTER AREA SCHOOL DISTRICT

May 28, 2019 SCHOOL BOARD MEETING

## CONSENT AGENDA RESOLUTION

### Approval of the April 30, 2019 Financial Report

Approval is requested for the West Chester School District Financial Report for the month ending April 30, 2019. I so move.

#### 2018-19 General Fund Financial Analysis

The expenses and revenues as of April 2019 represent 10 months of financial activity for the District. As of April month end, we have collected \$1,420,477 more than our \$168.1 million current real estate tax budget. Year-to-date we have collected \$1,017,400 in interim taxes which is \$69,786 more than last year. We will continue to receive interim tax revenues throughout the remainder of the school year and are optimistic that we will reach our budget of \$1.2 million.

The second largest local revenue category is Earned Income Tax which is trending in-line with last year's collections as compared to budget. We have received \$3,253,000 in transfer taxes year to date, this amount is behind last year and is the result of the size and timing of property transfers within the District.

Our local revenues YTD total \$194.2 million or 97.04% of budget. State revenues are on target with budget, year to date we have received \$10.6 million in combined Basic Education and Special Education subsidies which is on target with budget. Federal revenues are also on target with budget.

We have made revisions to our expenses for the 2018-19 school year. The revisions include a reduction of \$476,500 in salaries due to attrition and vacancies and a \$74,400 reduction of salaries and supplies related to the removal of the elementary summer school program. A reduction in employee benefits in the amount of \$850,000 due to lower than anticipated claims as well as changes to the managed care programs. A reduction of charter school tuition expense in the amount of \$1,525,000 due to lower than expected enrollments, contracted special education aides in the amount of \$400,000 due to vacancies, student transportation in the amount of \$300,000 and curriculum proposals in the amount of \$5,000. We reduced debt service expense in the amount of \$167,548 as the result of lower than anticipated interest rates on the new debt issue and reduced educational supplies in the amount of \$19,126 as a result of the PPA enrollment reconciliation. A reduction of \$200,000 in educational supplies is a result of an allowed carryover of budget to the 2019-20 year. We will continue to monitor our expenses throughout the year and any savings recognized will be set aside to help offset the millage increase for 2019-20.

And as you can see on the statement, we have budgeted \$253.4 million in expenses and \$246.8 million in revenues this year and we budgeted to use \$6.6 million of our fund balance to close the gap between the expenses and revenues.

Our fund balance is projected to be \$31.8 million at June 30th but the District does have a budget gap to close for the 2019-20 budget so we may use a portion of the fund balance to close the gap.

This concludes the financial report.

John T. Scully, School Board Treasurer

West Chester Area School District  
 2018-19 General Fund Including Technology and Federal Programs  
 Revenue for the Month Ending April 30, 2019

	CURRENT YR BUDGET	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD RECEIPTS CURR VS. PRIOR YR	% OF BUDGET RECEIVED CURRENT YR	% OF BUDGET RECEIVED VS. PRIOR YR
CURRENT REAL ESTATE	168,126,224.00	169,546,700.65	(1,420,476.65)	6,477,008.00	100.84%	100.64%
INTERIM R. E. TAXES	1,191,092.00	1,017,424.44	173,667.56	69,785.64	85.42%	79.74%
PUBLIC UTILITY R. T.	200,000.00	192,821.01	7,178.99	9,541.32	96.41%	91.64%
EARNED INCOME TAXES	21,695,267.00	15,030,365.98	6,664,901.02	487,472.95	69.28%	68.37%
REAL ESTATE TRANSFER	4,308,364.00	3,253,188.51	1,055,175.49	(459,489.71)	75.51%	90.52%
DELIQU TAX LEVIED	3,008,800.00	1,852,482.63	1,156,317.37	19,464.65	61.57%	60.92%
EARNINGS-INVESTMENTS	499,990.00	2,379,170.18	(1,879,180.18)	1,056,017.76	475.84%	334.10%
PARKING FEES	60,000.00	64,303.00	(4,303.00)	(992.00)	107.17%	108.83%
RENTALS	360,000.00	329,534.75	30,465.25	(4,309.70)	91.54%	92.73%
CONTRIBUTIONS	20,000.00	19,291.41	708.59	(10,725.60)	96.46%	150.09%
SUMMER SCHL TUITION	45,000.00	49,086.40	(4,086.40)	(10,792.12)	109.08%	199.60%
RCPTS OTHER LEA'S PA	78,000.00	55,916.02	22,083.98	(13,939.07)	71.69%	22.53%
OUTDOOR EDU. TUITION	71,540.00	18,793.06	52,746.94	(48,670.94)	26.27%	49.74%
MISCELLANEOUS REVENU	76,000.00	54,143.80	21,856.20	(27,917.60)	71.24%	82.47%
REF PRIOR YR EXPEN.	25,000.00	999.11	24,000.89	(39,727.33)	4.00%	162.91%
ACTIVITY FEE REVENUE	380,485.00	352,230.00	28,255.00	(8,370.00)	92.57%	94.77%
ADVERTISING REVENUE	-	226.45	(226.45)	(194.11)	0.00%	0.00%
<b>LOCAL REVENUES</b>	<b>200,145,762.00</b>	<b>194,216,677.40</b>	<b>5,929,084.60</b>	<b>7,494,162.14</b>	<b>97.04%</b>	<b>96.44%</b>
BASIC INSTR. SUBSIDY	8,208,631.00	5,886,428.50	2,322,202.50	290,156.50	71.71%	69.80%
TUITION ORPHANS	290,000.00	-	290,000.00	-	0.00%	0.00%
SPECIAL ED FUNDING	6,202,850.00	4,690,140.16	1,512,709.84	668,283.78	75.61%	70.81%
PRRI/APS DIRECT PAYMENTS	-	2,780.68	(2,780.68)	2,780.68	0.00%	0.00%
TRANSPORTATION SUB.	3,674,145.00	2,438,579.00	1,235,566.00	(16,022.00)	66.37%	65.45%
RENT SUBSIDY	1,112,753.00	684,939.12	427,813.88	(324,045.72)	61.55%	92.37%
MEDICAL-DENTAL SVCS.	250,301.00	-	250,301.00	(250,301.11)	0.00%	112.61%
BASIC ED REIM SUPP	3,468,141.00	3,468,140.90	0.10	(75,251.99)	100.00%	100.00%
SCHOOL SAFETY AND SECURITY	-	25,000.00	(25,000.00)	25,000.00	0.00%	0.00%
READY TO LEARN BLOCK GRANT	399,095.00	399,095.00	-	-	100.00%	100.00%
SOC SEC/MED SUBSIDY	3,667,436.00	1,583,218.65	2,084,217.35	44,069.10	43.17%	44.20%
RETIREMENT SUBSIDY	16,009,741.00	7,398,773.83	8,610,967.17	388,553.66	46.21%	46.56%
<b>STATE REVENUES</b>	<b>43,283,093.00</b>	<b>26,577,095.84</b>	<b>16,705,997.16</b>	<b>753,222.90</b>	<b>61.40%</b>	<b>62.34%</b>
IDEA 619 FUNDS	3,724.00	-	3,724.00	-	0.00%	0.00%
IDEA PASS THROUGH	1,311,916.00	320,315.78	991,600.22	320,222.10	24.42%	0.01%
TITLE I	835,294.00	469,644.70	365,649.30	(119,509.82)	56.23%	60.14%
TITLE II	262,337.00	152,826.58	109,510.42	(38,367.84)	58.26%	70.09%
TITLE III LEP/IMMIGRAN	108,968.00	109,175.76	(207.76)	(4,378.69)	100.19%	97.21%
TITLE IV	-	55,906.36	(55,906.36)	49,665.01	0.00%	0.00%
MA DIRECT SERVICES	660,000.00	1,033,076.33	(373,076.33)	253,519.98	156.53%	190.14%
MA ADMIN TIME STUDY	30,000.00	33,689.54	(3,689.54)	10,226.81	112.30%	78.21%
<b>FEDERAL PROGRAMS</b>	<b>3,212,239.00</b>	<b>2,174,635.05</b>	<b>1,037,603.95</b>	<b>471,377.55</b>	<b>67.70%</b>	<b>56.72%</b>
<b>TOTAL REVENUES</b>	<b>246,641,094.00</b>	<b>222,968,408.29</b>	<b>23,672,685.71</b>	<b>8,718,762.59</b>	<b>90.40%</b>	<b>90.00%</b>

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WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTAIL

SELECTION CRITERIA: orgn.fund='01'  
 ACCOUNTING PERIOD: 10/19

SORTED BY: ACCOUNT  
 TOTALED ON:  
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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
111	REG SALARIES ADMIN	8,422,301.00	605,372.26	.00	6,790,128.33	1,632,172.67	80.62
121	REG SALARIES PROF	68,314,621.00	6,196,222.18	.00	56,077,076.86	12,237,544.14	82.09
123	EXTRA ASSIGN PROF	1,059,962.65	30,130.06	.00	660,296.47	399,666.18	62.29
124	SABBATICL LV PROF	250,000.00	12,700.00	.00	89,374.99	160,625.01	35.75
125	SUBJ CHRPRSN PROF	421,496.00	32,758.02	.00	333,117.62	88,378.38	79.03
127	RETIREMT SEV PROF	392,000.00	.00	.00	.00	392,000.00	.00
128	HOME BD INSTR PROF	.00	367.50	.00	1,636.25	-1,636.25	.00
135	SUPPLEMTL CONTR PROF	2,167,000.00	218,758.49	.00	1,837,567.87	329,432.13	84.80
141	REG SALARIES TECHNCL	3,498,455.00	284,026.23	.00	2,932,478.68	565,976.32	83.82
143	EXTRA ASSIGN TECHNCL	1,000.00	.00	.00	.00	1,000.00	.00
151	REG SALARIES OFFICE	2,920,770.00	219,659.72	.00	2,198,960.41	721,809.59	75.29
153	O/T SALARIES OFFICE	70,511.30	7,077.12	.00	60,274.89	10,236.41	85.48
154	SALARIES AIDES	460,477.00	39,059.96	.00	286,763.97	173,713.03	62.28
158	TECH AIDES	422,668.00	37,598.84	.00	312,144.78	110,523.22	73.85
161	REG SALARIES O & M	5,140,650.00	339,988.82	.00	3,401,277.65	1,739,372.35	66.16
162	TEMP SALARIES O & M	100,000.00	15,162.00	.00	161,341.75	-61,341.75	161.34
163	O/T SALARIES O & M	188,700.00	23,810.82	.00	100,916.11	87,783.89	53.48
167	CUSTODIAL SEVERANCE	40,000.00	.00	.00	.00	40,000.00	.00
168	TECH TRADE/CRAFTS	663,126.00	46,082.45	.00	464,496.73	198,629.27	70.05
173	EXPENSE REPORTS	.00	1,490.00	.00	21,719.05	-21,719.05	.00
191	REG SALARIES INSTRL AIDE	2,251,047.00	207,148.62	.00	1,520,765.28	730,281.72	67.56
193	O/T INSTRUCIONAL AIDES	56,765.80	903.77	.00	34,540.98	22,224.82	60.85
211	MEDICAL INSURANCE	15,154,402.00	1,477,865.37	.00	13,584,258.89	1,570,143.11	89.64
212	DENTAL INSURANCE	1,269,793.00	103,189.87	.00	948,315.46	321,477.54	74.68
213	LIFE INSURANCE	177,730.21	18,006.76	.00	160,689.46	17,040.75	90.41
214	INC. PROT. INS.	178,784.00	7,454.07	.00	69,477.30	109,306.70	38.86
215	EYE CARE INS	191,750.00	16,748.19	.00	153,524.97	38,225.03	80.07
216	PRESCRIPTION INS	4,645,727.00	352,421.67	.00	3,243,340.59	1,402,386.41	69.81
220	SOCIAL SECURITY CONT	7,334,729.51	603,512.90	.00	5,564,467.32	1,770,262.19	75.86
230	RETIREMENT CONTRIBS	32,022,558.94	2,763,055.34	.00	25,612,129.00	6,410,429.94	79.98
240	TUITION REIMBURSE	600,000.00	6,412.59	.00	267,328.31	332,671.69	44.55
250	UNEMPLOYMENT COMP	375,969.00	3,739.14	.00	46,329.67	329,639.33	12.32
260	WORKMEN'S COMPENS	375,969.00	24,851.36	.00	583,720.60	-207,751.60	155.26
290	OTHER EMPLOYEE BEN	.00	.00	.00	278,289.20	-278,289.20	.00
300	PRCHSD PRO&TECH SVS	3,200.00	.00	600.00	76,536.10	-73,936.10	2410.50
302	PURCH PROF AIDES	3,160,733.01	199,501.49	1,188,502.39	1,856,080.49	116,150.13	96.33
303	PURCH PROF TSS CCIU	475,000.00	1,727.03	.00	277,384.24	197,615.76	58.40
304	PURCH PROF TSS CONTRACTE	1,750,000.00	504,166.00	.00	792,820.99	957,179.01	45.30
310	OFFICIAL/ADMIN SVCS	672,612.00	46,672.90	.00	445,829.08	226,782.92	66.28
315	PURCH PROF TEACHER SVCS	2,157,136.90	244,873.53	.00	1,218,905.07	938,231.83	56.51
316	PURCH PROF AIDES SUBS	176,000.00	34,087.10	.00	195,875.46	-19,875.46	111.29
317	PURCH PROF ADM SUPPRT SU	99,939.14	9,879.11	.00	72,286.19	27,652.95	72.33
322	PROF ED SVCS IU'S	6,391,524.88	15,381.76	.00	3,235,999.74	3,155,525.14	50.63
323	PROF ED SVCS OTHER	2,628,007.00	84,465.63	1,195.00	1,790,565.63	836,246.37	68.18
324	PROF ED SRVS EMPL TRAIN.	160,329.54	8,571.85	2,570.00	116,373.50	41,386.04	74.19
329	PROF. EDUC. SVCS- OTHER	416,672.50	67,078.18	.00	316,953.49	99,719.01	76.07

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WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 2  
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SORTED BY: ACCOUNT  
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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
330	OTHER PROF SERVICES	2,023,804.13	183,117.48	38,376.04	1,343,386.21	642,041.88	68.28
340	TECHNICAL SERVICES	10,365.00	.00	.00	10,365.00	.00	100.00
348	PROF SVCS - TECHNLOGY	77,935.95	218.30	18,534.95	45,506.64	13,894.36	82.17
350	SECURITY/SAFETY SVCS	162,198.05	8,009.05	898.05	51,034.69	110,265.31	32.02
360	EMPLOYEE TRAINING AND DE	1,000.00	.00	.00	1,000.00	.00	100.00
390	OTHER PURCH. SVCS	159,797.89	3,957.00	.00	94,522.81	65,275.08	59.15
422	ELECTRICITY	1,743,000.00	90,834.23	.00	1,171,214.80	571,785.20	67.20
424	WATER/SEWAGE	552,000.00	165,148.18	1,079.72	494,595.81	56,324.47	89.80
430	REPAIRS & MAINT SVCS	950,073.54	57,114.99	178,997.78	574,411.56	196,664.20	79.30
432	REPAIRS & MAINT- SVC EQU	5,960.48	.00	588.08	4,282.40	1,090.00	81.71
438	REPAIRS & MAINT- TECH	245,035.11	.00	3,820.00	233,019.63	8,195.48	96.66
441	RENTAL - LAND & BLDGS	193,280.00	63,852.60	5,455.96	179,235.62	8,588.42	95.56
442	EQUIPMENT RENTAL	262,329.58	22,016.56	62,208.54	154,599.32	45,521.72	82.65
444	RENTAL VEHICLES	2,868.85	186.00	434.90	2,221.99	211.96	92.61
449	OTHER RENTAL	3,027.33	1,297.38	809.40	1,815.31	402.62	86.70
513	CONTRACTED CARRIERS	13,871,593.13	2,101,652.66	350.96	9,949,603.01	3,921,639.16	71.73
521	FIRE INSURANCE	172,000.00	.00	.00	169,149.00	2,851.00	98.34
522	AUTO LIABLTY INS	50,500.00	.00	.00	46,864.50	3,635.50	92.80
523	GNRL PROP & LIAB INS	224,900.00	.00	.00	218,419.00	6,481.00	97.12
525	BONDING INSURANCE	26,100.00	7,657.00	.00	7,732.00	18,368.00	29.62
529	OTHER INSURANCE	59,500.00	.00	.00	58,302.00	1,198.00	97.99
530	TELEPHONE & POSTAGE	295,258.93	19,368.11	9,495.89	229,776.08	55,986.96	81.04
538	COMMUNICATIONS-TECH	105,200.00	12,101.31	38,208.30	28,769.70	38,222.00	63.67
540	ADVERTISING	14,000.00	102.16	2,514.60	6,049.41	5,435.99	61.17
550	PRINTING AND BINDING	62,827.09	571.38	3,848.87	35,521.88	23,456.34	62.67
560	TUITION	1,200,000.00	94,820.94	.00	770,554.90	429,445.10	64.21
561	TUIT TO LEA WITHIN	83,600.00	24,412.84	.00	196,435.77	-112,835.77	234.97
562	TUITION - CHARTER SCHOOL	9,801,264.00	710,593.40	.00	6,630,377.11	3,170,886.89	67.65
563	TUIT TO PRIV SCHOOLS	700,845.00	19,542.50	.00	659,071.00	41,774.00	94.04
564	TUIT TO AREA VO-TECH	2,795,498.00	634,632.00	.00	2,637,340.77	158,157.23	94.34
567	TUITION TO APP PRIV. SCH	1,583,674.00	213,729.54	.00	1,492,155.13	91,518.87	94.22
568	TUITION PRRI, ALT ED,DTE	10,000.00	.00	.00	464.73	9,535.27	4.65
569	TUITION OTHER	15,000.00	.00	.00	4,609.00	10,391.00	30.73
580	TRAVEL EXPENSES	166,818.30	11,542.01	340.40	72,341.32	94,136.58	43.57
581	TRAVEL-PROF. DEVELOPMENT	134,193.15	12,069.24	2,656.93	59,410.85	72,125.37	46.25
595	I.U. PAYMNT BY W/H	128,218.00	.00	.00	128,297.37	-79.37	100.06
610	GENERAL SUPPLIES	2,877,118.23	168,679.48	514,499.93	1,947,156.90	415,461.40	85.56
618	SUPPLIES-TECHNOLOGY	9,381.38	.00	250.43	16,309.74	-7,178.79	176.52
621	NATURAL GAS	633,322.92	59,533.12	.00	530,246.57	103,076.35	83.72
624	OIL	13,677.08	.00	.00	13,677.08	.00	100.00
626	GASOLINE & DIESEL	68,900.00	2,658.61	16,035.99	39,516.74	13,347.27	80.63
627	DIESEL FUEL	18,000.00	.00	5,601.68	5,804.45	6,593.87	63.37
635	FOOD MEALS & REFRESHMENT	70,720.21	6,595.54	317.52	47,661.43	22,741.26	67.84
640	BOOKS & PERIODICALS	1,239,965.85	55,624.17	222,162.41	921,272.92	96,530.52	92.22
648	BOOKS -TECHNOLOGY	45,087.17	.00	.00	1,140.00	43,947.17	2.53
650	SUPPLIES & FEES- TECH RE	1,210,983.57	172,087.99	91,120.18	1,063,250.77	56,612.62	95.33

DATE: 05/15/2019  
 TIME: 10:49:45

WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 3  
 EXPSTALL

SELECTION CRITERIA: orgn.fund='01'  
 ACCOUNTING PERIOD: 10/19

SORTED BY: ACCOUNT  
 TOTALED ON:  
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
750	EQUIP - ORIG & ADDT'L	6,093.04	4,989.70	860.15	7,121.89	-1,889.00	131.00
752	CAP EQUIP- ORIG. OR ADD	10,164.57	.00	7,959.35	2,205.22	.00	100.00
758	EQUIPMENT-TECHNOLOGY	8,063.25	95.23	.00	3,786.27	4,276.98	46.96
760	EQUIPMENT - REPLACEMENT	11,058.00	890.92	.00	-3,330.08	14,388.08	-30.11
762	CAP EQUIP- REPLACE	232,566.59	.00	31,165.40	161,042.07	40,359.12	82.65
767	NON CAP TECH EQUIP-REPLA	.00	5,084.34	2,175.70	22,824.30	-25,000.00	.00
768	EQUIP REPLACE-TECHNOLOGY	4,807.25	.00	.00	614.60	4,192.65	12.78
810	DUES AND FEES	217,344.56	13,675.96	8,216.50	164,692.40	44,435.66	79.56
811	MEMBERSHIPS	96,850.42	5,480.42	244.00	87,359.10	9,247.32	90.45
832	INT SERIAL BONDS	10,083,420.00	303,352.67	.00	6,175,846.42	3,907,573.58	61.25
880	REFNDS OF PR YRS RCP	55,000.00	.00	.00	.00	55,000.00	.00
890	MISC EXPENDITURES	153,809.02	.00	.00	.00	153,809.02	.00
899	STUDENT ACTIVITY	102,000.00	.00	.00	32,883.47	69,116.53	32.24
912	SERIAL BNDS PRN PYMT	15,690,000.00	1,810,000.00	.00	7,095,000.00	8,595,000.00	45.22
932	CAP RESERVE FD TRANS	5,257,722.00	.00	.00	1,475,264.00	3,782,458.00	28.06
TOTAL REPORT		253,269,839.00	21,979,273.71	2,462,096.00	185,766,162.00	65,041,581.00	74.32

DATE: 05/15/2019  
 TIME: 11:00:59

WEST CHESTER AREA SCHOOL DISTRICT  
 REVENUE STATUS REPORT

SELECTION CRITERIA: orgn.fund='22'  
 ACCOUNTING PERIOD: 10/19

SORTED BY: ACCOUNT  
 TOTALED ON:  
 PAGE BREAKS ON:

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R6500	EARNINGS-INVESTMENTS	75,000.00	49,089.09	.00	515,403.00	-440,403.00	687.20
ACCOUNT-R6910	RENTALS						
R6910	RENTALS	.00	.00	.00	126,000.00	-126,000.00	.00
ACCOUNT-R6990	MISCELLANEOUS REVENU						
R6990	MISCELLANEOUS REVENU	125,000.00	.00	.00	.00	125,000.00	.00
ACCOUNT-R9310	GENRL FND TRANSFERS						
R9310	GENRL FND TRANSFERS	3,782,458.00	.00	.00	.00	3,782,458.00	.00
ACCOUNT-R9400	SALE OF FIXED ASSETS						
R9400	SALE OF FIXED ASSETS	1,300,000.00	2,756.00	.00	140,371.50	1,159,628.50	10.80
TOTAL REPORT		5,282,458.00	51,845.09	.00	781,774.50	4,500,683.50	14.80



DATE: 05/15/2019  
 TIME: 10:52:00

WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTALL

SELECTION CRITERIA: orgn.fund='22'  
 ACCOUNTING PERIOD: 10/19

SORTED BY: ACCOUNT  
 TOTALED ON:  
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
123	EXTRA ASSIGN PROF	.00	.00	.00	138.36	-138.36	.00
213	LIFE INSURANCE	.00	.00	.00	.83	-.83	.00
220	SOCIAL SECURITY CONT	.00	.00	.00	9.76	-9.76	.00
230	RETIREMENT CONTRIBS	.00	.00	.00	46.25	-46.25	.00
330	OTHER PROF SERVICES	.00	140.00	1,356.00	3,700.00	-5,056.00	.00
390	OTHER PURCH. SVCS	.00	.00	78,408.68	140,256.00	-218,664.68	.00
422	ELECTRICITY	85,000.00	.00	.00	31,915.67	53,084.33	37.55
424	WATER/SEWAGE	29,000.00	129.52	.00	3,415.44	25,584.56	11.78
529	OTHER INSURANCE	-10,000.00	-50.00	.00	72,225.00	-82,225.00	-722.25
621	NATURAL GAS	18,000.00	.00	.00	20,003.68	-2,003.68	111.13
756	CAP TECH HARDWARE ORIGIN	93,424.00	.00	.00	92,823.70	600.30	99.36
757	NON CAP TECH EQUIP-ORIG	58,732.00	.00	.00	58,731.07	.93	100.00
760	EQUIPMENT - REPLACEMENT	60,000.00	.00	.00	44,235.92	15,764.08	73.73
766	CAP TECH HARDWARE REPLAC	390,950.00	120,000.00	.00	1,030,431.88	-639,481.88	263.57
767	NON CAP TECH EQUIP-REPLA	2,754,952.00	132,305.27	599,836.66	2,123,847.01	31,268.33	98.87
768	EQUIP REPLACE-TECHNOLOGY	.00	.00	.00	-50,313.99	50,313.99	.00
810	DUES AND FEES	10,000.00	.00	.00	7,284.19	2,715.81	72.84
TOTAL REPORT		3,490,058.00	252,524.79	679,601.34	3,578,750.77	-768,294.11	122.01

DATE: 05/15/2019  
TIME: 11:01:21

WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

PAGE NUMBER: 1  
REVSTA11

SELECTION CRITERIA: orgn.fund='27'  
ACCOUNTING PERIOD: 10/19

SORTED BY: ACCOUNT  
TOTALLED ON:  
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ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R9310	GENRL FND TRANSFERS	1,475,264.00	.00	.00	1,475,264.00	.00	100.00
TOTAL REPORT		1,475,264.00	.00	.00	1,475,264.00	.00	100.00

DATE: 05/15/2019  
 TIME: 10:52:28

WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: orgn.fund='27'  
 ACCOUNTING PERIOD: 10/19

SORTED BY: ACCOUNT  
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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
300	PRCHSD PRO&TECH SVS	.00	.00	4,503.74	20,921.70	-25,425.44	.00
330	OTHER PROF SERVICES	.00	10,513.89	39,415.00	516,229.89	-555,644.89	.00
390	OTHER PURCH. SVCS	.00	.00	49,548.27	876,183.60	-925,731.87	.00
610	GENERAL SUPPLIES	.00	.00	.00	16,333.07	-16,333.07	.00
750	EQUIP - ORIG & ADDT'L	.00	.00	27,263.96	8,365.82	-35,629.78	.00
752	CAP EQUIP- ORIG. OR ADD	1,855,264.00	.00	18,750.00	.00	1,836,514.00	1.01
891	RETAINAGE	.00	135,167.69	.00	.00	.00	.00
TOTAL REPORT		1,855,264.00	145,681.58	139,480.97	1,438,034.08	277,748.95	85.03

DATE: 05/15/2019  
TIME: 11:01:38

WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

PAGE NUMBER: 1  
REVSTA11

SELECTION CRITERIA: orgn.fund='29'  
ACCOUNTING PERIOD: 10/19

SORTED BY: ACCOUNT  
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ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R6710	GATE RECEIPTS	131,500.00	8,662.00	.00	156,052.00	-24,552.00	118.67
TOTAL REPORT		131,500.00	8,662.00	.00	156,052.00	-24,552.00	118.67

DATE: 05/15/2019  
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WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTAI1

SELECTION CRITERIA: orgn.fund='29'  
 ACCOUNTING PERIOD: 10/19

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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
135	SUPPLEMTL CONTR PROF	.00	4,345.00	.00	41,288.00	-41,288.00	.00
213	LIFE INSURANCE	.00	.00	.00	1.76	-1.76	.00
220	SOCIAL SECURITY CONT	.00	323.60	.00	3,047.70	-3,047.70	.00
230	RETIREMENT CONTRIBS	.00	1,208.52	.00	10,057.32	-10,057.32	.00
350	SECURITY/SAFETY SVCS	4,254.77	.00	.00	4,254.77	.00	100.00
390	OTHER PURCH. SVCS	65,645.40	17,253.00	.00	43,233.00	22,412.40	65.86
513	CONTRACTED CARRIERS	3,080.00	.00	.00	.00	3,080.00	.00
580	TRAVEL EXPENSES	2,010.00	2,401.07	.00	4,200.25	-2,190.25	208.97
610	GENERAL SUPPLIES	36,738.10	2,331.49	205.37	14,805.46	21,727.27	40.86
762	CAP EQUIP- REPLACE	18,060.00	.00	.00	.00	18,060.00	.00
810	DUES AND FEES	1,711.73	135.00	180.00	-206.00	1,737.73	-1.52
TOTAL REPORT		131,500.00	27,997.68	385.37	120,682.26	10,432.37	92.07

DATE: 05/15/2019  
TIME: 11:01:53

WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

PAGE NUMBER: 1  
REVSTA11

SELECTION CRITERIA: orgn.fund='30'  
ACCOUNTING PERIOD: 10/19

SORTED BY: ACCOUNT  
TOTALLED ON:  
PAGE BREAKS ON:

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R9110	BOND ISSUE PROCEEDS	.00	.00	.00	9,990,000.00	-9,990,000.00	.00
TOTAL REPORT		.00	.00	.00	9,990,000.00	-9,990,000.00	.00

WEST CHESTER AREA SCHOOL DISTRICT  
 FOOD SERVICES FUND  
 APRIL 30, 2019

<u>REVENUE</u>	2018-19 CONTRACT BUDGET	ACTUAL APRIL 2019	YTD 2018-19
CAFETERIA SALES	2,785,919	268,515	2,148,319
GOVERNMENT REIMBURSEMENTS	579,810	79,166	629,027
<b>TOTAL REVENUE</b>	<b>3,365,729</b>	<b>347,681</b>	<b>2,777,346</b>
 <u>EXPENDITURES</u>			
COST OF FOOD	984,987	122,145	918,890
<i>COMMODITY USAGE</i>	(38,155)	16,653	96,865
LABOR	1,829,648	137,148	1,351,900
ADMINISTRATIVE EXPENSE	51,953	6,266	50,130
MANAGEMENT FEE	61,374	5,304	42,435
OTHER DIRECT EXPENSES	374,650	16,746	301,499
<b>TOTAL EXPENDITURES</b>	<b>3,264,457</b>	<b>287,610</b>	<b>2,664,853</b>
 PROFIT/LOSS	 101,272	 60,070	 112,493

**WEST CHESTER AREA SCHOOL DISTRICT  
CAPITAL PROJECTS FUND  
Month Ending April 30, 2019**

<b>Project</b>	<b>Description</b>	<b>Project Budget</b>	<b>Project to Date Expenses at Prior 6/30</b>	<b>Current Fiscal Year to Date Expenses</b>	<b>Total Expenses</b>	<b>Budget Balance</b>
<b>Current Projects</b>						
C007	Westtown-Thornbury Renovations/Additions	10,389,690.18	10,378,836.28	0.00	10,378,836.28	10,853.90
C009	East Bradford Renovations/Additions	10,260,000.00	9,995,956.02	1,075.25	9,997,031.27	262,968.73
C031	Fern Hill Renovation/Additions	13,424,457.55	13,424,457.55	0.00	13,424,457.55	0.00
C033	Exton Renovations/Additions	17,750,000.00	12,562,659.66	3,964,050.81	16,526,710.47	1,223,289.53
C034	East Goshen Design and Construction	15,500,000.00	2,146,768.98	5,916,086.24	8,062,855.22	7,437,144.78
C035	Mary C Howse Design and Construction	11,900,000.00	53,376.67	0.00	53,376.67	11,846,623.33
C036	Glen Acres Design and Construction	12,900,000.00	105,605.32	84,146.05	189,751.37	12,710,248.63
C038	Starkweather Design and Construction	10,400,000.00	477,471.31	75.00	477,546.31	9,922,453.69
C052	Henderson Life Skills Classroom Renovation	50,000.00	12,368.25	23,276.38	35,644.63	14,355.37
C054	East Replace 2 Chillers and Add 1 Chiller	950,000.00	15,810.80	186,904.02	202,714.82	747,285.18
C056	Operations Repair Retaining Wall	179,351.85	13,023.00	166,328.85	179,351.85	0.00
C057	New Elementary School Design and Construction	25,500,000.00	800.00	490,925.41	491,725.41	25,008,274.59
C058	Penn Wood Addition	1,000,000.00	0.00	1,805.00	1,805.00	998,195.00
C060	Hillsdale Air Handling Units	400,000.00	0.00	1,910.00	1,910.00	398,090.00
C999	2012-2023 Labor	4,915,221.54	2,661,577.22	320,080.70	2,981,657.92	1,933,563.62
<b>Total Current Projects</b>		<b>135,518,721.12</b>	<b>51,848,711.06</b>	<b>11,156,663.71</b>	<b>63,005,374.77</b>	<b>72,513,346.35</b>





WEST CHESTER AREA SCHOOL DISTRICT  
April 2019

	452 EB	440 EG	438 EX	444 FH	445 GA	451 HILLS	437 MCH	448 PW	453 SS	447 WT	Total Elementary	328 F.M.	326 P.M.	327 S.M.	223 RUSTIN	222 EAST	221 HEND.	Total Secondary	OTHER	TOTAL			
Kindergarten	57	47	77	87	88	86	104	58	93	78	775										775	Kindergarten	
Special Education - Kinder	8	7	8	4	14	7	12	5	12	12	89											89	Special Education - Kinder
Grade 1	70	71	97	82	94	76	91	79	79	91	830											830	Grade 1
Special Education - Grade 1	6	8	15	6	7	7	7	7	6	12	81											81	Special Education - Grade 1
Grade 2	54	57	79	78	75	89	102	72	78	75	759											759	Grade 2
Special Education - Grade 2	10	8	16	11	16	8	12	6	8	9	104											104	Special Education - Grade 2
Grade 3	49	67	71	73	72	82	74	70	90	62	710											710	Grade 3
Special Education - Grade 3	8	13	15	18	13	9	13	15	12	14	130											130	Special Education - Grade 3
Grade 4	78	55	79	76	85	91	95	79	69	67	774											774	Grade 4
Special Education - Grade 4	13	11	16	11	19	18	15	21	23	17	164											164	Special Education - Grade 4
Grade 5	61	58	75	93	76	97	85	64	102	69	780											780	Grade 5
Special Education - Grade 5	20	12	16	13	18	16	16	26	9	21	167											167	Special Education - Grade 5
Grade 6												233	327	239								799	Grade 6
Special Education - Grade 6												45	47	37								129	Special Education - Grade 6
Grade 7												260	291	246								797	Grade 7
Special Education - Grade 7												45	46	35								126	Special Education - Grade 7
Grade 8												244	274	279								797	Grade 8
Special Education - Grade 8												46	39	39								124	Special Education - Grade 8
Grade 9															273	262	316					851	Grade 9
Special Education - Grade 9															35	47	43					125	Special Education - Grade 9
Grade 10															290	281	279					850	Grade 10
Special Education - Grade 10															54	44	50					148	Special Education - Grade 10
Grade 11															282	252	247					781	Grade 11
Special Education - Grade 11															40	43	37					120	Special Education - Grade 11
Grade 12															273	266	270					809	Grade 12
Special Education - Grade 12															40	44	41					125	Special Education - Grade 12
Regular Education	369	355	478	489	490	521	551	422	511	442	4,628	737	892	764	1,118	1,061	1,112	5,684				10,312	Regular Education
Special Education	65	59	86	63	87	65	75	80	70	85	735	136	132	111	169	178	171	897				1,632	Special Education
In - District Total	434	414	564	552	577	586	626	502	581	527	5,363	873	1,024	875	1,287	1,239	1,283	6,581				11,944	In - District Total
Out of District Totals																							
Alternative Ed. Reg. Ed.																					7	7	Alternative Ed. Reg. Ed.
Alternative Ed. Special Ed.																					156	156	Alternative Ed. Special Ed.
Charter Schools																							
Achievement Cyber																					1	1	Achievement Cyber
Agora Cyber																					6	6	Agora Cyber
Avon Grove																					2	2	Avon Grove
Chester County Family Academy																					42	42	Chester County Family Academy
Chester Community Charter Collegium																							
Commonwealth Connection - Cyber																					20	20	Commonwealth Connection - Cyber
Insight																					2	2	Insight
PA Distance																					2	2	PA Distance
Pa Leadership - Cyber																					109	109	Pa Leadership - Cyber
Pennsylvania Cyber																					2	2	Pennsylvania Cyber
Pa Virtual - Cyber																					2	2	Pa Virtual - Cyber
Reach - Cyber																					7	7	Reach - Cyber
Renaissance Academy																					3	3	Renaissance Academy
21st Century - Cyber																					15	15	21st Century - Cyber
Outside PA																					-	-	Outside PA
GRAND TOTAL	434	414	564	552	577	586	626	502	581	527	5,363	873	1,024	875	1,287	1,239	1,283	6,581	674			12,618	

**WEST CHESTER AREA SCHOOL DISTRICT**

**SCHOOL BOARD MEETING**

**May 28, 2019**

**Spellman Education Center**

**OTHER BUSINESS**

---

**Action Items**

**Approval of Board Treasurer**

Approval is requested for the appointment of Mr. John Scully as School Board Treasurer for the 2019-2020 School Year. The bond for Board Treasurer is \$20,000.

*I so move.*

**Approval of Assistant Board Secretary**

Approval is requested for the appointment of Ms. Carol DeLuca as Assistant Board Secretary for the 2019-2020 School Year. The bond for Assistant Board Secretary is \$10,000.

*I so move.*

## **WEST CHESTER AREA SCHOOL DISTRICT**

### **APPOINTMENT OF BOARD TREASURER**

Annually the School Board appoints the Board Treasurer for the coming year (PA School Code 404 and 436). Mr. John Scully has served as the Board Treasurer since September, 2015. The bond for Board Treasurer is \$20,000.

*It is recommended that Mr. Scully be appointed Board Treasurer for a term of one year, effective July 1, 2019 to June 30, 2020.*

## **WEST CHESTER AREA SCHOOL DISTRICT**

### **APPOINTMENT OF ASSISTANT BOARD SECRETARY**

Annually the School Board appoints the Assistant Board Secretary for the coming year (PA School Code 434). Ms. Carol DeLuca served as the Assistant Board Secretary since April, 2013. The bond for Assistant Board Secretary is \$10,000.

*It is recommended that Ms. DeLuca be appointed Assistant Board Secretary for a term of one year, effective July 1, 2019 to June 30, 2020.*

**WEST CHESTER AREA SCHOOL DISTRICT**

**SCHOOL BOARD MEETING**

**May 28, 2019**

**Spellman Education Center**

**OTHER BUSINESS**

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**Action Items**

**Approval of Resolution and Agreement of Sale of the Spellman Building located at 829 Paoli Pike, West Chester PA**

Approval is requested of Resolution and Agreement of Sale of the Spellman Building located at 829 Paoli Pike, West Chester PA

*I so move.*

**Approval of the Takeover Agreement Between the Hartford Fire Insurance Company and West Chester Area School District Regarding the East Goshen Elementary School Construction Project**

Approval is requested of the Takeover Agreement Between the Hartford Fire Insurance Company and West Chester Area School District Regarding the East Goshen Elementary School Construction Project

*I so move.*

WEST CHESTER AREA SCHOOL DISTRICT  
CHESTER COUNTY, PENNSYLVANIA

RESOLUTION

BACKGROUND

The purpose of this resolution is to comply with the requirements of the Pennsylvania Public School Code of 1949, as amended ("School Code") in order for the West Chester Area School District School Board ("School Board") to sell 16.6 acres of land (UPI No. 52-5F-33) and a non-contiguous parking lot consisting of .27 acres of land (UPI No. 52-5F-24), known as the Spellman Center, West Goshen Township, Chester County, Pennsylvania (the "Property").

TERMS AND CONDITIONS

NOW, this 28<sup>th</sup> day of May, 2019, it is hereby resolved by the Board of School Directors for the West Chester Area School District as follows:

1. The Property, which is known as the Spellman Center, West Goshen Township, Chester County, Pennsylvania, is unused and unnecessary for School District purposes.
2. A private sale of this Property is proposed pursuant and subject to the terms and conditions of an Agreement of Sale between the School District and Stanbery West Goshen LLC ("Buyer"), a copy of which is attached hereto and made a part of this Resolution as Exhibit "A" (the "Agreement"), and a Sixth Amendment to Agreement of Sale, a copy of which is attached hereto and made a part of this Resolution as Exhibit "B" ("Sixth Amendment").
3. The officers of the School Board executed the Agreement November 27, 2017.
4. Between November 27, 2017 and now, the Buyer has conducted due diligence to ascertain the suitability of the Property for land development. During that time, five Amendments to the Agreement were executed by Seller and Buyer to enable Buyer to complete its due diligence. Based on those evaluations, Buyer has determined that due to flood plain and wetlands on the Property, only 3.56 acres out of the total tract area of 16.6 acres are available for development. As a result, Buyer has modified the purchase price to \$2,750,000 as set forth in the Sixth Amendment to Agreement.
5. The officers of the School Board have been advised that the purchase price of \$2,750,000 in the Sixth Amendment to Agreement is fair and reasonable.
6. Based upon the above and the following factors, consideration offered to be paid in the Agreement is fair and reasonable and in the best overall financial interest of the tax payers of the School District:

- a. The current building on the Property was built in 1924 as an elementary school. Since 2005 it has been used as administrative offices for the School District.
- b. In November 2016, as part of the School District's Capital Improvement Program, it was determined that there should be an evaluation of the feasibility of either moving the administration offices to another facility or to making the required improvements to the Property. Architectural Alliance, Inc. was engaged to prepare a Physical Needs Assessment of the Property. On April 22, 2016, Architectural Alliance, Inc. submitted the Assessment which identified necessary building improvements and estimated the cost of these improvements to be \$5,748,911.56. At the same time, a commercial realtor was engaged by the School District to seek out another facility. A 42,000 square foot office building at 782 Springdale Drive, West Whiteland Township, Chester County, Pennsylvania (UPI No. 41-6-101) containing approximately 3.9 acres was on the market. During negotiations, it was determined that this office building could be purchased for \$3,500,000.00. It was determined that the purchase of this new office building would be the most appropriate course of action. Accordingly, on July 25, 2016 the School District entered into an Agreement of Sale to purchase this office building.
- c. As a result of the acquisition of the new office building and the issues and costs identified in the Physical Needs Assessment, it has been determined that the Property no longer serves the purposes for which it was intended and therefore it should be sold.
- d. The Property is no longer being used for School District purposes and is unnecessary for School District purposes

7. The officers of the School Board are now authorized to execute the Sixth Amendment to the Agreement.

8. The solicitor is directed to take whatever action is necessary and appropriate pursuant to the School Code to apply for court approval of this private sale and Agreement.

9. If court approval of the private sale is obtained, the officers of the School Board, the School District administration and the solicitor are authorized to take whatever action is necessary and appropriate to carry out the terms and conditions of the Agreement.

10. All actions taken by individuals acting on behalf of the School District prior to the date of this Resolution in furtherance of the sale of the Property and in furtherance of the School District's business in this regard are hereby ratified and confirmed.

11. If any sentence, clause, action or part of this Resolution is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or part



of this Resolution. It is hereby declared as the intent of the School District that this Resolution would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

12. All resolutions or parts of resolutions conflicting herewith are hereby repealed.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

ATTEST:

WEST CHESTER AREA SCHOOL DISTRICT

\_\_\_\_\_  
Linda Cherashore  
Board Secretary

BY:

\_\_\_\_\_  
Chris McCune, President